

PROSPECT PARK BOARD OF EDUCATION

REGULAR MEETING AGENDA

Tuesday, May 4, 2021—7:00 P.M.

The regular meeting of the Prospect Park Board of Education, Prospect Park, New Jersey, has been called to convene on Tuesday, May 4, 2021 at 7:00 p.m.

Virtual Zoom Meeting--Board members, administrators and public participation will be limited via the Zoom conference platform. Details regarding the telecommunications/Zoom platform will be posted on the District's website.

1. Call to Order Board President

Reading of the Open Public Meeting Act Notice

"In accordance with the provisions of the Open Public Meeting Act, the Prospect Park Board of Education has issued notice of this meeting to be publicized by having the date, time and the place posted at the Prospect Park School, Prospect Park Municipal Building and the District's website. This notice complies with N.J.S.A. 10:4-9.1, which is addressing the manner in which public meetings should be conducted during a State of Emergency. The meeting notice has been mailed to The Record and Herald News (Gannett News Service) for publication. Adequate notice has been provided."

2. Pledge of Allegiance

3. Roll Call Board Secretary

BOARD MEMBERS	Present	Absent	Absent w/ Notification
Mr. Nadim			
Ms. Gonzalez			
Mr. Colcloughly			
Ms. Ensour			
Mr. Lopez			
Mr. Rodriguez			
Ms. Valerio			

4. Mission Statement

The mission of the Prospect Park School District is to develop healthy, alert, informed, responsible, and well-balanced human beings who believe in our America Heritage, and are imbued with a true desire and willingness to participate in and actively contribute to our democratic way of life. We also believe that the public school should be a place where principal, teacher, and parent work in unison to insure the successful progress and goal attainment of the child.

5. Acknowledging and Reaffirming School Board Member Code of Ethics

The Prospect Park Board of Education, individually and as a group, acknowledges and reaffirms that as members of the Board of Education, they recognize they hold authority not as individuals but as members of the full Board. The Board members will comply with the Code of Ethics for School Board members pursuant to N.J.S.A. 18A:12-24.1 as follows and re-produced below:

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

6. Conduct at Public Meetings

It is the goal of the Prospect Park Board of Education that all Board of Education Members and members of the public, act in a respectful manner toward one another, and do not disparage, nor interfere with school functions, operations or Board of Education proceedings.

Any verbal, written, or physical conduct related to race, gender, ethnicity, disability, sexual orientation or religion shall not be tolerated and anyone violating this prohibited conduct may subject to removal from the meeting, and may be subject in other penalties that are appropriate under the law.

All Board of Education members and members of the general public are requested to take personal responsibility for their actions, and to treat everyone that they have contact with, in a fair and respectful manner.

7. Public Participation: Statement to the Public—Agenda Items Only!

At this portion of the meeting, time has been allotted for public comment by members the public. Each speaker may be allotted up to three (3) minutes and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses and the group, if any, that they represent. Students of the Prospect Park school system who chose to speak are not required to give their home address.

Although, the Board encourages public participation, it reserves the right, through its Board President, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda, the Board will not respond to questions during the public participation portion of

this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

All comments and questions are to be directed through the Board President.

Motion to Open Public Hearing:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

Motion to Close Public Hearing:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

8. Budget Presentation & Public Hearing

9. Communications:

None.

10. Reports Section

- A. President’s Report
- B. Superintendent’s Report
- C. Principal’s Report
- D. Committee Reports
- E. Board Attorney Report

Motion to accept & approve the reports:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

11. Approval of Minutes

Be it resolved, the Board accepts and approves the following Board of Education meeting minutes: Regular Meeting—April 20, 2021 & Executive Session – April 20, 2021

Motion to approve the meeting minutes:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

12. Presentations

None.

13. AGENDA ACTION ITEMS

FINANCE AGENDA

Motion to approve resolution F1-F8:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

F1 Approval of District Claims—Bills List—April 2021

Be it resolved, based upon the recommendation of the Superintendent and pursuant to N.J.S.A. 18A:19-4.1, the Board of Education approves district claims and payments that were made during the month of April 2021. The total payment amount was \$1,006,207.45 including payroll.

F2 Secretary’s Report – Acceptance—March 2021

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the Board Secretary’s financial reports for the month of March 2021, based upon the certification of the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), N.J.S.A. 18A:17-10 and N.J.S.A. 18A:17-36, that no line-item account or program category account has been over expended, and that no account or fund has been over expended.

F3 Report of the Treasurer of School Moneys—Acceptance—March 2021

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the Reports of the Treasurer of School Moneys for the month of March 2021.

F4 Approval of Monthly Transfer of Budget Funds Report—Month of March 2021

Be it resolved, upon the recommendation of the Superintendent, the Board approves the Monthly Budget Transfer Report for the month of March 2021.

F5 Adoption of Budget

Be it resolved, upon the recommendation of the Superintendent and Business Administrator, the Prospect Park Board of Education hereby adopts the FY 2021-2022 budget as approved by the County Office and as advertised, as follows:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2021-22 Total Expenditures	\$14,430,497	\$1,170,877	\$315,249	\$15,916,623
Less: Anticipated Revenues	<u>\$11,234,673</u>	<u>\$1,170,877</u>	<u>\$195,388</u>	<u>\$12,600,938</u>
Taxes to be Raised	<u>\$3,195,824</u>	<u>\$0</u>	<u>\$119,861</u>	<u>\$3,315,685</u>

F6 Approval of Contract – Preferred Home Health Care & Nursing Services

Be it resolved, upon the recommendation of the Superintendent, the Board approves the contract with Preferred Home Health Care & Nursing Services for term beginning July 1, 2021

and ending June 30, 2022.

F7 Rescind Resolution F4 of the April 20, 2021 Regular Meeting of the Prospect Park Board of Education

Be it resolved, upon the recommendation of the Superintendent and Board Secretary, the Board approves the rescinding of Resolution F4 titled “Approval of Monthly Transfer of Budget Funds Report—Month of February 2021”

F8 Approval of ECPA/ELLI PEA Revised Budget Application Submission

Be it resolved, upon the recommendation of the Superintendent, the Board approves the submission of the ECPA/ELLI PEA Revised Application to include carryover funds, as follows:

PEA Aid	\$187,948.00
Carryover	\$30,258.00
General Funds	\$604,968.00
Other (IDEA)	\$9,635.00
Total	\$832,539.00

PERSONNEL AGENDA

Motion to approve resolution P1:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

P1 Approval of Unpaid Leave of Absence

Be it resolved, upon the recommendation of the Superintendent, the Board approves the following unpaid leave of absence effective April 12, 2021 through June 24, 2021:

District ID #: 1871

EDUCATION AGENDA—None

BUILDING AND GROUNDS AGENDA—None

POLICY SECTION

Motion to approve resolution BP1:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

BP1 Approval of Additional Regular Meeting Date – June 2021

Be it resolved, upon the recommendation of the Superintendent and Board Secretary, the Board approves an additional regular meeting date for the month of June 2021 to be held on Wednesday, June 30th, 2021 at 7PM.

FOOD SERVICES AGENDA—None

PUBLIC PARTICIPATION: STATEMENT TO THE PUBLIC

At this portion of the meeting, time has been allotted for public comment by members the public. Each speaker may be allotted up to **three (3) minutes** and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses and the group, if any, that they represent. Students of the Prospect Park school system who chose to speak are not required to give their home address.

Public Participation: Statement to the Public

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All comments and questions are to be directed through the President.

Motion to Open Public Hearing:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

Motion to Close Public Hearing:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

14. New Business Section

- School Financial Disclosures
- RFPs for Board of Education Auditor & Attorney

15. Closing Remarks/Announcements

16. Adjournment