

PROSPECT PARK BOARD OF EDUCATION

REGULAR MEETING AGENDA

Tuesday, December 15, 2020—7:00 P.M.

The regular meeting of the Prospect Park Board of Education, Prospect Park, New Jersey, has been called to convene on Tuesday, December 15, 2020 at 7:00 p.m.

Virtual Zoom Meeting--Board members, administrators and public participation will be limited via the Zoom conference platform. Details regarding the telecommunications/Zoom platform will be posted on the District's website.

1. Call to Order Board President

Reading of the Open Public Meeting Act Notice

"In accordance with the provisions of the Open Public Meeting Act, the Prospect Park Board of Education has issued notice of this meeting to be publicized by having the date, time and the place posted at the Prospect Park School, Prospect Park Municipal Building and the District's website. This notice complies with N.J.S.A. 10:4-9.1, which is addressing the manner in which public meetings should be conducted during a State of Emergency. The meeting notice has been mailed to The Record and Herald News (Gannett News Service) for publication. Adequate notice has been provided."

2. Pledge of Allegiance

3. Roll Call Board Secretary

BOARD MEMBERS	Present	Absent	Absent w/ Notification
President Gonzalez			
Vice-president Nadim			
Mr. Caraccio			
Mr. Lopez			
Vacancy			
Vacancy			
Vacancy			

PROSPECT PARK BOARD OF EDUCATION

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4. Mission Statement

The mission of the Prospect Park School District is to develop healthy, alert, informed, responsible, and well-balanced human beings who believe in our America Heritage, and are imbued with a true desire and willingness to participate in and actively contribute to our democratic way of life. We also believe that the public school should be a place where principal, teacher, and parent work in unison to insure the successful progress and goal attainment of the child.

5. Acknowledging and Reaffirming School Board Member Code of Ethics

The Prospect Park Board of Education, individually and as a group, acknowledges and reaffirms that as members of the Board of Education, they recognize they hold authority not as individuals but as members of the full Board. The Board members will comply with the Code of Ethics for School Board members pursuant to N.J.S.A. 18A:12-24.1 as follows and re-produced below:

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

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Code of Ethics Continued

d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.

e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.

f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

6. Conduct at Public Meetings

It is the goal of the Prospect Park Board of Education that all Board of Education Members and members of the public, act in a respectful manner toward one another, and do not disparage, nor interfere with school functions, operations or Board of Education proceedings.

Any verbal, written, or physical conduct related to race, gender, ethnicity, disability, sexual orientation or religion shall not be tolerated and anyone violating this prohibited conduct may subject to removal from the meeting, and may be subject in other penalties that are appropriate under the law.

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All Board of Education members and members of the general public are requested to take personal responsibility for their actions, and to treat everyone that they have contact with, in a fair and respectful manner.

7. Public Participation: Statement to the Public—Agenda Items Only!

At this portion of the meeting, time has been allotted for public comment by members the public. Each speaker may be allotted up to three (3) minutes and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses and the group, if any, that they represent. Students of the Prospect Park school system who chose to speak are not required to give their home address.

Although, the Board encourages public participation, it reserves the right, through its Board President, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

All comments and questions are to be directed through the President.

8. Oath of Office/Swearing-in of Dhariany Valerio-Rodriguez

9. Communications:

- NRESC Report to Board of Education dated November 30, 2020

10. Reports Section

- President's Report
- Superintendent's Report
- Principal's Report
- Committee Reports
- Board Attorney Report

**PROSPECT PARK BOARD OF EDUCATION
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11. Approval of Minutes

Be it resolved, the Board accepts and approves the following Board of Education meeting minutes: Revised May 5, 2020, Regular Public Meeting – June 18, 2020, Special Public Meeting – June 26, 2020, Regular Public Meeting—November 10, 2020; Rescheduled Public Meeting—November 17, 2020; Special Meeting—November 30, 2020

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

12. Presentations

There are none.

13. AGENDA ACTION ITEMS

FINANCE AGENDA

F1 Approval of Monthly Transfer of Budget Funds Report—Month of October 2020

Be it resolved, based upon the recommendation of the Superintendent, the Board approves the Monthly Budget Transfer Report for the month of October 2020.

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

**PROSPECT PARK BOARD OF EDUCATION
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Finance Agenda (Continued)

F2 Secretary’s Report--Acceptance—October 2020

Be it resolved, based upon the recommendation of the Superintendent, the Board accepts the Board Secretary’s financial reports for the month of October 2020, based upon the certification of the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), N.J.S.A. 18A:17-10 and N.J.S.A. 18A:17-36, that no line-item account or program category account has been over expended, and that no account or fund has been over expended.

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

F3 Secretary’s Report--Acceptance—November 2020

Be it resolved, based upon the recommendation of the Superintendent, the Board accepts the Board Secretary’s financial reports for the month of November 2020, based upon the certification of the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), N.J.S.A. 18A:17-10 and N.J.S.A. 18A:17-36, that no line-item account or program category account has been over expended, and that no account or fund has been over expended.

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

**PROSPECT PARK BOARD OF EDUCATION
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Finance Agenda (Continued)

F4 Report of the Treasurer of School Moneys—Acceptance—October 2020

Be it resolved, based upon the recommendation of the Superintendent, the Board accepts the Reports of the Treasurer of School Moneys for the month of October 2020.

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

F5 Report of the Treasurer of School Moneys—Acceptance—November 2020

Be it resolved, based upon the recommendation of the Superintendent, the Board accepts the Reports of the Treasurer of School Moneys for the month of November 2020.

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

F6 Acceptance of Final Report from Northern Region Educational Services Commission

Be it resolved, based upon the recommendation of the Superintendent of Schools, the Board accepts the Final Report form the Northern Region Educational Services Commission.

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Finance Agenda (Continued)

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

F7 Approval of Submission of ASSA Report

Be it resolved, based upon the recommendation of the Superintendent, the Board approves the submission of the Application for State School Aid report for the 2020-2021 school year.

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

F8 Acceptance of Nonpublic School Grants

Be it resolved, based upon the recommendation of the Superintendent, the Board accepts the following New Jersey Nonpublic School Grant Entitlements for use by the

AL-HIKMAH ELEMENTARY SCHOOL

278 North 8th Street

Prospect Park, New Jersey 07508

Nonpublic Security Aid	\$40,425
Nonpublic Textbook Aid	\$14,051

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Finance Agenda (Continued)

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

F9 Acceptance of Nonpublic School Grants—Digital Divide

Be it resolved, based upon the recommendation of the Superintendent, the Board accepts the following Federal Nonpublic Digital Divide School Grant Entitlements for use by the

AL-HIKMAH ELEMENTARY SCHOOL

278 North 8th Street

Prospect Park, New Jersey 07508

Digital Divide \$10,005

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

F10 Approval of Submission of DRTRS Report

Be it resolved, based upon the recommendation of the Superintendent, the Board approves the submission of the District Report of Transported Resident Students for the 2020-2021 school year

PROSPECT PARK BOARD OF EDUCATION

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Finance Agenda (Continued)

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

F11 Approval of Submission of M-1 and Comprehensive Maintenance Plan

Be it resolved, based upon the recommendation of the Superintendent, the Board approves of the submission of the M-1 and Comprehensive Maintenance Plan.

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

F12 Approval of District Claims—Bills List—October 2020

Be it resolved, based upon the recommendation of the Superintendent and pursuant to N.J.S.A. 18A:19-4.1, the Board of Education approves district claims and payments that were made during the month of October 2020. The total payment amount was \$1,815,053-47.

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Finance Agenda (Continued)

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

F13 Approval of District Claims—Bills List—November 2020

Be it resolved, based upon the recommendation of the Superintendent and pursuant to N.J.S.A. 18A:19-4.1, the Board of Education approves district claims and payments that were made during the month of November 2020. The total payment amount was \$2,274,769.82 including payroll.

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

F14 Resolution Accepting of Federal Grant Funds

Be it resolved, based upon the recommendation of the Superintendent, the Board hereby accepts the following Federal Grant Funds of the 2020-2021 School Year:

Title I-A	\$564,563
Title II-A	43,506
Title III	11,051
Title IV—Part A	41,482
IDEA Public School	243,507
IDEA Nonpublic	9,806
IDEA Preschool Public	9,082

**PROSPECT PARK BOARD OF EDUCATION
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Finance Agenda (Continued)

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

F15 Transportation Services Agreement

Be it resolved, upon the recommendation of the Superintendent, the Board approves the Special Education Transportation Services Agreement with Passaic County Educational Services Commission for the 2015-2016 school year for the following routes, including an aide as applicable, effective with the start date indicated through each school’s last day.

<u>Route</u>	<u>School</u>	<u>Contractor</u>	<u># of Students</u>	<u>Est. cost per Route</u>	<u>Surcharge Cost</u>	<u>Start Date</u>
925	Brownstone School	R&May Trans	1	\$41,172.00	\$1,646.88	10/26/20
1035	BCSS HIP Program	Omar Trans	1	25,830.00	1,003.20	11/2/20
Q1054	Prospect Park	Omar Trans	1	7,980.00	239.40	11/16/20
926	NJEDDA	Kids Choice	1	29,678.00	1,187.12	11/2/20

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

**PROSPECT PARK BOARD OF EDUCATION
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Personnel Agenda (Continued)

PERSONNEL AGENDA

P1 Approval of Parent/Child Activity Instructors

Be it resolved, upon the recommendation of the Superintendent, the Board approves the following appointments of Parent/Child Activity Instructors for the 2020-2021 school year:

Marisol Goenaga \$35.00 per hour
Leila Khalil \$35.00 per hour

Motion by: _____
Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

P2 Acceptance of Retirement

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the retirement of Gerlayn Korin effective January 1, 2021.

Motion by: _____
Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

**PROSPECT PARK BOARD OF EDUCATION
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Personnel Agenda (Continued)

P3 Approval of Appointment as Teacher Due to a Retirement

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Katrina Dumicic, BA Step 1. \$52,463 prorated for the 2020-2021 school year.

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

P4 FY20 ESEA Title I Salaries

Be it resolved, upon the recommendation of the Superintendent, the Board approves the following allocated salaries under Title I for the 2019-2020 school year per the FY20 ESEA Application:

Name	Amount Allocated	% of Salary	Account
Colomier, Laura	\$76,443.00	100.0%	20-230-100-101
Giger, Christine	20,985.20	100.0%	20-230-100-101
Iurato, Laura	13,485.75	25.0%	20-230-100-101
Khalil, Leila	15,738.90	30.0%	20-230-100-101
Machovsky, Cynthia	11,288.60	20.0%	20-230-100-101
Makhoul, Ashley	57,663.00	100.0%	20-230-100-101
Oprihory, Mary	57,663.00	100.0%	20-230-100-

			101
			20-230-100-
Spain, Christine	34,597.80	100.0%	101
			20-230-100-
Stewart, Shannon	23,608.35	100.0%	101
Total	\$311,473.60		

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

P5 Nonpublic Nursing Services

Be it resolved, upon the recommendation of the Superintendent, the Board approves the agreement with Northern Region Educational Services Commission (NRESC) for the 2020-2021 school year to provide Chapter 226 Nonpublic Nursing Services to eligible nonpublic school students for up to \$22,407. State funding covers 100% of the cost.

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

PROSPECT PARK BOARD OF EDUCATION

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EDUCATION AGENDA

E1 Approval of District Goals for 2020-2021

Be it resolved, upon the recommendation of the Superintendent, the Board approves the District Goals for the 2020-2021 school year.

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

E2 Approval of Memorandum of Agreement

Be it resolved, upon the recommendation of the Superintendent, the Board approves the continuation of the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials (2019) Revisions) for the 2020-2021 school year for submission to the County Office as required.

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

E3 Approval of Emergency School Bus Evacuation Drills

Be it resolved, upon the recommendation of the Superintendent, the Board approves the implementation and completion of the School Bus Emergency Evacuation Drills for students for the 2020-2021 school year

PROSPECT PARK BOARD OF EDUCATION

REGULAR MEETING AGENDA

Tuesday, December 15, 2020—7:00 P.M.

Education Agenda (Continued)

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

E4 Approval of Pre-School Operational Plan Submission

Be it resolved, upon the recommendation of the Superintendent, the Board approves the submission of the 2021-2022 Pre-School Operational Plan to the NJDOE.

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

E5 Approval of NJ SMART State Submission.

Be it resolved, upon the recommendation of the Superintendent, the Board approves the submission of the NJ SMART State Report to the NJDOE.

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

**PROSPECT PARK BOARD OF EDUCATION
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Education Agenda (Continued)

E6 Approval of NJ SMART Special Education Submission

Be it resolved, upon the recommendation of the Superintendent, the Board approves the submission of the NJ SMART Special Education State Report to the NJDOE.

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

E7 Approval of NJ SMART Staff Submission

Be it resolved, upon the recommendation of the Superintendent, the Board approves the submission of the NJ SMART Staff State Report to the NJDOE.

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

E8 Approval of New Jersey School Performance Report submission

Be it resolved, upon the recommendation of the Superintendent, the Board approves the School Performance for submission to the County Office.

**PROSPECT PARK BOARD OF EDUCATION
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Education Agenda (Continued)

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

E9 Appointment of Intern Student from Montclair State University

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the following intern student from Montclair State University for the Spring 2021 semester:

<u>Student</u>	<u>District Social Worker</u>
Angelina Paduana	Altisha Byrd

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

E10 Appointment of the Missing Child Liaisons

Be it resolved, upon the recommendation of the Superintendent, the Board approves the following appointments as the Missing Child Liaisons:

Lori Antista
Michael Wnoroski

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Education Agenda (Continued)

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

E11 Approval of the Nursing Services Plan for School Year 2020-2021

Be it resolved, upon the recommendation of the Superintendent, the Board approves the submission of the Nursing Services Plan for the 2020-2021 school year.

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

E12 Approval of Submission of School Security Grant

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the submission of the 2020-2021 School Security Grant in the amount of \$44,173.00

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

BUILDING AND GROUNDS AGENDA

BG1 Approval of the Use of School Facilities

Be it resolved, upon the recommendation of the Superintendent, the Board approves the request from the Borough Administrator of the Borough of Prospect Park to use the School Facilities as noted in their request for the 2021 Reorganization Meeting to be held on Saturday, January 2, 2020.

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

BG2 Approval of the School Long Range Facilities Plan for School Year 2020-2021

Be it resolved, upon the recommendation of the Superintendent, the Board approves the School Long Range Facilities Plan for the 2020-2021 school year.

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

POLICY SECTION

BP1 Approval of the Nursing Services Plan for School Year 2020-2021

Be it resolved, upon the recommendation of the Superintendent, the Board approves the submission of the Nursing Services Plan for the 2020-2021 school year.

PROSPECT PARK BOARD OF EDUCATION

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Policy Section (Continued)

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

BP2 Approval of the District Code of Conduct Policy

Be it resolved, upon the recommendation of the Superintendent, the Board approves and adopts the revised District Code of Conduct Policy 5600 for the 2020-2021 school year as updated.

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

BP3 Approval of the Transportation Policy

Be it resolved, upon the recommendation of the Superintendent, the board approves and adopts the updated Policy # 8600 Student Transportation.

**PROSPECT PARK BOARD OF EDUCATION
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Policy Section (Continued)

Motion by: _____

Second: _____

	Gonzalez	Nadim	Caraccio	Lopez	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

FOOD SERVICES AGENDA—None

PUBLIC PARTICIPATION: STATEMENT TO THE PUBLIC

At this portion of the meeting, time has been allotted for public comment by members the public. Each speaker may be allotted up to **three (3) minutes** and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses and the group, if any, that they represent. Students of the Prospect Park school system who chose to speak are not required to give their home address.

Public Participation: Statement to the Public

Although, the Board encourages public participation, it reserves the right, through its Board President, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

All comments and questions are to be directed through the President.

14. New Business Section

15. Closing Remarks/Announcements

16. Adjournment