

# PROSPECT PARK BOARD OF EDUCATION

## REGULAR MEETING AGENDA

Tuesday, January 5, 2020—7:00 P.M.

The reorganization meeting of the Prospect Park Board of Education, Prospect Park, New Jersey, has been called to convene on Tuesday, January 5, 2020 at 7:00 p.m.

**Virtual Zoom Meeting**--Board members, administrators and public participation will be limited via the Zoom conference platform. Details regarding the telecommunications/Zoom platform will be posted on the District's website.

### 1. Call to Order      Board Secretary

Reading of the Open Public Meeting Act Notice

"In accordance with the provisions of the Open Public Meeting Act, the Prospect Park Board of Education has issued notice of this meeting to be publicized by having the date, time and the place posted at the Prospect Park School, Prospect Park Municipal Building and the District's website. This notice complies with N.J.S.A. 10:4-9.1, which is addressing the manner in which public meetings should be conducted during a State of Emergency. The meeting notice has been mailed to The Record and Herald News (Gannett News Service) for publication. Adequate notice has been provided."

### 2. Pledge of Allegiance

### 3. Oath of Office/Swearing-in of Delshawn Colcloughly

### 4. Roll Call      Board Secretary

BOARD MEMBERS	Present	Absent	Absent w/ Notification
Mr. Colcloughly			
Ms. Gonzalez			
Mr. Lopez			
Mr. Nadim			
Ms. Valerio			
Vacancy			
Vacancy			

## **5. Mission Statement**

The mission of the Prospect Park School District is to develop healthy, alert, informed, responsible, and well-balanced human beings who believe in our America Heritage, and are imbued with a true desire and willingness to participate in and actively contribute to our democratic way of life. We also believe that the public school should be a place where principal, teacher, and parent work in unison to insure the successful progress and goal attainment of the child.

## **6. Acknowledging and Reaffirming School Board Member Code of Ethics**

The Prospect Park Board of Education, individually and as a group, acknowledges and reaffirms that as members of the Board of Education, they recognize they hold authority not as individuals but as members of the full Board. The Board members will comply with the Code of Ethics for School Board members pursuant to N.J.S.A. 18A:12-24.1 as follows and re-produced below:

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

### **7. Conduct at Public Meetings**

It is the goal of the Prospect Park Board of Education that all Board of Education Members and members of the public, act in a respectful manner toward one another, and do not disparage, nor interfere with school functions, operations or Board of Education proceedings.

Any verbal, written, or physical conduct related to race, gender, ethnicity, disability, sexual orientation or religion shall not be tolerated and anyone violating this prohibited conduct may subject to removal from the meeting, and may be subject in other penalties that are appropriate under the law.

All Board of Education members and members of the general public are requested to take personal responsibility for their actions, and to treat everyone that they have contact with, in a fair and respectful manner.

### **8. Public Participation: Statement to the Public—Agenda Items Only!**

At this portion of the meeting, time has been allotted for public comment by members the public. Each speaker may be allotted up to three (3) minutes and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses and the group, if any, that they represent. Students of the Prospect Park school system who chose to speak are not required to give their home address.

Although, the Board encourages public participation, it reserves the right, through its Board President, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda, the Board will not respond to questions during the public participation portion of

this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

All comments and questions are to be directed through the Board Secretary until a President is elected.

**9. Election of President**

**10. Election of Vice-President**

**11. Appointment of School Board Secretary**

Be it resolved, the Board of Education hereby appoints School Board Secretary, Erin Delaney, effective January 16, 2021 and continuing through June 30, 2021 at the current salary. The School Board Secretary shall continue to serve after the expiration of the term until a successor is appointed and qualified.

**Motion to approve School Board Secretary:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Colcloughly	Gonzalez	Lopez	Nadim	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

**12. Reorganization Agenda Items**

**Motion to approve resolutions R1 & R2:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Colcloughly	Gonzalez	Lopez	Nadim	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

**R1 Policies/By-Laws/Job Descriptions**

Be it resolved, upon the recommendation of the Superintendent, the Board approves all existing policies, by-laws, job descriptions, rules and regulations currently in force for the 2020-2021 school year, subject to revision, adoption and continuous review by the Board.

**R2 Regular Meeting Schedule**

Be it resolved, upon the recommendation of the Superintendent, the Board approves the rescheduling of the February 9, 2021 regular meeting to February 16, 2021. Be it further resolved, upon the recommendation of the Superintendent, the Board reapproves the regular meeting schedule for the remainder of the 2020-2021 school year as follows: March 16, 2021, April 20, 2021, May 4, 2021, and June 15, 2021.

**13. Public Relations:**

**Motion to approve resolution PR1:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Colcloughly	Gonzalez	Lopez	Nadim	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

**PR1 School Board Recognition Month**

**WHEREAS**, the New Jersey State Board of Education, which adopts the administrative code to implement state education law, has established rigorous standards through its promulgation of the New Jersey Student Learning Standards, which set the expectations of academic achievement for nearly 1.4 million public schoolchildren; and

**WHEREAS**, New Jersey’s locally elected and appointed boards of education play a vital role in ensuring that their local school districts meet state standards and adhere to all code provisions, with the goal of providing an outstanding education to prepare all students for college and the workplace and to enable them to compete in a global economy; and

**WHEREAS**, New Jersey’s 5,000 non-partisan local board of education members and charter school trustees are public servants who dedicate their time, without pay or benefit, to the oversight of school district operations, sound financial practices, comprehensive policies, curriculum, staffing, and the well-being and academic achievement of all students in the district; and

**WHEREAS**, the efforts of local boards of education, in conjunction with state education officials and local educators, have built a foundation of success that has led to New Jersey’s status as a leader in student achievement, as evidenced by the National Assessment of Educational Progress scores; and

**WHEREAS**, the National School Boards Association and the New Jersey School Boards Association have declared January 2020 to be School Board Recognition Month;

**NOW, THEREFORE, BE IT RESOLVED**, that the New Jersey State Board of Education and the Department of Education recognize the contributions of our state’s local boards of education to the academic success of its public-school students and expresses its sincere appreciation to local board of education members for their continued focus on the achievement of children throughout New Jersey; and

**BE IT FURTHER RESOLVED**, that the New Jersey State Board of Education encourages qualified New Jersey citizens to consider serving as members of their local school boards.

**14. Communications:**

**15. Reports Section**

- A. President’s Report
- B. Superintendent’s Report
- C. Principal’s Report
- D. Committee Reports
- E. Board Attorney Report

**Motion to accept & approve the reports:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Colcloughly	Gonzalez	Lopez	Nadim	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

**16. Approval of Minutes**

Be it resolved, the Board accepts and approves the following Board of Education meeting minutes: Rescheduled Public Meeting—December 15, 2020

**Motion to approve the meeting minutes:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Colcloughly	Gonzalez	Lopez	Nadim	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

**17. Presentations**

There are none.

**18. AGENDA ACTION ITEMS**

**FINANCE AGENDA**

**Motion to approve resolution F1:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Colcloughly	Gonzalez	Lopez	Nadim	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

**F1 Approval of District Claims—Bills List—December 2020**

Be it resolved, based upon the recommendation of the Superintendent and pursuant to N.J.S.A. 18A:19-4.1, the Board of Education approves district claims and payments that were made during the month of December 2020. The total payment amount was \$464,385.40 including payroll.

## PERSONNEL AGENDA

### Motion to approve resolution P1:

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Colcloughly	Gonzalez	Lopez	Nadim	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

### P1 Approval of Substitute Teachers

Be it resolved, upon the recommendation of the Superintendent, the Board approves the following substitute teachers for the 2020-2021 school year:

LAST NAME, FIRST	PRIORITY	CERT#
ADILI, NAZMIJE*	III	C
BABYAK, MELISSA MARGARET	III	C
CHAYKIVSKA, SVITLANA	II	C
CIANDELLA, MEAGHAN	II	S
CLINT, KATHRYN EMILY	III	C
DEVICO, CURREN MICHAEL	III	C
FRANZSON, JARED P	III	C
GALLUCCI, JOHN PAUL	III	C
GAZZANO, JACQUELINE C.	III	C
GREEN, ERIN L*	III	C
HACKETT, ERIN	III	C
HARRIS, JAIME ELYSE	III	C
LOGUE, NORAH	I	S
MAGEE, NATASHA	III	C
MINADEA, MARYSSA LOUISE	III	C
MOORE-MENA, HEATHER A	III	C
NEWTON, JAKE HUNTER	III	C
PAWLICA, JOSEPH FRANCIS	III	C
PENA, CHELSEA ANN	III	C



RODAS, KARLA ESTEFANIA	III	C
SCERBO, AMANDA L.	II	C
SIPPEL, GRANT DAVID	III	C
STOLARZ, JONATHAN	III	C

**EDUCATION AGENDA**

**Motion to approve resolutions E1 & E2:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Colcloughly	Gonzalez	Lopez	Nadim	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

**E1 Approval of District Goals for 2020-2021**

Be it resolved, upon the recommendation of the Superintendent, the Board approves the District Goals for the 2020-2021 school year.

**E2 Approval of Mid-Year Violence and Vandalism Report**

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the Mid-Year Violence and Vandalism Report / HIB report for the period of 9/1/2020– 12/31/2020, as reported and distributed by the Superintendent.

**BUILDING AND GROUNDS AGENDA**

**Motion to approve resolution BG1:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Colcloughly	Gonzalez	Lopez	Nadim	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

**BG1 Approval of the School Long Range Facilities Plan for School Year 2020-2021**

Be it resolved, upon the recommendation of the Superintendent, the Board approves the

School Long Range Facilities Plan for the 2020-2021 school year.

**POLICY SECTION**

**Motion to approve resolutions BP1 & BP2:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Colcloughly	Gonzalez	Lopez	Nadim	Valerio	Vacant	Vacant
Yes							
No							
Abstain							
Absent							

**BP1 Approval of the District Code of Conduct Policy**

Be it resolved, upon the recommendation of the Superintendent, the Board approves and adopts the revised District Code of Conduct Policy 5600 for the 2020-2021 school year as updated.

**BP2 Approval of the Transportation Policy**

Be it resolved, upon the recommendation of the Superintendent, the board approves and adopts the updated Policy # 8600 Student Transportation.

**FOOD SERVICES AGENDA—None**

**PUBLIC PARTICIPATION: STATEMENT TO THE PUBLIC**

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All comments and questions are to be directed through the President.

**19. New Business Section**

**20. Closing Remarks/Announcements**

**21. Adjournment**