

PROSPECT PARK BOARD OF EDUCATION

REGULAR MEETING AGENDA

Thursday, July 21, 2022—7:00 P.M.

Virtual Zoom Meeting

The regular meeting of the Prospect Park Board of Education, Prospect Park, New Jersey, has been called to convene on Thursday, July 21, 2022 at 7:00 p.m.

Virtual Zoom Meeting--Board members, Administrators and Public Participation will be limited via the Zoom conference platform. Details regarding the telecommunications/Zoom platform will be posted on the District's website.

1. Call to Order: Board Secretary

Reading of the Open Public Meeting Act Notice

"In accordance with the provisions of the Open Public Meeting Act, the Prospect Park Board of Education has issued notice of this meeting to be publicized by having the date, time and the place posted at the Prospect Park School, Prospect Park Municipal Building and the District's website. This notice complies with N.J.S.A. 10:4-9.1, which is addressing the manner in which public meetings should be conducted during a State of Emergency. The meeting notice has been mailed to The Record and Herald News (Gannett News Service) and TAPinto Hawthorne for publication. Adequate notice has been provided."

2. Pledge of Allegiance

3. Roll Call: Board Secretary

BOARD MEMBERS	Present	Late	Late w/ Notification	Absent	Absent w/ Notification
Mr. Rodriguez					
Mr. Colcloughly					
Ms. Ensour					
Ms. Gonzalez					
Mr. Lopez					
Mr. Nadim					
Ms. Valerio					

4. Mission Statement

The mission of the Prospect Park School District is to develop healthy, alert, informed, responsible, and well-balanced human beings who believe in our America Heritage, and are imbued with a true desire and willingness to participate in and actively contribute to our democratic way of life. We also believe that the public school should be a place where principal, teacher, and parent work in unison to insure the successful progress and goal attainment of the child.

5. Acknowledging and Reaffirming School Board Member Code of Ethics

The Prospect Park Board of Education, individually and as a group, acknowledges and reaffirms that as members of the Board of Education, they recognize they hold authority not as individuals but as members of the full Board. The Board members will comply with the Code of Ethics for School Board members pursuant to N.J.S.A. 18A:12-24.1 as follows and re-produced below:

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would

needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

6. Conduct at Public Meetings

It is the goal of the Prospect Park Board of Education that all Board of Education Members and members of the public, act in a respectful manner toward one another, and do not disparage, nor interfere with school functions, operations or Board of Education proceedings.

Any verbal, written, or physical conduct related to race, gender, ethnicity, disability, sexual orientation or religion shall not be tolerated and anyone violating this prohibited conduct may be subject to removal from the meeting, and may be subject in other penalties that are appropriate under the law.

All Board of Education members and members of the general public are requested to take personal responsibility for their actions, and to treat everyone that they have contact with, in a fair and respectful manner.

7. Public Participation: Statement to the Public—Agenda Items Only

At this portion of the meeting, time has been allotted for public comment by members of the public. Each speaker may be allotted up to three (3) minutes and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses and the group, if any, that they represent. Students of the Prospect Park school system who choose to speak are not required to give their home address.

Although the Board encourages public participation, it reserves the right, through its Board President, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment,

negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

All comments and questions are to be directed through the Board President.

Motion to Open Public Hearing:

Motion by: _____

Second: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

Motion to Close Public Hearing:

Motion by: _____

Second: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

8. Communications:

9. Reports Section

- A. President’s Report
- B. Superintendent/Principal’s Report
- C. Committee Reports
- D. Board Attorney Report

Motion to accept & approve the reports:

Motion by: _____

Second: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

10. Presentations

A. District and School Performance Report - Prospect Park Special Education Public Report.

B. Prospect Park School District NJQSAC Placement Report

11. AGENDA ACTION ITEMS

FINANCE AGENDA

Motion to approve resolutions F1-F8:

Motion by: _____

Second: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

F1. Approval of District Claims—Bills List—June 2022

Be it resolved, based upon the recommendation of the Superintendent and pursuant to N.J.S.A.

18A:19-4.1, the Board of Education approves district claims and payments that were made during the month of June 2022. The total payment amount was \$1,249,047.64 including payroll.

F2. Approval of Payroll – June 2022

Be it resolved, the Board approves the following gross payrolls, which are included in approved district claims, all having been duly audited by the business administrator and previously paid:

June 15, 2022	\$377,820.58
June 30, 2022	\$761,014.77

F3. Approval of Contract for Tuition FY2023

Be it resolved, the Board approves a tuition contract with The Gateway School for student#5712405643 from July 5, 2022 to June of 2023 for \$86,597.70, with Extraordinary Services for \$35,700.00 (exclusive of transportation).

F4. Approval of Contract for Tuition FY2023

Be it resolved, the Board approves a tuition contract with North Jersey Elks Developmental Disabilities Agency for student #4032216646 from July 5, 2022 to June of 2023 for \$76,414.38, with no Extraordinary Services (exclusive of transportation).

F5. Approval of Contract for Tuition FY2023

Be it resolved, the Board approves a tuition contract with North Jersey Elks Developmental Disabilities Agency for student #8202471024 from July 5, 2022 to June of 2023 for \$76,414.38, with no Extraordinary Services (exclusive of transportation).

F6. Authorization of ESEA Application for Fiscal Year 2023

Be it resolved, upon the recommendation of the Superintendent, the Board hereby authorizes the submission of the ESEA application for fiscal year 2023 and accepts the grant award of these funds in the amount of: ESEA TITLE IA \$687,974.00 ESEA TITLE II \$65,317.00 ESEA TITLE III \$13,518.00, TITLE IMMIGRANT 6,525.00, ESEA TITLE IV \$42,077.00 TOTAL ALLOCATION \$815,411.00.

F7. Approve the Submission of the Preschool Education Expansion Aid for the 2022-23

school year

Whereas the district currently receives state aid for the Preschool Education Expansion Aid (PEEA) and currently serves 26 - 3 year olds for 1/2 day sessions and 31- 4 year olds for a full day session.

Whereas the DOE is accepting applications for expansion of the Preschool Education Expansion Aid and we currently have a universe of 104 preschoolers that can be offered full day school sessions;

Be It Resolved that the board approves the submission of the Preschool Education Expansion Aid to serve a universe of 104 preschoolers for the 22-23 school year beginning October 1, 2022 if awarded the Aid.

F8. Rescind the Shared Service Agreement for Assistant Business Administrator

Be it resolved, upon the recommendation of the Superintendent, the board rescinds the resolution approved on June 28, 2022, to approve the shared services agreement with the Borough of Prospect Park for Assistant Business Administrator, motion #F29.

PERSONNEL AGENDA

Motion to approve resolution P1-P6:

Motion by: _____

Second: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

P1. Approval of Resignation

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the resignation of Roy John, teacher, effective June 29, 2022.

P2. Approval of Resignation

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the resignation of Shannon Stewart, teacher, effective July 1, 2022.

P3. Approval of Consulting Services

Be it resolved, upon the recommendation of the Superintendent, the Board approves the consulting services of SHOOP SBA, LLC at a rate of \$125.00 per hour for visit – four (4) hour minimum or \$110.00 per hour for Work at Home Office.

P4. Approval of Stipend Positions

Be it resolved, upon the recommendation of the Superintendent, the Board approves the following stipend positions for the 2022-2023 school year:

Before/After School Supervision	Dawn Aguilar Kathy Dellapena Ann Marie Kalajian Francesa Pasquale Michael Scott Carol VanTassel Jessica Zarnick	\$26.00 per hour
Bedside Instructors (Case by Case As Needed)	Nicole Bruder Marisol Cartagena Kathy Dellapena Jessica De Jesus Constantina Hanna	\$64.00 per hour

	Kimberly Mascelli Vic Parenti Francesca Pasquale Kelly Vanden Heuvel	
Schedule Coordinators	Altisha Glaster Jaime Sullivan	\$2,250.00

P5. Approval to Approve the Contract for the Assistant Business Administrator

Be it resolved, upon the recommendation of the Superintendent, the Board appoints Intashan Chowdhury as Assistant School Business Administrator for the 2022-2023 school year, effective July 1, 2022 at a starting salary of \$60,000.

P6. Approval for Payout for Kerri Waibel as per Contractual Agreement

Be it resolved, upon the recommendation of the Superintendent, the Board approves the payout of sick time for Kerri Waibel as per her contractual agreement of \$7,144.76.

EDUCATION AGENDA

Motion to approve resolutions E1- E3:

Motion by: _____

Second: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

E1. Approval of HIB

Be it resolved, upon the recommendation of the Superintendent, the Board approves the determination in the 2021-2022 HUB case #s as submitted below:

Founded

222022

E2. Approval of Professional Development School Network

Be it resolved, upon the recommendation of the Superintendent, the Board approves the Agreement with William Paterson University College of Education, effective September 1, 2022 until June 30, 2023, for Professional Development School Network, (PDS Network) at a cost of \$10,000, to be paid on or before October 30, 2022.

E3. Approval of the Submission to the New Jersey Department of Education of the IDEA-B State Fiscal Year 2023 Entitlement Allocations and Electronic Grant Application

Be it resolved, upon the recommendation of the Superintendent, the Board approves the 2022-2023 submission of the application for the IDEA-B State Fiscal Year 2023 Entitlement Allocations and Electronic Grant.

BUILDING AND GROUNDS AGENDA

Motion to Approve Resolution BG1:

Motion by: _____

Second: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

BG1.

Be it Resolved, upon the recommendation of the Superintendent, the Board approves the School Security Drill Statement of Assurance.

POLICY AGENDA

Motion to approve resolutions BP1-BP6:

Motion by: _____

Second: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

BP1. Approval of the May 10, 2022 Board of Education Minutes

Be it resolved, that the Board accepts and approves the following Board of Education meeting minutes: Regular Meeting—May 10, 2022

BP2. Approval of the June 8, 2022 Board of Education Minutes

Be it resolved, that the Board accepts and approves the following Board of Education meeting minutes: Special Meeting—June 8, 2022

BP3. Approval of the June 14, 2022 Board of Education Minutes

Be it resolved, that the Board accepts and approves the following Board of Education meeting minutes. Regular Meeting - June 14, 2022

BP4. Approval of School Calendar Revision for the 2022-2023 School Year

Be it resolved, upon the recommendation of the Superintendent, the Board approves the calendar revisions for 2022-2023 school year.

BP5. Resolution Acknowledging the Waiver of Board Policy

The Board recognizes it is required to adopt the following policies prior to the opening of school:

Policy #7253 School District Provided Technology Devices to Students

The Superintendent, through Board Policy #9314 having the power to waive board policy, on Thursday, July 20, 2022, waived Board Policy #9311 which requires a first and second reading of board policies in order to immediately adopt the reference school opening policies.

The Prospect Park Board of Education, hereby acknowledges the waiver of Board Policy #9311 by the Superintendent of Schools, which requires a first and second reading of board policies.

BP6. Approval of Policy #7253 School District Provided Technology Devices to Students

Be it resolved, upon the recommendation of the Superintendent, the Board hereby approves the adoption of the School District Provided Technology Devices to Students.

FOOD SERVICE AGENDA – None

PUBLIC PARTICIPATION: STATEMENT TO THE PUBLIC

At this portion of the meeting, time has been allotted for public comment by members of the public. Each speaker may be allotted up to **three (3) minutes** and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses and the group, if any, that they represent. Students of the Prospect Park School system who choose to speak are not required to give their home address.

Public Participation: Statement to the Public

Although, the Board encourages public participation, it reserves the right, through its Board President, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

All comments and questions are to be directed through the President.

Motion to Open Public Hearing:

Motion by: _____

Second: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

Motion to Close Public Hearing:

Motion by: _____

Second: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

12. Executive Session

Motion to Go into Executive Session to Discuss a Legal and Personnel Matters (if needed):

Motion by: _____

Second: _____ Time: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

Motion to Close Executive Session to Discuss a Legal and Personnel Matters (if needed):

Motion by: _____

Second: _____ Time: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

Motion to Reconvene to the Regular Meeting (if needed):

Motion by: _____

Second: _____ Time: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

13. New Business Section

14. Closing Remarks/Announcements

15. Adjournment

Respectfully submitted,

Mrs. Carrie Bell
Board Secretary

Mr. Ariosto Rodriguez
Board President