

**PROSPECT PARK BOARD OF EDUCATION
BOARD MEETING AGENDA**

Wednesday, September 21, 2022—7:00 P.M.

The Special meeting of the Prospect Park Board of Education, Prospect Park, New Jersey, has been called to convene on September 21, 2022 at 7:00 p.m.

Virtual Zoom Meeting--Board members, Administrators and Public Participation will be limited via the Zoom conference platform. Details regarding the telecommunications/Zoom platform will be posted on the District’s website.

1. Call to Order:

Board Secretary

Reading of the Open Public Meeting Act Notice

“In accordance with the provisions of the Open Public Meeting Act, the Prospect Park Board of Education has issued notice of this meeting to be publicized by having the date, time and the place posted at the Prospect Park School, Prospect Park Municipal Building and the District’s website. This notice complies with N.J.S.A. 10:4-9.1, which is addressing the manner in which public meetings should be conducted during a State of Emergency. The meeting notice has been mailed to The Record and Herald News (Gannett News Service) and TAPinto Hawthorne for publication. Adequate notice has been provided.”

2. Pledge of Allegiance

3. Roll Call: Board Secretary

BOARD MEMBERS	Present	Late	Late w/ Notificatio n	Absent	Absent w/ Notificatio n
Mr. Rodriguez					
Mr. Colcloughly					
Ms. Ensour					

Ms. Gonzalez					
Mr. Lopez					
Mr. Nadim					
Ms. Valerio					

4. Mission Statement

The mission of the Prospect Park School District is to develop healthy, alert, informed, responsible, and well-balanced human beings who believe in our America Heritage, and are imbued with a true desire and willingness to participate in and actively contribute to our democratic way of life. We also believe that the public school should be a place where principal, teacher, and parent work in unison to insure the successful progress and goal attainment of the child.

5. Acknowledging and Reaffirming School Board Member Code of Ethics

The Prospect Park Board of Education, individually and as a group, acknowledges and reaffirms that as members of the Board of Education, they recognize they hold authority not as individuals but as members of the full Board. The Board members will comply with the Code of Ethics for School Board members pursuant to N.J.S.A. 18A:12-24.1 as follows and re-produced below:

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal

promises nor take any private action that may compromise the board.

f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

6. Conduct at Public Meetings

It is the goal of the Prospect Park Board of Education that all Board of Education Members and members of the public, act in a respectful manner toward one another, and do not disparage, nor interfere with school functions, operations or Board of Education proceedings.

Any verbal, written, or physical conduct related to race, gender, ethnicity, disability, sexual orientation or religion shall not be tolerated and anyone violating this prohibited conduct may be subject to removal from the meeting, and may be subject in other penalties that are appropriate under the law.

All Board of Education members and members of the general public are requested to take personal responsibility for their actions, and to treat everyone that they have contact with, in a fair and respectful manner.

7. Public Participation: Statement to the Public—Agenda Items Only

At all portions of the public participation, time has been allotted for public comment by members of the public. Each speaker may be allotted up to three (3) minutes and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses and the group, if any, that they represent. Students of the Prospect Park school system who choose to speak are not required to give their home address.

Although the Board encourages public participation, it reserves the right, through its Board President, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

All comments and questions are to be directed through the Board President.

Motion to Open Public Hearing:

Motion by:

Second:

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

Motion to Close Public Hearing:

Motion by:

Second:

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

8. Executive Session - At this time the board finds it necessary to go into a closed “executive” session to discuss items considered confidential in nature. Items tonight will be personnel and legal matters.

Motion to go into closed session:

Communications:

9. Reports Section

- A. President’s Report -
- B. Superintendent/Principal Report
- C. Committee Reports
- D. Board Attorney Report

Motion to accept & approve the reports:

Motion by:

Second:

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

10. Presentations

11. AGENDA ACTION ITEMS

FINANCE AGENDA

Motion to approve resolutions F1

Motion by:

Second:

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							

No							
Abstain							
Absent							

F1. Approval of District Claims—Bills List— August 2022

Be it resolved, based upon the recommendation of the Superintendent and pursuant to N.J.S.A. 18A:19-4.1, the Board of Education approves district claims and payments that were made during the month of 2022. The total payment amount was including payroll \$918,802.81

F2. Approval of Payroll – August 2022

Be it resolved, the Board approves the following gross payrolls, which are included in approved district claims, all having been duly audited by the business administrator and previously paid:

August 1, 2022	\$ 119,118
August 15, 2022	\$ 62,793.88
August 30, 2022	\$ 58,804.63

F3. Secretary’s Report – Acceptance—July 31, 2022 and August 31, 2022

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the Board Secretary’s financial reports for the month of June 30, 2022;, based upon the certification of the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), N.J.S.A. 18A:17-10 and N.J.S.A. 18A:17-36, that no line-item account or program category account has been over-expand, and that no account or fund has been over-expand.

F4. Report of the Treasurer of School Moneys—Acceptance—July 31, 2022 and August 31, 2022

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the Reports of the Treasurer of School Moneys for the month Combined months from 1, 2021 to

30, 2022.

F5. Approval of Monthly Transfer of Budget Funds Report – July 31, 2022 and August 31, 2022

Be it resolved, upon the recommendation of the Superintendent, the Board approves the Monthly Budget Transfer Reports for the month of July 31, 2022 and August 31, 2022.

F6. Approval of contract for Out of District Student Tuition and Transportation:

Be it resolved, upon the recommendation of the Superintendent, the Board approves the following contracts:

School Name	Student #(s)	Duration	# of Days	Amount
Reed Academy	8894872640	9/12/2022 to June 2022	180	\$115,830

Be it further resolved that upon the recommendation of the Superintendent, the Board approves the transportation contracts through NRECS and routes:

Bus Route	Route#	Student #(s)	Duration	# of Days	Daily Cost of Route	Amount
Reed Academy	Q2730	8894872640	9/12/2022 to June 2022	180	\$339	\$10,848
NJEDDA	2576	PC	7/5 to 8/5	20	\$660	\$15,840
NJEDDA	2576	PC	9/1 to 6/22/23	180		
Lincoln Elem Pompton Lakes	Q2722	MC	9/12 to 6/20	180	314	\$9,734

F7. Approval of Professional Development

Be it resolved, upon the recommendation of the Superintendent, the Board approves the following staff to attend professional development:

- Board Members, Superintendent and Business Administrator to attend the NJSBA Annual Conference, October 24th to 26th, 2022. The cost is \$550 pp registration (not to exceed \$2,100) and the cost of room and board and reimbursement not to exceed \$1,000 per person per 6A:23A for travel reimbursement.

F8. Approval of Contract – Northern Region Educational Services Commission for Substitute Services

Be it resolved, upon the recommendation of the Superintendent, the Board hereby approves the Substitute Agreement with Northern Region Educational Services Commission for the 2022-2023 school year not to exceed 110% of \$7,776.

F9. Approval of Contract – Manchester Nursing Shared Services Agreement

Whereas, public school districts across the county and in the state of NJ are experiencing a shortage of public school nurses; and

Whereas, the Superintendent has been seeking to hire a fully certified school nurse for over 5 months and has been unsuccessful in these efforts; and

Whereas, the Superintendent was able to develop a shared services agreement with the Manchester School District to be able to provide limited emergency nursing services until a full-time nurse can be hired and to also be able to provide support services if said nurse has a provisional certification and need to be mentored in until a standard certification is achieved;

Be it resolved, upon the recommendation of the Superintendent, the Board hereby approves the Nursing Services Agreement with Manchester Regional School District for the 2022-2023 school year not to exceed 110% of \$36,180 (3 hours per day for 180 days at \$67 per hour).

F10 Approval of Transportation Services Contract with NRESC of New Jersey

Be it resolved, upon the recommendation of the Superintendent, the Board approves a contract with Northern Region Educational Services Commission, 82 Totowa Road, Wayne, NJ 07470 for the purpose of coordinated transportation services for the 2022-2023 school year. See routes

and costs:

Route #	School (s)	Contractor	# of Students	Estimated Cost of the Route		Starting Date
923	Steppin Stones	R & May Transportation	1	\$52,462.80	\$2,098.51	Sept 6 to June 2023
2008	Benway School	Jersey Kids Transportation	1	\$31,184.10	\$1,247.36	Sept 7 to June 2023
2316	Prospect Park #1	American Star Transportation	1	\$43,475.40	\$1,739.02	Sept 7 to June 2023
2514	Children's Therapy Center	Omar Transportation	1	\$45,000.00	\$1,800.00	Sept 8 to June 2023
2520	Chapel Hill Academy	York Transportation	1	\$25,080.00	\$1,003.20	Sept 7 to June 2023
2536	Godwin School	Aldin Transportation	1	\$17,148.00	\$685.92	Sept 6 to June 2023
2546	Lakeview Learning Center	Jersey Kids Transportation	1	\$44,546.40	\$1,781.86	Sept 6 to June 2023
2556	Gramon/Glenview/New Beginnings	Jersey Kids Transportation	3	\$63,713.14	\$2,548.52	Sept 7 to June 2023
2576	NJEDDA Elementary	Jersey Kids Transportation	3	\$90,600.00	\$3,624.00	Sept 6 to June 2023
2583	Parkway Elementary-Paramus	Omar Transportation	1	\$70,000.00	\$2,800.00	Sept 13 to June 2023
2585	Prospect Park School	Omar Transportation	2	\$45,000.00	\$1,800.00	Sept 7 to June 2023
2586	Prospect Park School #1	Omar Transportation	1	\$36,000.00	\$1,440.00	Sept 7 to June 2023
2625	Windsor Learning Center-PL	jersey Kids Transportation	3	\$55,680.00	\$2,227.20	Sept 7 to June 2023
				\$619,889.84	\$24,795.59	

F11 Approval of Furniture for New School - Revised from Sept 7, 2022 board meeting

Whereas the Board has approved the lease for the St. Paul’s school for the 7th and 8th grade;

Be it Resolved by the recommendation of the Business Administrator that the board approve the revised amount for the purchase of school furniture, delivery and installation for the new Middle School from KI Allstate-Krueger International c/o Allstate Office Interiors 1330 Bellevue St Green Bay, WI 54302 (KI ESCNJ 22/23-08) for 110% of \$80,940.22 and \$40,981.40 for

lockers.

PERSONNEL AGENDA

Motion to approve resolution P1-P9

Motion by:

Second:

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

P1. Approval of New Hires

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of the following:

- A. Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint Mary Walsh as a Special Education Teacher for the 2022-2023 school year at MA level, Step 15, at the salary of \$79,818.00 per year, per the approved Agreement between the Teachers Association of Prospect Park and the Prospect Park Board of Education. This appointment is pending a satisfactory criminal background check, effective October 1, 2022.
- B. Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint Alia Attyeh as a Special Education Teacher for the 2022-2023 school year at BA level, Step 13A, at the salary of \$66,518.00 per year, per the approved Agreement between the Teachers Association of Prospect Park and the Prospect Park Board of Education. This appointment is pending a satisfactory criminal background check, effective October 1, 2022.

P2. Approval of Resignations & Retirements

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the resignation of Gina Gambon, teacher, effective October 31, 2022.

P3. Approval of Appointment

Be it resolved, upon the recommendation of the Superintendent, the Board approves the following appointments of staff members:

Name	Appointment Title	Amount	Effective Date
Luis Tapia	Daytime Custodial Supervisor	No change in amount of Stipend	Sept 1, 2022
Lori Kocses	School Secretary	\$54,860 (step 10)	Sept 1, 2022
Dana Tapia	School Secretary	\$54,860 (step 10) Prek Early Childhood Grant	Sept 1, 2022

P4. Movement on the Guide

Be it resolved, upon the recommendation of the Superintendent, the Board approves the movement of Jaime Sullivan from the Teachers Association of Prospect Park Agreement 2018 to 2023 BA guide step 18 to MA guide step 18 due to the completion of required course work approved by the 2021-22 school year.

P5. Approval of Appointment of Title I Teachers

Be it resolved, upon the recommendation of the Superintendent, the Board approves the following appointments of staff members as Title I teachers 20.234.100.101

Name	Appointment Title	Amount	Effective Date
Shay Brown-Crandol	Title I teacher	\$63,468	Nov 14, 2022

Samantha Gordon	Title I teacher	\$59,328	Sept 1, 2022
Terri Ann Baccaro	Title I teacher	\$94,468	Sept 1, 2022
Michael Scott	Math Coach	\$87,418	Sept 1, 2022
Jaime Sullivan	Literacy Coach	\$94,468	Sept 1, 2022
Debra Levy Robbins	Reading Specialist	\$92,618	Sept 1, 2022

P6. Approval of Intern

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of the following:

Margarette Solano
Brenda Allemant

P7. Approval of Stipend Positions

Be it resolved, upon the recommendation of the Superintendent, the Board approves the following stipend positions for the 2022-2023 school year:

Lunch Supervisor	David Murphy	\$26.00 per hour
Mentors (as needed)	Kathy Dellapena Lia Ogden Kelly Vanden Heuvel Michele Pelligrino Leslie Schwartz Jill Dabrowski Susan Christensen-Leone	As per state rate
Professional Development (max 4 teachers as needed)	Michele Gomez Lia Ogden	\$1,168.00

Test Coordinator	Lori Antista Michael Wnoroski	\$5,300.00
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P8. Rescind Appointment: Anticipated Preschool Classroom Teacher

Be it resolved, upon the recommendation of the Superintendent, the Board rescinds the appointment of Nicole O’Donnell as preschool teacher approved at the September 7, 2022 Board meeting.

P9. Maternity Leave of Teacher

Be it resolved, upon the recommendation of the Superintendent, the Board approves the maternity leave of staff member #1194 from Dec 16, 2022 to June 27, 2023, with return to work on September 1, 2023.

EDUCATION AGENDA

Motion to approve resolutions E1-E3

Motion by:

Second:

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

E1. Approval of Professional Development

Be it resolved, upon the recommendation of the Superintendent, the Board approves the listed professional development:

Participant	Workshop Name	Location	Course Dates	Cost of Course
Antista, Lori	NJ School Counselor Association Conference Fall	Pines Manor, Edison, NJ	10/7/2002	\$109 plus gas
Stinson, Erin	2022 NJPSA Workshop Fall	Borgata Hotel, Atlantic City	1/17-4/2/2022	\$ 290.00
Stinson, Erin	Navigating Sensitive Issues Curriculum Legal in	Monroe Township	10/7/2022	\$125.00
Wnoroski, Michael	NJ School Counselor Association Conference Fall	Pines Manor, Edison, NJ	10/7/2022	\$ 121.50

BUILDING AND GROUNDS AGENDA

Motion to approve resolution BG1 - BG4

Motion by:

Second:

BG1 Use of Facilities for the Cub Pack 2

Be it resolved, upon the recommendation of the Superintendent, the Board approves the Use of Facilities for the Prospect Park Cub Pack 2, 53 2nd Avenue, Hawthorne, NJ 07508 for every Wednesday evening from 7:00 PM to 9:00 PM.

BG2 Use of Facilities for the Borough of Prospect Park’s 4th Annual Health Fair

Be it resolved, upon the recommendation of the Superintendent, the Board approves the Use of Facilities for the Borough of Prospect Park on Oct 11, 2022 from 3:30 PM to 8:30 PM for the 4th Annual Health Fair.

BG3 Lead in the Water Statement of Assurance for 2021-2022

Whereas, the testing for lead in the water was conducted on February 26, 2022 per NJAC 6A:26, and;

Whereas, 34 first draw testing was conducted and the results indicated that 1 draw was above the 15 ppb (Water Fountain in Cafeteria-Left) which was immediately taken out of operation and;

Be it resolved, upon the recommendation of the Superintendent, the Board approves the Statement of Assurance submitted to the Department of Education for the 2021-2022 School year of which the Lead in the Water report is available for inspection on our website per state requirements under “RESOURCES” “State Required Reports”.

Motion by:

Second:

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

POLICY AGENDA

Motion to approve resolutions: BP1 - BP3

Motion by:

Second:

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

BP1. Approval of the Board of Education Minutes

- A. Be it resolved, upon the recommendation of the Superintendent, the Board accepts and approves the following Board of Education meeting minutes: Special Meeting—August 22, 2022

- B. Be it resolved, upon the recommendation of the Superintendent, the Board accepts and approves the following Board of Education meeting minutes: Regular Meeting—September 7, 2022

BP2. First Reading of Policy 6470.01 - ELECTRONIC FUNDS TRANSFER AND CLAIMANT CERTIFICATION (M)

Be it resolved, upon the recommendation of the Superintendent, the Board accepts and approves the first reading of the policy to allow for the payment of vouchers using electronic transfers.

BP3. Policy for Use of Facilities - 7510

Be it resolved, upon the recommendation of the Superintendent, the Board accepts and approves the first reading of the policy to allow for Superintendent approval for Use of Facilities requests that meet the Board Approval requirements.

FOOD SERVICES AGENDA

Motion by:

Second:

None

PUBLIC PARTICIPATION: STATEMENT TO THE PUBLIC

Please refer to the statement read at the beginning of the meeting regarding protocols for the public participation section.

Thank you.

Motion to Open Public Hearing:

Motion by:

Second:

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

Motion to Close Public Hearing:

Motion by:

Second:

	Rodriguez	Colcloughly	Ensour	Gonzalez	Lopez	Nadim	Valerio
Yes							
No							
Abstain							
Absent							

14. New Business Section

15. Closing Remarks/Announcements

16. Adjournment

Motion by:

Second:

Time of Adjournment:

Respectfully submitted,

Melissa Simmons
Board Secretary