

**PROSPECT PARK BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
Tuesday, April 26, 2022—7:00 P.M.**

The regular meeting of the Prospect Park Board of Education, Prospect Park, New Jersey, has been called to convene on Tuesday, April 26, 2022 at 7:00 p.m.

**Virtual Zoom Meeting**--Board members, Administrators and Public Participation will be limited via the Zoom conference platform. Details regarding the telecommunications/Zoom platform will be posted on the District’s website.

**1. Call to Order: Board Secretary**  
Reading of the Open Public Meeting Act Notice

“In accordance with the provisions of the Open Public Meeting Act, the Prospect Park Board of Education has issued notice of this meeting to be publicized by having the date, time and the place posted at the Prospect Park School, Prospect Park Municipal Building and the District’s website. This notice complies with N.J.S.A. 10:4-9.1, which is addressing the manner in which public meetings should be conducted during a State of Emergency. The meeting notice has been mailed to The Record and Herald News (Gannett News Service) and TAPinto Hawthorne for publication. Adequate notice has been provided.”

**2. Pledge of Allegiance**

**3. Roll Call: Board Secretary**

<b>BOARD MEMBERS</b>	<b>Present</b>	<b>Late</b>	<b>Late w/ Notification</b>	<b>Absent</b>	<b>Absent w/ Notification</b>
Mr. Rodriguez					
Mr. Colcloughly					
Ms. Ensour					
Ms. Gonzalez					
Mr. Lopez					
Mr. Nadim					
Ms. Valerio					

#### **4. Mission Statement**

The mission of the Prospect Park School District is to develop healthy, alert, informed, responsible, and well-balanced human beings who believe in our America Heritage, and are imbued with a true desire and willingness to participate in and actively contribute to our democratic way of life. We also believe that the public school should be a place where principal, teacher, and parent work in unison to insure the successful progress and goal attainment of the child.

#### **5. Acknowledging and Reaffirming School Board Member Code of Ethics**

The Prospect Park Board of Education, individually and as a group, acknowledges and reaffirms that as members of the Board of Education, they recognize they hold authority not as individuals but as members of the full Board. The Board members will comply with the Code of Ethics for School Board members pursuant to N.J.S.A. 18A:12-24.1 as follows and re-produced below:

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate

information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

## **6. Conduct at Public Meetings**

It is the goal of the Prospect Park Board of Education that all Board of Education Members and members of the public, act in a respectful manner toward one another, and do not disparage, nor interfere with school functions, operations or Board of Education proceedings.

Any verbal, written, or physical conduct related to race, gender, ethnicity, disability, sexual orientation or religion shall not be tolerated and anyone violating this prohibited conduct may be subject to removal from the meeting, and may be subject in other penalties that are appropriate under the law.

All Board of Education members and members of the general public are requested to take personal responsibility for their actions, and to treat everyone that they have contact with, in a fair and respectful manner.

## **7. Public Participation: Statement to the Public—Agenda Items Only**

At this portion of the meeting, time has been allotted for public comment by members of the public. Each speaker may be allotted up to three (3) minutes and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses and the group, if any, that they represent. Students of the Prospect Park school system who choose to speak are not required to give their home address.

Although, the Board encourages public participation, it reserves the right, through its Board President, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of,

promotion or disciplining of any specific, prospective or current employee.

All comments and questions are to be directed through the Board President.

**Motion to Open Public Hearing:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

**Motion to Close Public Hearing:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

**8. Communications:**

**9. Reports Section**

- A. President’s Report
- B. Superintendent’s Report
- C. Principal’s Report
- D. Committee Reports
- E. Board Attorney Report

**Motion to accept & approve the reports:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							

No							
Abstain							
Absent							

**10. Presentations**

**A. Budget Presentation**

**11. AGENDA ACTION ITEMS**

**FINANCE AGENDA**

**Motion to approve resolutions F1-F7:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

**F1. Secretary’s Report – Acceptance—July 2021**

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the Board Secretary’s financial reports for the month of July 2021, based upon the certification of the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), N.J.S.A. 18A:17-10 and N.J.S.A. 18A:17-36, that no line-item account or program category account has been over-expand, and that no account or fund has been over-expand.

**F2. Report of the Treasurer of School Moneys—Acceptance—July 2021**

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the Reports of the Treasurer of School Moneys for the month of July 2021.

**F3. Approval of Monthly Transfer of Budget Funds Report – July of 2021**

Be it resolved, upon the recommendation of the Superintendent, the Board approves the Monthly Budget Transfer Reports for the month of July 2021.

**F4. Approval of Preschool Education Aid Salaries FY2022**

Be it resolved, upon the recommendation of the Superintendent, the Board approves the

following allocated salaries under PEA for the 2021-2022 school year per the FY22 PEA Application:

<b>Name</b>	<b>Salary</b>	<b>Allocated Amount</b>	<b>Account</b>
Alabee, Tatiana	\$62,733.00	100%	20-218-100-101
DeCarlo-Gangi, Diana	59,087.00	75%	20-218-100-101
Isenhour, Donna	<u>65,983.00</u>	100%	20-218-100-101
<b>Total</b>	<b>\$187803.00</b>		

**F5. Approval of ESEA Title I Salaries FY2022**

Be it resolved, upon the recommendation of the Superintendent, the Board approves the following allocated salaries under Title I for the 2021-2022 school year per the FY22 ESEA Consolidated Application.

<b>Name</b>	<b>Salary</b>	<b>Allocated Amount</b>	<b>Account</b>
Colomier, Laura	\$34,513.00	100%	20-234-100-101
Gordon, Samantha	58,643.00	100%	20-234-100-101
Khalil, Leila	11,653.00	20%	20-234-100-101
Lupfer, Katherine	26,469.00	100%	20-234-100-101
Scott, Michael	86,283.00	100%	20-234-100-101
Sweetman, Christine	79,883.00	100%	20-234-100-101
Turner, Carolyn	<u>97,633.00</u>	100%	20-234-100-101
<b>Total</b>	<b>\$395,077.00</b>		

**F6. Adoption of Budget**

Be it Resolved, upon the recommendation of the Superintendent and Interim Business Administrator, the Prospect Park Board of Education hereby adopts the FY 2022-2023 budget as approved by the County Office and as advertised, as follows:

	<b>GENERAL FUND</b>	<b>SPECIAL REVENUE</b>	<b>DEBT SERVICE</b>	<b>TOTAL</b>
<b>APPROPRIATIONS</b>	\$ 15,380,310	\$ 910,157	\$ 455,560	\$ 16,746,027
<b>Less REVENUE</b>	\$ 12,184,486	\$ 910,157	\$ 455,560	\$ 13,550,203
<b>TAXES TO BE</b>	\$ 3,195,824	\$ -	\$ -	\$ 3,195,824

RAISED				
--------	--	--	--	--

Be it Further Resolved that the Board approve the motion to accept Budgeted Fund Balance of \$710,513 and Debt Service Reserve in the amount of \$455,560 for the bond payment of \$306,979 in school year 2022--2023 and \$148,581 towards the pay down of principal on the bond in the 2022-2023 Budget.

**F7. Approval of Additional Compensation for the Nurse**

Be it resolved, upon the recommendation of the Superintendent, due to additional duties and reporting due to COVID, the Board accepts to pay an increase for the nurse Diane King-Hallgren from \$34 per hour to \$37 per hour, pending the application for emergency certification.

**PERSONNEL AGENDA**

**Motion to approve resolution P1:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

**P1. Appointment of Intern Student from Montclair State University**

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the following practicum/intern student, Roccio Coppola, from Montclair State University for the Fall 2022 semester.

**EDUCATION AGENDA**

**Motion to approve resolutions E1:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							

No							
Abstain							
Absent							

**E1. Approval of Professional Development**

Be it resolved, upon the recommendation of the Superintendent, the Board approves the listed professional development, pending budget availability:

Participant	Workshop Name	Location	Course Dates	Cost of Course
Beco, Honacy	BioShine Free Educational Seminar & Mini Expo	Edison, NJ	5/18/2022	FREE
Bell, Carrie	NJASBO Administrative Assistants Program	Whippany, NJ	5/17/2022	\$100
Cartagena, Marisol	2022 TESOL Conference	New Brunswick, NJ	6/2/2022	\$274 + gas, parking and tolls
Garafano, Jessica	NJ Special Education Annual Summit	Hybrid: Online or Monroe Township	5/13/2022	\$150

**BUILDING AND GROUNDS AGENDA – There are no resolutions under the Building and Grounds section.**

**POLICY AGENDA**

**Motion to approve resolutions BP1-BP3:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

**BP1. Approval of the March 14, 2022 Board of Education Minutes**

Be it resolved, the Board accepts and approves the following Board of Education meeting minutes: Regular Meeting—March 14, 2022



**BP2. Approval of the March 24, 2022 Board of Education Minutes**

Be it resolved, the Board accepts and approves the following Board of Education meeting minutes: Special Meeting—March 24, 2022

**BP3. Approval of the April 5, 2022 Board of Education Minutes**

Be it resolved, the Board accepts and approves the following Board of Education meeting minutes: Regular Meeting—April 5, 2022

**FOOD SERVICE AGENDA – There are no resolutions under the Food Service section.**

**PUBLIC PARTICIPATION: STATEMENT TO THE PUBLIC**

At this portion of the meeting, time has been allotted for public comment by members of the public. Each speaker may be allotted up to **three (3) minutes** and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses and the group, if any, that they represent. Students of the Prospect Park School system who choose to speak are not required to give their home address.

**Public Participation: Statement to the Public**

Although, the Board encourages public participation, it reserves the right, through its Board President, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee. All comments and questions are to be directed through the President.

**Motion to Open Public Hearing:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							

Absent							
--------	--	--	--	--	--	--	--

**Motion to Close Public Hearing:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

**12. Executive Session**

**Motion to Go into Executive Session to Discuss a Legal and Personnel Matters (if needed):**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_ Time: \_\_\_\_\_

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

**Motion to Close Executive Session to Discuss a Legal and Personnel Matters (if needed):**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_ Time: \_\_\_\_\_

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

**Motion to Reconvene to the Regular Meeting (if needed):**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_ Time: \_\_\_\_\_

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

**13. New Business Section**

**14. Closing Remarks/Announcements**

**15. Adjournment**

*Respectfully submitted,*

\_\_\_\_\_  
Carrie Bell,  
Board Secretary

\_\_\_\_\_  
Mr. Ariosto Rodriguez,  
Board President