

PROSPECT PARK BOARD OF EDUCATION
REGULAR MEETING AGENDA
Monday, March 14, 2022—7:00 P.M.

The regular meeting of the Prospect Park Board of Education, Prospect Park, New Jersey, has been called to convene on Monday, March 14, 2022 at 7:00 p.m.

Virtual Zoom Meeting--Board members, Administrators and Public Participation will be limited via the Zoom conference platform. Details regarding the telecommunications/Zoom platform will be posted on the District’s website.

1. Call to Order: Board Secretary

Reading of the Open Public Meeting Act Notice

“In accordance with the provisions of the Open Public Meeting Act, the Prospect Park Board of Education has issued notice of this meeting to be publicized by having the date, time and the place posted at the Prospect Park School, Prospect Park Municipal Building and the District’s website. This notice complies with N.J.S.A. 10:4-9.1, which is addressing the manner in which public meetings should be conducted during a State of Emergency. The meeting notice has been mailed to The Record and Herald News (Gannett News Service) and TAPinto Hawthorne for publication. Adequate notice has been provided.”

2. Pledge of Allegiance

3. Roll Call: Board Secretary

BOARD MEMBERS	Present	Late	Late w/ Notification	Absent	Absent w/ Notification
Mr. Rodriguez					
Mr. Colcloughly					
Ms. Ensour					
Ms. Gonzalez					
Mr. Lopez					
Mr. Nadim					
Ms. Valerio					

4. Mission Statement

The mission of the Prospect Park School District is to develop healthy, alert, informed, responsible, and well-balanced human beings who believe in our America Heritage, and are imbued with a true desire and willingness to participate in and actively contribute to our democratic way of life. We also believe that the public school should be a place where principal, teacher, and parent work in unison to insure the successful progress and goal attainment of the child.

5. Acknowledging and Reaffirming School Board Member Code of Ethics

The Prospect Park Board of Education, individually and as a group, acknowledges and reaffirms that as members of the Board of Education, they recognize they hold authority not as individuals but as members of the full Board. The Board members will comply with the Code of Ethics for School Board members pursuant to N.J.S.A. 18A:12-24.1 as follows and re-produced below:

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate

information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

6. Conduct at Public Meetings

It is the goal of the Prospect Park Board of Education that all Board of Education Members and members of the public, act in a respectful manner toward one another, and do not disparage, nor interfere with school functions, operations or Board of Education proceedings.

Any verbal, written, or physical conduct related to race, gender, ethnicity, disability, sexual orientation or religion shall not be tolerated and anyone violating this prohibited conduct may be subject to removal from the meeting, and may be subject in other penalties that are appropriate under the law.

All Board of Education members and members of the general public are requested to take personal responsibility for their actions, and to treat everyone that they have contact with, in a fair and respectful manner.

7. Public Participation: Statement to the Public—Agenda Items Only

At this portion of the meeting, time has been allotted for public comment by members of the public. Each speaker may be allotted up to three (3) minutes and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses and the group, if any, that they represent. Students of the Prospect Park school system who choose to speak are not required to give their home address.

Although, the Board encourages public participation, it reserves the right, through its Board President, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of,

promotion or disciplining of any specific, prospective or current employee.

All comments and questions are to be directed through the Board President.

Motion to Open Public Hearing:

Motion by: _____

Second: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

Motion to Close Public Hearing:

Motion by: _____

Second: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

8. Communications:

9. Reports Section

- A. President’s Report
- B. Superintendent’s Report
- C. Principal’s Report
- D. Committee Reports
- E. Board Attorney Report

Motion to accept & approve the reports:

Motion by: _____

Second: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							

No							
Abstain							
Absent							

10. Presentations

11. AGENDA ACTION ITEMS

FINANCE AGENDA

Motion to approve resolutions F1-F4:

Motion by: _____

Second: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

F1. Approval of District Claims—Bills List—February 2022

Be it resolved, based upon the recommendation of the Superintendent and pursuant to N.J.S.A. 18A:19-4.1, the Board of Education approves district claims and payments that were made during the month of February 2022. The total payment amount was \$1,386,728.96 including payroll.

F2. Approval of Payroll – February 2022

Be it resolved, the Board approves the following gross payrolls, which are included in approved district claims, all having been duly audited by the business administrator and previously paid:

February 15, 2022	\$365,253.57
February 28, 2022	\$361,402.64

F3. Approval of Paraprofessional/Substitute Teacher Contracting Agreement

Be it resolved, the Board approves a paraprofessional/substitute teacher contracting agreement with the Center for Partnership Services for the 2021-2022 school year at a rate of \$26 per hour for paraprofessional and \$200 per day for substitutes, not to exceed \$17,000.

F4. Approval of Agreement for Transportation Services with Northern Region Educational Services Commission (NRESC)

Be it resolved, upon the recommendation of the Superintendent, the Board approves the Transportation Services Agreement with Northern Region Educational Services Commission (NRESC) for the 2021-2022 school year for the following routes, including an aide as applicable, effective with the start date indicated through each school’s last day, except where noted. The within Contract is approved by the Prospect Park Board of Education on a Month-to-Month basis.

Route #	School	Contractor	# of Students	Estimated Cost	Start Date
827	Chapel Hill Academy	York Transportation	1	\$9,898.90 + \$395.96	1/18/22-6/30/22
2316	Prospect Park School #1	American Star Transportation	1	\$21,330.00 + \$853.20	1/31/22-6/30/22
2318	NJEDDA	Jets Transportation	1	\$31,410.00 + \$1,256.40	1/31/22-6/30/22

PERSONNEL AGENDA

Motion to approve resolution P1-P9:

Motion by: _____

Second: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

P1. Approval of Appointment: Treasurer of School Monies

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Anand Shah as Treasurer of School Monies for the 2021-2022 school year at a stipend amount of \$7,500. This appointment is pending a satisfactory criminal background check, effective March 15, 2022.

P2. Approval of Appointment of Part Time Aide

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Carol Van Tassel as a part-time aide for the 2021-2022 school year at \$13.00

per hour not to exceed 26 1/4 hours per week. This appointment is pending a satisfactory criminal background check.

P3. Approval of Resignation

Be it resolved, upon the recommendation of the Superintendent, the Board accepts, with regret, the resignation of Jennifer Soto, Physical Education/Health Teacher, effective April 22, 2022.

P4. Approval of Retirement

Be it resolved, upon the recommendation of the Superintendent, the Board accepts, with regret, the resignation of Sandra McCollum, Secretary, effective April 1, 2022.

P5. Approval of Termination

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the termination of Laura Torres, Cafeteria Aide, effective March 3, 2022.

P6. Approval of Appointment of Interim School Business Administrator

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Melissa Simmons as Interim School Business Administrator for the period of March 15, 2022 to June 30, 2022, at a yearly salary of \$125,000, which is to be pro-rated for the period of service. All compensation is listed in the Detailed Statement of Contract Costs.

P7. Approval of Leave of Absence

Be it resolved, upon the recommendation of the Superintendent, the Board grants to employee #0059 a leave of absence, effective 3/7/2022 – 4/4/2022. Leave with pay utilizing 15 sick days is effective 3/7/22 – 3/25/22. A medical leave is effective 3/28/22 – 4/1/22 with the continuation of medical benefits, with an expected return date of 4/4/22.

P8. APPROVAL OF RESOLUTION TO APPOINT AN ACTING SUPERINTENDENT OF THE PROSPECT PARK PUBLIC SCHOOL DISTRICT (CONTINUATION)

WHEREAS, the Board previously appointed Dr. Tyeshia A. Reels, as Acting Superintendent of Schools for the period of January 1, 2022 to March 31, 2022, at a yearly salary of: \$167,000.00 which is to be pro-rated for the period of services outlined herein and within her proposed employment contract;

WHEREAS, the Board has decided to continue the employment of Dr. Reels in the capacity of Acting Superintendent of Schools for the Prospect Park Public School District; and

WHEREAS this appointment is expressly contingent upon NJSA 18A:17-15, et. seq. and NJAC 6A:23A-3.1, which requires approval by the Executive County Superintendent of Schools for Passaic County, the Hon. Kesha Drakeford, before a new District Superintendent may be appointed.

NOW, THEREFORE BE IT RESOLVED, that Dr. Tyeshia A. Reels is hereby appointed to continue to serve as Acting Superintendent of Schools from April 1, 2022 to June 30, 2022 – pending approval by the Executive County Superintendent of Schools for Passaic County – the Hon. Kesha Drakeford.

P9. Approval of a Consultation Agreement between PPBOE and Mark Gengaro as HIB Specialist Consultant

Be it resolved, upon the recommendation of the Superintendent, the Board approves a consultation agreement with Mark Gengaro to serve as the HIB Specialist Consultant for the 2021-2022 school year on an as needed basis at an amount, not to exceed \$6,500.

EDUCATION AGENDA

Motion to approve resolutions E1-E4:

Motion by: _____

Second: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

E1. Approval of Professional Development

Be it resolved, upon the recommendation of the Superintendent, the Board approves the listed professional development, pending budget availability:

Participant	Workshop Name	Location	Course Dates	Cost of Course
Alvarenga, Chasty	RTI: Best Intervention Strategies & Resources to Support Your Struggling Readers	Virtual	3/23/2022	\$0 (previously paid for)
Franco, Elizabeth	Decreasing Defiant and	West Orange, NJ	3/9/2022	\$ 279.00

	Argumentative Behaviors			
Glaster, Altisha	Inclusion Conference NJCIE	Virtual	3/18/2022	\$ 50.00
Khalil, Leila	Pathways to Success With Multilingual Learners	New Brunswick, NJ	6/3/2022	\$ 274.00
Laauwe, Juana	Decreasing Defiant and Argumentative Behaviors	West Orange, NJ	3/9/2022	\$ 279.00
Ogden, Lia	Inclusion Classroom	Virtual	3/18/2022	\$ 50.00
Solloway, Beth	Teaching Media Literacy Skills in A Fake News World	Virtual	3/31/2022	\$ 279.00

E2. Approval of Submission of School Security Grant

Be it resolved, upon the recommendation of the Superintendent, the board approves the acceptance of the 2020-2021 School Security Grant (approved on September 20, 2021) in the amount of \$42,752.00. \$17,565 of the amount is a reimbursement for the panic alarm systems installed in compliance with Alyssa’s Law, and \$25,187 of the amount is a reimbursement for the outdoor security cameras.

E3. Approval of HIB Report

Be it resolved, upon the recommendation of the Superintendent, the Board approves the determination in the 2021-2022 HIB case #s as submitted below:

Unfounded

228787

228736

228267

Founded

228430

228370

228268

227944

E4. Approval of Submission of Preschool Budget

Be it resolved, upon the recommendation of the Superintendent, the Board approves the submission of the 2022-2023 Early Childhood Program Aid – ELLI 2022-2023 preschool budget.

BUILDING AND GROUNDS AGENDA

Motion to approve resolution BG1-BG5:

Motion by: _____

Second: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

BG1. Approval of a Facilities Request from the Borough

Be it resolved, upon the recommendation of the Superintendent, the Board approves the facilities request for the use of the school gymnasium, restrooms and parking lot for the Prospect Park Women’s’ Event/Conference, Saturday, March 19, 2022, from 12:00 p.m. to 8:30 p.m.

BG2. Approval of a Facilities Request from the Borough

Be it resolved, upon the recommendation of the Superintendent, the Board approves the facilities request for the use of the school gymnasium, restrooms and parking lot for the Prospect Park Adult Basketball, every Friday from April 29, 2022, to June 24, 2022, from 6:00 p.m. to 8:00 p.m.

BG3. Approval of a Facilities Request from Maschio’s Food Service

Be it resolved, upon the recommendation of the Superintendent, the Board approves the facilities request for the use of the school cafeteria and restrooms for the Production Record Class, Monday, March 21, 2022, from 2:00 p.m. to 3:00 p.m.

BG4. Approval of a Facilities Request from the Borough

Be it resolved, upon the recommendation of the Superintendent, the Board approves the facilities request for the use of the school cafeteria, restrooms and parking lot for the Prospect Park Iftar, on April 6, 2022, from 5:00 p.m. to 9:00 p.m.

BG5. Approval of a Facilities Request from the Borough

Be it resolved, upon the recommendation of the Superintendent, the Board approves the facilities request for the use of the school gymnasium, restrooms and parking lot for the Prospect Park Easter Egg Hunt, on April 9, 2022, from 10:00 a.m. to 5:00 p.m.

POLICY AGENDA

Motion to approve resolution BP1-BP3:

Motion by: _____

Second: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

BP1. Approval of the January 4, 2022 Board of Education Minutes

Be it resolved, the Board accepts and approves the following Board of Education meeting minutes: Organization Meeting—January 4, 2022

BP2. Approval of the January 27, 2022 Board of Education Minutes

Be it resolved, the Board accepts and approves the following Board of Education meeting minutes: Special Meeting—January 27, 2022

BP3. Approval of the February 9, 2022 Board of Education Minutes

Be it resolved, the Board accepts and approves the following Board of Education meeting minutes: Regular Meeting—February 9, 2022

FOOD SERVICE AGENDA – There are no resolutions under the Food Service section.

PUBLIC PARTICIPATION: STATEMENT TO THE PUBLIC

At this portion of the meeting, time has been allotted for public comment by members of the public. Each speaker may be allotted up to **three (3) minutes** and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses and the group, if any, that they represent. Students of the Prospect Park School system who choose to speak are not required to give their home address.

Public Participation: Statement to the Public

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promotion or disciplining of any specific, prospective or current employee.
 All comments and questions are to be directed through the President.

Motion to Open Public Hearing:

Motion by: _____

Second: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

Motion to Close Public Hearing:

Motion by: _____

Second: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

12. Executive Session

Motion to Go into Executive Session to Discuss a Legal and Personnel Matters (if needed):

Motion by: _____

Second: _____ Time: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

Motion to Close Executive Session to Discuss a Legal and Personnel Matters (if needed):

Motion by: _____

Second: _____ Time: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

Motion to Reconvene to the Regular Meeting (if needed):

Motion by: _____

Second: _____ Time: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

13. New Business Section

R1. PERMISSION TO PLACE A REFRIGERATOR ON SCHOOL GROUNDS

WHEREAS, the Board of Education for the Prospect Park Board of Education, Prospect Park, County of Passaic, State of New Jersey has been approached by the Teachers Association of Prospect Park (TAPP) seeking permission to place a refrigerator on school grounds for the benefit of its membership; and

WHEREAS, it has been determined that this request is standard, customary and for the benefit/well-being of the teaching staff of the Prospect Park Public School District; and

WHEREAS, the Board authorizes the Superintendent to direct the location where the refrigerator will be placed, and the Board further notes that TAPP will enact rules/regulations for the use/operation of the said refrigerator. However, it must be further noted that TAPP will be responsible for the upkeep, maintenance and cleanliness of the refrigerator; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Education of the Borough of Prospect Park, County of Passaic, State of New Jersey, based upon the recommendation of the Superintendent takes this action, and further states that the location, use and operation of this piece of equipment will not involve any fees or charges assessed to TAPP.

14. Closing Remarks/Announcements

15. Adjournment

Respectfully submitted,

Erin Delaney,
Board Secretary

Mr. Ariosto Rodriguez,
Board President