

PROSPECT PARK BOARD OF EDUCATION

BOARD MEETING AGENDA

Thursday November 22, 2022—6:00 P.M.

The regular In Person meeting of the Prospect Park Board of Education, Prospect Park, New Jersey, has been called to convene on November 22, 2022 at 6:00 p.m.

1. Call to Order:

Board Secretary

Reading of the Open Public Meeting Act Notice

“In accordance with the provisions of the Open Public Meeting Act, the Prospect Park Board of Education has issued notice of this meeting to be publicized by having the date, time and the place posted at the Prospect Park School, Prospect Park Municipal Building and the District’s website. This notice complies with N.J.S.A. 10:4-9.1, which is addressing the manner in which public meetings should be conducted during a State of Emergency. The meeting notice has been mailed to The Record and Herald News (Gannett News Service) and TAPinto Hawthorne for publication. Adequate notice has been provided.”

2. Pledge of Allegiance

3. Roll Call: Board Secretary

BOARD MEMBERS	Present	Late	Late w/ Notification	Absent	Absent w/ Notification
Mr. Rodriguez					
Mr. Colcloughly					
Ms. Ensour					
Ms. Gonzalez					
Mr. Lopez					
Mr. Nadim					
Ms. Valerio					

4. Mission Statement

The mission of the Prospect Park School District is to develop healthy, alert, informed, responsible, and well-balanced human beings who believe in our America Heritage, and are imbued with a true desire and willingness to participate in and actively contribute to our democratic way of life. We also believe that the public school should be a place where principal, teacher, and parent work in unison to insure the successful progress and goal attainment of the child.

5. Acknowledging and Reaffirming School Board Member Code of Ethics

The Prospect Park Board of Education, individually and as a group, acknowledges and reaffirms that as members of the Board of Education, they recognize they hold authority not as individuals but as members of the full Board. The Board members will comply with the Code of Ethics for School Board members pursuant to N.J.S.A. 18A:12-24.1 as follows and re-produced below:

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate

information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

6. Conduct at Public Meetings

It is the goal of the Prospect Park Board of Education that all Board of Education Members and members of the public, act in a respectful manner toward one another, and do not disparage, nor interfere with school functions, operations or Board of Education proceedings.

Any verbal, written, or physical conduct related to race, gender, ethnicity, disability, sexual orientation or religion shall not be tolerated and anyone violating this prohibited conduct may be subject to removal from the meeting, and may be subject in other penalties that are appropriate under the law.

All Board of Education members and members of the general public are requested to take personal responsibility for their actions, and to treat everyone that they have contact with, in a fair and respectful manner.

7. Public Participation: Statement to the Public—Agenda Items Only

At all portions of the public participation, time has been allotted for public comment by members of the public. Each speaker may be allotted up to three (3) minutes and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses and the group, if any, that they represent. Students of the Prospect Park school system who choose to speak are not required to give their home address.

Although the Board encourages public participation, it reserves the right, through its Board President, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or

disciplining of any specific, prospective or current employee.

All comments and questions are to be directed through the Board President.

Motion to Open Public Hearing:

Motion by:

Second:

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

Motion to Close Public Hearing:

Motion by:

Second:

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

8. Executive Session - At this time the board finds it necessary to go into a closed “executive” session to discuss items considered confidential in nature. Items tonight will be personnel and legal matters.

Motion to go into closed session:

Communications:

9. Reports Section

- A. President’s Report -
- B. Superintendent/Principal Report
- C. Committee Reports
- D. Board Attorney Report

Motion to accept & approve the reports:

Motion by:

Second:

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

10. Presentations - HIB Anti-Bullying Bill of Rights Self-Assessment

11. AGENDA ACTION ITEMS

FINANCE AGENDA

Motion to approve resolutions F1-F7

Motion by:

Second:

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

F1. Approval of District Claims—Bills List— October 2022

Be it resolved, based upon the recommendation of the Superintendent and pursuant to N.J.S.A. 18A:19-4.1, the Board of Education approves district claims and payments that were made during the month of September 2022. The total payment amount was including payroll \$

F2. Approval of Payroll – October 2022

Be it resolved, the Board approves the following gross payrolls, which are included in approved district claims, all having been duly audited by the business administrator and previously paid:

October 14, 2022	\$ 350,839.08
October 28, 2022	\$ 341,163.87

F3. Secretary’s Report – Acceptance— October 31, 2022

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the Board Secretary’s financial reports for the month of June 30, 2022;, based upon the certification of the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), N.J.S.A. 18A:17-10 and N.J.S.A. 18A:17-36, that no line-item account or program category account has been over-expand, and that no account or fund has been over-expand.

F4. Report of the Treasurer of School Moneys—Acceptance—October 31, 2022

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the Reports of the Treasurer of School Moneys for the month September 30, 2022.

F5. Approval of Monthly Transfer of Budget Funds Report – October 31, 2022

Be it resolved, upon the recommendation of the Superintendent, the Board approves the Monthly Budget Transfer Reports for the month of **October 31, 2022**.

F6. Approval of Halls That Inspire, Inc. Proposal

Be it resolved, upon the recommendation of the Superintendent, the Board approves the contract for Halls That Inspire, Inc. for the 2022-2023 school year for \$8,500.00, to provide for inspirational art murals to be created and painted throughout the new Middle School to provide encouragement and motivation to our Middle School students as part of the new R.E.S.E.T Mission and Vision for the Prospect Park School Community. These inspirational messages will help to shape the minds of our adolescents as we help them socially, emotionally and mentally through this transition, and will further communicate our school values, and will provide a

sense of ownership back to our students and stakeholders.

F7. Approval of Pioneer Homecare of New Jersey

Be it resolved, upon the recommendation of the Superintendent, the Board approves the contract for Pioneer Homecare of New Jersey for 1 to 1 nursing care for students not to exceed 110% of \$111,400.

PERSONNEL AGENDA

Motion to approve resolution P1-P6

Motion by:

Second:

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

P1. Approval of New Hires

- A. Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint Brianna Blauner as a Gifted & Talented Teacher for the 2022-2023 school year at BA level, Step 4, at the salary of \$55,428.00 per year, per the approved Agreement between the Teachers Association of Prospect Park and the Prospect Park Board of Education. This appointment is pending a satisfactory criminal background check, effective December 1, 2022.
- B. Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint Thomas Topolski as a Grade 3 Teacher for the 2022-2023 school year at BA level, Step 7, at the salary of \$57,128.00 per year, per the approved Agreement between the Teachers Association of Prospect Park and the Prospect Park Board of Education. This appointment is pending a satisfactory criminal background check, effective December 1, 2022.
- C. Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint Sungdo Kenny Lee as an ESL Teacher for the 2022-2023 school year at BA level,

Step 1, at the salary of \$56,878.00 per year, per the approved Agreement between the Teachers Association of Prospect Park and the Prospect Park Board of Education. This appointment is pending a satisfactory criminal background check, effective December 1, 2022.

- D. Be it resolved, upon the recommendation of the Superintendent, the Board approves the following individuals as Paraprofessionals for the 2022-2023 school year at an hourly pay rate \$20.00 per hour. These appointments are pending a satisfactory criminal background check, effective November 18, 2022:
 - a. Chardanay Johnson
 - b. Christina Medina
- E. Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint the following individuals as long-term substitute teachers at a rate of \$200.00 per day, pending a satisfactory criminal background check, effective November 21, 2022:
 - a. Jeffrey B. Hagan
 - b. Gabriel Quiles
- F. Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint Ronald Baltimore as a Music Teacher for the 2022-2023 school year at MA level, Step 12, at the salary of \$69,218.00 per year, per the approved Agreement between the Teachers Association of Prospect Park and the Prospect Park Board of Education. This appointment is pending a satisfactory criminal background check, effective January 2, 2022.
- G. Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint the following individuals as lunch aides at a rate of \$14.13 per day, pending a satisfactory criminal background check, effective November 21, 2022:
 - a. Deonna Gainey

P2. Approval of Stipend Positions

Be it resolved, upon the recommendation of the Superintendent, the Board approves the following stipend positions for the 2022-2023 school year:

Afterschool Detention Supervisor	Constantina Hanna Ruth Illescas	\$26.00 per hour
Lunch Supervisor	Shaye Brown-Crandol	\$26.00 per hour

P3. Approval of Resignations

- A. Be it resolved, upon the recommendation of the Superintendent, the Board approves to

accept the resignation of Lakeya Washington, part-time Child Study Team Secretary, effective November 9, 2022.

P4. Rescission of Approval of New Hires

Be it resolved, upon the recommendation of the Superintendent, the Board rescinds the approval of the appointment of (pending criminal history review):

Day Custodian	Andrew Van Tassel Damian Acosta Imad Janouk	\$40,875	single benefits (est. \$5,000)	40 hours per week
Part Time Night Custodians	Edward Brockington (St. Paul's) Hugo Espana (Prospect Park Elem.) Malik Van Tassel (St. Paul's)	\$16 Per Hr.	No health, prescription or dental	Not to exceed 30 hours per week

P5. Increase of Minimum Wage for staff members

Be it resolved, upon the recommendation of the Superintendent, that the Board approves the minimum wage increase for all employees to \$14.13 effective immediately.

P6. Payment of unused sick days upon retirement to Deborah Ankelein

Be it resolved that, per the TAPP agreement, upon pensioned retirement from employment with the Prospect Park School District, payment of unused sick days shall be at the following rates:

0-100 accumulated sick leave days - \$60 per day

101-200 accumulated sick leave days - \$50 per day

Employee	Ankelein, Deborah		
Retirement Date	6/28/2022		

Total Illness Days	147.75	Days	Calculations
TAPP Contract Pay Scale 0-100 days	\$60	100	\$6,000
TAPP Contract Pay Scale 101-200 days	\$50	47.75	\$2,388
TOTAL - Sick Days Pay Out			\$8,388

EDUCATION AGENDA

Motion to approve resolutions E1-E5

Motion by:

Second:

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

E1. Approval of Professional Development

Be it resolved, upon the recommendation of the Superintendent, the Board approves the following staff members listed to attend professional development courses:

Participant	Workshop Name	Location	Course Dates	Cost of Course

Lia Ogden	Catching Up Your English Language Learners Who Have Fallen Behind	The Wilshire Grand Hotel, West Orange, NJ	12/01/22	\$279.00
Juana Laauwe	Enhance Your Students' Use of the Target Language	Online	11/21/22	\$279.00
Marisol Cartagena	Annual Bilingual/ESL Virtual Conference	Virtual	12/9/22	\$49.00
Atisha Glaster Nicole Bruder Cindy Fernandes	Handle with care Behavior Management System INC	Wayne, NJ	1/12/23	\$1425.00

E2. Approval of the Submission to the New Jersey Department of Education of the Annual Preschool Operational Plan

Be it resolved, upon the recommendation of the Superintendent, the Board approves the 2023-2024 submission of the submission for the Annual Preschool Operational Plan.

E3. Approval of the Submission to the New Jersey Department of Education of the Anti-Bullying Bill of Rights Self-Assessment Statement of Assurance

Be it resolved, upon the recommendation of the Superintendent, the Board approves the

2021-2022 submission of the submission for the Anti-Bullying Bill of Rights Self-Assessment Statement of Assurance.

E4. Approval of HIB Report

Be it resolved, upon the recommendation of the Superintendent, the Board approves the determination in the 2022-2023 HIB case #'s as submitted below:

Founded

236960

237084

Unfounded

235682

236047

236620

E5. Approval of Literacy Development

Be it resolved, upon the recommendation of the Superintendent, the Board approves the registration for the Center for Literacy Development 2022-2023 on-site speaker series event for Al Hikmah Elementary School.

BUILDING AND GROUNDS AGENDA

Motion to approve resolution BG1

Motion by:

Second:

BG1

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							

No							
Abstain							
Absent							

POLICY AGENDA

Motion to approve resolutions: BP1

Motion by:

Second:

BP1

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

FOOD SERVICES AGENDA:

Motion to approve resolutions: FS1-

Motion by:

Second:

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							

No							
Abstain							
Absent							

PUBLIC PARTICIPATION: STATEMENT TO THE PUBLIC

Please refer to the statement read at the beginning of the meeting regarding protocols for the public participation section.

Thank you.

Motion to Open Public Hearing:

Motion by:

Second:

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

Motion to Close Public Hearing:

Motion by:

Second:

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							

Abstain							
Absent							

- 12. New Business Section**
- 13. Closing Remarks/Announcements**
- 14. Adjournment**

Motion by:
 Second:

Time of Adjournment:

Respectfully submitted,

Melissa Simmons
 Board Secretary