

PROSPECT PARK BOARD OF EDUCATION
REGULAR MEETING AGENDA
Tuesday, June 14 , 2022—7:00 P.M.

The regular meeting of the Prospect Park Board of Education, Prospect Park, New Jersey, has been called to convene on Tuesday, June 14 , 2022 at 7:00 p.m.

Virtual Zoom Meeting--Board members, Administrators and Public Participation will be limited via the Zoom conference platform. Details regarding the telecommunications/Zoom platform will be posted on the District’s website.

1. Call to Order: Board Secretary

Reading of the Open Public Meeting Act Notice

“In accordance with the provisions of the Open Public Meeting Act, the Prospect Park Board of Education has issued notice of this meeting to be publicized by having the date, time and the place posted at the Prospect Park School, Prospect Park Municipal Building and the District’s website. This notice complies with N.J.S.A. 10:4-9.1, which is addressing the manner in which public meetings should be conducted during a State of Emergency. The meeting notice has been mailed to The Record and Herald News (Gannett News Service) and TAPinto Hawthorne for publication. Adequate notice has been provided.”

2. Pledge of Allegiance

3. Roll Call: Board Secretary

BOARD MEMBERS	Present	Late	Late w/ Notification	Absent	Absent w/ Notification
Mr. Rodriguez					
Mr. Colcloughly					
Ms. Ensour					
Ms. Gonzalez					
Mr. Lopez					
Mr. Nadim					
Ms. Valerio					

4. Mission Statement

The mission of the Prospect Park School District is to develop healthy, alert, informed, responsible, and well-balanced human beings who believe in our America Heritage, and are imbued with a true desire and willingness to participate in and actively contribute to our democratic way of life. We also believe that the public school should be a place where principal, teacher, and parent work in unison to insure the successful progress and goal attainment of the child.

5. Acknowledging and Reaffirming School Board Member Code of Ethics

The Prospect Park Board of Education, individually and as a group, acknowledges and reaffirms that as members of the Board of Education, they recognize they hold authority not as individuals but as members of the full Board. The Board members will comply with the Code of Ethics for School Board members pursuant to N.J.S.A. 18A:12-24.1 as follows and re-produced below:

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate

information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

6. Conduct at Public Meetings

It is the goal of the Prospect Park Board of Education that all Board of Education Members and members of the public, act in a respectful manner toward one another, and do not disparage, nor interfere with school functions, operations or Board of Education proceedings.

Any verbal, written, or physical conduct related to race, gender, ethnicity, disability, sexual orientation or religion shall not be tolerated and anyone violating this prohibited conduct may be subject to removal from the meeting, and may be subject in other penalties that are appropriate under the law.

All Board of Education members and members of the general public are requested to take personal responsibility for their actions, and to treat everyone that they have contact with, in a fair and respectful manner.

7. Public Participation: Statement to the Public—Agenda Items Only

At this portion of the meeting, time has been allotted for public comment by members of the public. Each speaker may be allotted up to three (3) minutes and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses and the group, if any, that they represent. Students of the Prospect Park school system who choose to speak are not required to give their home address.

Although, the Board encourages public participation, it reserves the right, through its Board President, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or

disciplining of any specific, prospective or current employee.

All comments and questions are to be directed through the Board President.

Motion to Open Public Hearing:

Motion by: _____

Second: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

Motion to Close Public Hearing:

Motion by: _____

Second: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

8. Communications:

9. Reports Section

- A. President's Report
- B. Superintendent's Report
- C. Principal's Report -
- D. Committee Reports -
- E. Board Attorney Report -

Motion to accept & approve the reports:

Motion by: _____

Second: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							

No							
Abstain							
Absent							

10. Presentations

11. AGENDA ACTION ITEMS

FINANCE AGENDA

Motion to approve resolutions F1 - F11:

Motion by: _____

Second: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

F1. Approval of District Claims—Bills List—May 2022

Be it resolved, based upon the recommendation of the Superintendent and pursuant to N.J.S.A. 18A:19-4.1, the Board of Education approves district claims and payments that were made during the month of May 2022. The total payment amount was \$1,421,502.53 including payroll.

F2. Approval of Payroll – May 2022

Be it resolved, the Board approves the following gross payrolls, which are included in approved district claims, all having been duly audited by the business administrator and previously paid:

May 15, 2022	\$357,904.81
May 30, 2022	\$360,341.28

F3. Secretary’s Report – Acceptance— September 2021

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the Board Secretary’s financial reports for the month of September 2021, based upon the certification of the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), N.J.S.A. 18A:17-10 and N.J.S.A. 18A:17-36, that no line-item account or program category account has been over-expand, and that no account or fund has been over-expand.

F4. Secretary’s Report – Acceptance— October 2021

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the Board Secretary’s financial reports for the month of October 2021, based upon the certification of the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), N.J.S.A. 18A:17-10 and N.J.S.A. 18A:17-36, that no line-item account or program category account has been over-expand, and that no account or fund has been over-expand.

F5. Report of the Treasurer of School Moneys—Acceptance—September 2021

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the Reports of the Treasurer of School Moneys for the month of September 2021.

F6. Report of the Treasurer of School Moneys—Acceptance—October 2021

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the Reports of the Treasurer of School Moneys for the month of October 2021.

F7. Approval of Monthly Transfer of Budget Funds Report – September of 2021

Be it resolved, upon the recommendation of the Superintendent, the Board approves the Monthly Budget Transfer Reports for the month of September 2021.

F8. Approval of Monthly Transfer of Budget Funds Report – October of 2021

Be it resolved, upon the recommendation of the Superintendent, the Board approves the Monthly Budget Transfer Reports for the month of October 2021.

F9. Approval of Five Year Lease Contract

Whereas the Superintendent sees the need to develop more classroom space to expand the half-day prekindergarten program to a full-day program;

Whereas the creation of a middle school will allow for improved educational and development strides for our school population;

Be it resolved that the board approves a 5-year lease for St. Paul’s Catholic school for the 22-23 through 26-27 school years for nine classrooms and a multiple-purpose area including parking for staff not to exceed 110% of \$130,000 for the 22-23 exclusive of startup costs to occupy the building.

F10. Approval of Contract for Tuition

Be it resolved, the Board approves a tuition contract with The CTC Academy, Inc. for student #6502468280 from July 5, 2022 to June 2023 for \$94,296.50, with Extraordinary Services for \$29,252.00 (exclusive of transportation).

F11. Approval of Bilingual Program Waiver Request

Be it resolved, upon the recommendation of the Superintendent, the Board approves the 2022-2023 Bilingual Program Waiver Request, as mandated by the New Jersey Department of Education.

PERSONNEL AGENDA

Motion to approve resolution P1 - P5 :

Motion by: _____

Second: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

P1. Approval of Mentorship:

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the following practicum/mentorship student, Ms. Aguilar from SECD online certificate program.

P2 Approval of Resignation

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the resignation of Renee Powell, teacher, effective June 27, 2022.

P3 Approval of Retirement

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the retirement of Carroll Smith, special education classroom aide, effective June 15 2022.

P4 Approval of Appointment of Chaperones

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the following chaperones for the 8th grade dance to be held at The “New” La Neve’s Restaurant on June 15, 2022: Dr. Reels, Mrs. Waibel, Ms. Major, Mr. Berger, Ms. Perez, Ms. Jefferson, Ms. Mascelli, Ms. Turner, Mr. Gormly, and Ms. Glaster.

P5 Approval of Appointment: Business Administrator

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint Melissa Simmons as Business Administrator for the 2022-2023 school year, effective 7/1/2022 - 6/30/2023, at a salary of \$ 125,000, pending approval from the Executive County Superintendent, Kesha Drakeford.

EDUCATION AGENDA

Motion to approve resolutions E1:

Motion by: _____

Second: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

E1. Approval of HIB Report

Be it resolved, upon the recommendation of the Superintendent, the Board approves the determination in the 2021- 2022 HIB case #'s as submitted below:

Founded

232847

Unfounded

233102

232221

231592

**BUILDING AND GROUNDS AGENDA –
Motion to approve resolution(s) BG1:**

Motion by: _____

Second: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

BG1. Approval of Facilities Request from the Borough

Be it resolved, upon the recommendation of the Superintendent, the Board approves the facilities request for the use of the school gymnasium, restrooms and parking lot for the Junior Police Academy, Monday August 1, 2022 through Friday, August 5, 2022, from 9:00 am to 2:00 pm.

POLICY AGENDA

Motion to approve resolutions BP1:

Motion by: _____

Second: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

BP1. Approval of the May 10, 2022 Board of Education Minutes

Be it resolved, the Board accepts and approves the following Board of Education meeting minutes: Regular Meeting—May 10, 2022

FOOD SERVICE AGENDA - There are no resolutions under the Food Service section

PUBLIC PARTICIPATION: STATEMENT TO THE PUBLIC

At this portion of the meeting, time has been allotted for public comment by members of the public. Each speaker may be allotted up to **three (3) minutes** and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses and the group, if any, that they represent. Students of the Prospect Park School system who choose to speak are not required to give their home address.

Public Participation: Statement to the Public

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All comments and questions are to be directed through the President.

Motion to Open Public Hearing:

Motion by: _____

Second: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

Motion to Close Public Hearing:

Motion by: _____

Second: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

12. Executive Session

Motion to Go into Executive Session to Discuss a Legal and Personnel Matters (if needed):

Motion by: _____
Second: _____ Time: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

Motion to Close Executive Session to Discuss a Legal and Personnel Matters (if needed):

Motion by: _____
Second: _____ Time: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

Motion to Reconvene to the Regular Meeting (if needed):

Motion by: _____
Second: _____ Time: _____

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

13. New Business Section

14. Closing Remarks/Announcements

15. Adjournment

Respectfully submitted,

Carrie Bell,
Board Secretary

Mr. Ariosto Rodriguez,
Board President