

**PROSPECT PARK BOARD OF EDUCATION**  
**SPECIAL MEETING AGENDA**  
**Monday, August 22, 2022—7:00 P.M.**

The regular meeting of the Prospect Park Board of Education, Prospect Park, New Jersey, has been called to convene on Monday, August 22, 2022 at 7:00 p.m.

**Virtual Zoom Meeting**--Board members, Administrators and Public Participation will be limited via the Zoom conference platform. Details regarding the telecommunications/Zoom platform will be posted on the District’s website.

**1. Call to Order: Board Secretary**  
 Reading of the Open Public Meeting Act Notice

“In accordance with the provisions of the Open Public Meeting Act, the Prospect Park Board of Education has issued notice of this meeting to be publicized by having the date, time and the place posted at the Prospect Park School, Prospect Park Municipal Building and the District’s website. This notice complies with N.J.S.A. 10:4-9.1, which is addressing the manner in which public meetings should be conducted during a State of Emergency. The meeting notice has been mailed to The Record and Herald News (Gannett News Service) and TAPinto Hawthorne for publication. Adequate notice has been provided.”

**2. Pledge of Allegiance**

**3. Roll Call: Board Secretary**

<b>BOARD MEMBERS</b>	<b>Present</b>	<b>Late</b>	<b>Late w/ Notification</b>	<b>Absent</b>	<b>Absent w/ Notification</b>
Mr. Rodriguez					
Mr. Colcloughly					
Ms. Ensour					
Ms. Gonzalez					
Mr. Lopez					

Mr. Nadim					
Ms. Valerio					

**4. Mission Statement**

The mission of the Prospect Park School District is to develop healthy, alert, informed, responsible, and well-balanced human beings who believe in our America Heritage, and are imbued with a true desire and willingness to participate in and actively contribute to our democratic way of life. We also believe that the public school should be a place where principal, teacher, and parent work in unison to insure the successful progress and goal attainment of the child.

**5. Acknowledging and Reaffirming School Board Member Code of Ethics**

The Prospect Park Board of Education, individually and as a group, acknowledges and reaffirms that as members of the Board of Education, they recognize they hold authority not as individuals but as members of the full Board. The Board members will comply with the Code of Ethics for School Board members pursuant to N.J.S.A. 18A:12-24.1 as follows and re-produced below:

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political

groups or to use the schools for personal gain or for the gain of friends.

g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

## **6. Conduct at Public Meetings**

It is the goal of the Prospect Park Board of Education that all Board of Education Members and members of the public, act in a respectful manner toward one another, and do not disparage, nor interfere with school functions, operations or Board of Education proceedings.

Any verbal, written, or physical conduct related to race, gender, ethnicity, disability, sexual orientation or religion shall not be tolerated and anyone violating this prohibited conduct may be subject to removal from the meeting, and may be subject in other penalties that are appropriate under the law.

All Board of Education members and members of the general public are requested to take personal responsibility for their actions, and to treat everyone that they have contact with, in a fair and respectful manner.

## **7. Public Participation: Statement to the Public—Agenda Items Only**

At this portion of the meeting, time has been allotted for public comment by members of the public. Each speaker may be allotted up to three (3) minutes and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses and the group, if any, that they represent. Students of the Prospect Park school system who choose to speak are not required to give their home address.

Although the Board encourages public participation, it reserves the right, through its Board President, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the

agenda, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

All comments and questions are to be directed through the Board President.

**Motion to Open Public Hearing:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

**Motion to Close Public Hearing:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

**8. Communications:**

**9. Reports Section**

- A. President’s Report
- B. Superintendent’s Report
- C. Principal’s Report
- D. Committee Reports
- E. Board Attorney Report

**Motion to accept & approve the reports:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

**10. Presentations**

**11. AGENDA ACTION ITEMS**

**FINANCE AGENDA**

**Motion to approve resolutions F1-F13:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

**F1. Approval of District Claims—Bills List— July 2022**

Be it resolved, based upon the recommendation of the Superintendent and pursuant to N.J.S.A. 18A:19-4.1, the Board of Education approves district claims and payments that were made during the month of July 2022. The total payment amount was \$ 535,423.90 including payroll.

**F2. Approval of Payroll – July 2022**

Be it resolved, the Board approves the following gross payrolls, which are included in approved district claims, all having been duly audited by the business administrator and previously paid:

July 15, 2022	\$ 57,863.58
July 30, 2022	\$100,195.43

**F3. Secretary’s Report – Acceptance— June 30, 2022**

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the Board Secretary’s financial reports for the month of June 30, 2022;, based upon the certification of the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), N.J.S.A. 18A:17-10 and N.J.S.A. 18A:17-36, that no line-item account or program category account has been over-expand, and that no account or fund has been over-expand.

**F4. Report of the Treasurer of School Moneys—Acceptance—June 30, 2022**

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the Reports of the Treasurer of School Moneys for the month Combined months from July 1, 2021 to June 30, 2022.

**F5. Approval of Monthly Transfer of Budget Funds Report – June of 2022**

Be it resolved, upon the recommendation of the Superintendent, the Board approves the Monthly Budget Transfer Reports for the month of June 30, 2022.

**F6. Approval of contract for Tuition:**

Be it resolved, upon the recommendation of the Superintendent, the Board approves a tuition contract with North Jersey Elks Developmental Disabilities Agency, for student # 4283678960

from July 5, 2022 to June 2023 for \$86,274.30, with Extraordinary Services for \$36,750.00 (exclusive of transportation).

**F7. Approval of Proposal for Continuation of Services 2022-2023:**

Be it resolved, upon the recommendation of the Superintendent, the Board approves a proposal from ADHD Strategy Mom for the continuation of services of Allison Tyler, therapist at a rate of \$150.00 per hour (16 hours per week) not to exceed 150 hours.

**F8. Approval of the New Jersey School Administrators Residency Program (NJSARP)**

Be it resolved, the Board approves the New Jersey School Administrators Residency Program (NJSARP) for Superintendent/Principal Dr. Tyeshia A. Reels, at a fee of \$1,750.

**F9. Approval of Mentor for Superintendent/Principal**

Be it resolved, the Board of Education approves the appointment of Dr. Diana Mitchell to serve as a mentor to the Superintendent/Principal Dr. Tyeshia Reels, at a fee of \$2,500, to fulfill her NJSARP Residency Program, a requirement for certification through the New Jersey Department of Education.

**F10. Approval of the New Jersey Principals and Supervisors Association (NJPSA) New Jersey Leaders 2 Leader (NJL2L) Residency Program for Curriculum Director**

Be it resolved, upon the recommendation of the Superintendent, the Board approves the New Jersey Leaders to Leaders Residency Program (NJL2L) for Curriculum Director Dr. Erin Stinson, at a fee of \$850, and mentoring at a fee of \$1,500 for the first year and \$1,000 for the second year.

**F11. Approval of Summer Work Pay Out**

Be it resolved, upon the recommendation of the Superintendent, the Board approves to pay Diana Decarlo-Gangi, Altisha Glaster and Donna Isenhour at the rate of \$62.00 per hour for their work on the preschool expansion grant.

**F12. Approval of the Submission of the Project to the DOE for the Lease of the St Paul's School**

Be it resolved, upon the recommendation of the Superintendent, the Board authorizes the CMA to submit to the DOE on PPBOE behalf for approvals and improvements to the new middle school. Inclusive of new classrooms, administrative offices, multipurpose room and associated related support spaces.

**F13. Approval of the Related Services Vendors for the 22-23 school year**

Whereas the RFP for Related Services for 22-23 school year were advertised as an RFP, proposals received and annual rates for the related services were evaluated;

Be it Resolved, upon the recommendation of the Superintendent, that the following Related Services vendors be awarded to perform the following services for the rates submitted and approved:

Occupational Therapy

Physical Therapy

Board Certified Behavioral Analyst

Learning Disabilities Teacher Consultants Services

Speech Therapy.

**PERSONNEL AGENDA**

**Motion to approve resolution P1-P12:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

**P1. Approval of Resignation**

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the resignation of Francesca Pasquale, teacher, effective August 2, 2022.

**P2. Approval of Resignation**



Be it resolved, upon the recommendation of the Superintendent, the Board accepts the resignation of Diane King-Hallgren, nurse, effective August 10, 2022.

**P3. Approval of Appointment: ESL Teacher**

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint Bairis Galitz as a teacher for the 2022-2023 school year at MA level, step 16A, at the salary of \$89,268.00 per year, per the approved Agreement between the Teachers Association of Prospect Park and the Prospect Park Board of Education. This appointment is pending a satisfactory criminal background check, effective September 1, 2022.

**P4. Approval of Stipend Positions**

Be it resolved, upon the recommendation of the Superintendent, the Board approves the following stipend positions for the 2022-2023 school year:

Affirmative Action	Noreen Bruschi	\$1,275
Facilities Manager	Luis Tapia	\$10,000 per year
Non-Specific Clerical Task Assignments (as needed)	Lori Antista Lori Kocses Beth Solloway Dana Tapia Kelly Vanden Heuvel Michael Wnoroski	\$26 per hour
Science Coordinator (split position)	Michele Gomez Robert Wiesenfeld	\$1,330

**P5. Approval of Appointment: Summer Work**

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint Lori Antista and Michael Wnosorki to work a maximum of 60 summer hours for Guidance Team related services, at the rate of \$62.00 per hour.

**P6. Approval of Contract for Business Administrator (rescind)**

Be it resolved, upon the recommendation of the Superintendent, the Board rescinds the resolution approved on June 28, 2022, to appoint Melissa Simmons as Business Administrator for the 2022-2023 school year, effective July 1, 2022, at a starting salary of \$125,000.

**P7. Approval of Appointment and Contract of School Business Administrator/Board Secretary**

Be it resolved, upon the recommendation of the Superintendent, the Board approves the contract to appoint Melissa Simmons as School Business Administrator/Board Secretary, pending County approval, for school year 2022-2023, effective July 1, 2022 at a starting salary of \$128,750.00.

**P8. Approval of Appointment: Administrative Assistant to the Superintendent/Board Secretary (rescind)**

Be it resolved, upon the recommendation of the Superintendent, the Board rescinds the resolution approved on June 28, 2022, to appoint Carrie Bell as Administrative Assistant to the Superintendent/Board Secretary, for the 2022-2023 school year, effective 7/1/2021-6/30/2022, at a salary of \$58,787.77, which includes salary and \$12,000 for Board Secretary stipend.

**P9. Approval of Appointment of Administrative Assistant to the Superintendent/Principal**

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint Carrie Bell as Administrative Assistant to the Superintendent/Principal, for the 2022-2023 school year, effective July 1, 2022 at a salary of \$58,787.77.

**P10. Approval of Contract of Superintendent/Principal (rescind)**

Be it resolved, the Board rescinds the resolution approved on June 28, 2022, to appoint Dr. Tyeshia A. Reels as Superintendent/Principal, effective July 1, 2022 through June 30, 2025 at a starting salary of \$190,000.

**P11. Approval of Contract of Superintendent/Principal**

Be it resolved, upon the recommendation of the Superintendent, the Board approves the contract to appoint Dr. Tyeshia A. Reels as Superintendent/Principal, effective July 1, 2022 through June 30, 2025, at an annual base salary of \$190,000, with an additional amount of \$5,000 for the position of Principal, for an annual salary of \$195,000; effective July 1, 2023, the Board shall pay the Superintendent an annual base salary of \$190,000 with an additional position amount of \$5,000 for \$195,000, plus a 2% increase in an amount of \$3,800, for an annual salary of \$198,800; and effective July 1, 2024, the Board shall pay the Superintendent an annual base salary of \$193,800 with an additional position amount of \$5,000 for \$198,800 plus a 2% increase in an amount of \$3,876 for an annual salary of \$202,676.

**P12. Approval to Appoint Substitute Teachers**

Be it Resolved, upon the recommendation of the Superintendent, the Board approves the appointment of: Angel Quiles and Ayasha Moses at a rate of \$200.00 per day. Effective September 1, 2022.

**EDUCATION AGENDA**

**Motion to approve resolutions E1-E3:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

**E1. Approval to Waive Library Fines**

Be it resolved, upon the recommendation of the Superintendent, the Board approves the waiver of unpaid library fines in the amount of \$98.90.

**E2. Approval of Board of Director Member and Alternate Board of Director Members for Northern Region Educational Services Commission**

Be it resolved, upon the recommendation of the Superintendent, the Board designates Dr..

Tyeshia A. Reels as the Board of Director Member, and Dr. Erin Stinson as the Alternate Board of Director Member for the 2022-2023 school year for Northern Region Educational Services Commission (NRESC).

**E3. Approval of the Submission of the New Jersey Quality Single Accountability Continuum (NJQSAC) District Improvement Plan**

Be it resolved, upon the recommendation of the Superintendent, the Board approves the submission of the NJQSAC District Improvement Plan to the Department of Education.

**BUILDING AND GROUNDS AGENDA –  
Motion to approve resolution(s) BG1-BG2:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

**BG1. Approval of Architectural Professional Service Agreement**

Be it resolved, upon the recommendation of the Superintendent, the Board approves the service agreement from Coppa Montalbano Architects to replace the HVAC systems in the amount of \$221,000.00 utilizing the ESSER II and III funding.

**BG2. Approval of the Boys & Girls Club of Wayne Before and After School Program**

Be it resolved, upon the recommendation of the Superintendent, the Board approves the Boys & Girls Club to use the Prospect Park Gymnasium, Cafeteria, Playground, and Designated Classroom(s) to offer a before and after school program to Prospect Park School students from 7:30 a.m. until 6:30 p.m.

**POLICY AGENDA**

**Motion to approve resolutions BP1-BP7:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

**BP1. Approval of Revision to the Uniform Policy**

Be it resolved, upon the recommendation of the Superintendent, the Board accepts and approves the revision of the uniform policy to include khaki, navy or black uniform pants for all students.

**BP2. Approval of 2022-2023 Board Meeting Calendar**

Be it resolved, upon the recommendation of the Superintendent, the Board accepts and approves the 2022-2023 Board meeting calendar.

**BP3. Approval of the June 28, 2022 Board of Education Minutes**

Be it resolved, upon the recommendation of the Superintendent, the Board accepts and approves the following Board of Education meeting minutes: Special Meeting—June 28, 2022

**BP4. Approval of the July 21, 2022 Board of Education Minutes**

Be it resolved, upon the recommendation of the Superintendent, the Board accepts and approves the following Board of Education meeting minutes: Regular Meeting—July 21, 2022

**BP5. Approval of the August 1, 2022 Board of Education Minutes**

Be it resolved, upon the recommendation of the Superintendent, the Board accepts and approves the following Board of Education meeting minutes: Special Meeting—August 1, 2022

**BP6. Resolution Acknowledging the Waiver of Board Policy (tabled from the last meeting)**

The Board recognizes it is required to adopt the following policies prior to the opening of school: Policy #7523 School District Provided Technology Devices to Students The Superintendent, through Board Policy #9314 having the power to waive board policy, on Monday August 22, 2022, waived Board Policy #9311 which requires a first and second reading of board policies in order to immediately adopt the reference school opening policies. The Prospect Park Board of Education, hereby acknowledges the waiver of Board Policy #9311 by the Superintendent of Schools, which requires a first and second reading of board policies.

**BP7. Approval of Policy #7523 School District Provided Technology Devices to Students (Tabled from the last meeting)**

Whereas the current policy is recommended to be revised to include wording that will allow for federal funding to be able to provide 1 to 1 technology devices to each student in the district, as the use of these devices will allow students utilize these devices at school and at home in order to provide continuous access to educational information regardless of in-school or at-home instruction;

Be it resolved, upon the recommendation of the Superintendent, the Board hereby approves the adoption of the School District Provided Technology Devices to Students.

**FOOD SERVICES AGENDA - There are no resolutions under the Food Services Agenda**

**PUBLIC PARTICIPATION: STATEMENT TO THE PUBLIC**

At this portion of the meeting, time has been allotted for public comment by members of the public. Each speaker may be allotted up to **three (3) minutes** and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses and the group, if any, that they represent. Students of the Prospect Park School system who choose to speak are not required to give their home address.

**Public Participation: Statement to the Public**

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disciplining of any specific, prospective or current employee.  
 All comments and questions are to be directed through the President.

**Motion to Open Public Hearing:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

**Motion to Close Public Hearing:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

**12. New Business Section**

**13. Closing Remarks/Announcements**

**14. Adjournment**

*Respectfully submitted,*

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Carrie Bell,  
Board Secretary

Mr. Ariosto Rodriguez,  
Board President