

PROSPECT PARK BOARD OF EDUCATION

Minutes

Thursday, August 31, 2023

The Regular Meeting of the Prospect Park Board of Education, Prospect Park, New Jersey, was called to convene at 6:00 p.m. on Thursday, August 31, 2023, at the Prospect Park Municipal Building at 106 Brown Avenue, Prospect Park, New Jersey 07508.

1. Call to Order: Board President

Reading of the Open Public Meeting Act Notice

“In accordance with the provisions of the Open Public Meeting Act, the Prospect Park Board of Education has issued a notice of this meeting to be publicized by having the date, time, and place posted at the Prospect Park School, Prospect Park Municipal Building and the District’s website. This notice complies with N.J.S.A. 10:4-9.1, The meeting notice has been mailed to The Record and Herald News (Gannett News Service) and TAPinto Hawthorne for publication

2. Pledge of Allegiance

3. Roll Call: Board Secretary

BOARD MEMBERS	PRESENT	ABSENT	ABSENT W/ NOTIFICATION
Ms. Ensour			X
Mr. Lopez	X		
Mr. Nadim	X		
Mr. Rodriguez	X		
Ms. Valerio	X		
Vice-president Colcloughly	X		
President Gonzalez	X		

Also in attendance were

- Dr. Tyeshia Reels, Superintendent
- Dr. Michael Parent, Assistant Superintendent
- Christine Kahwaty, Assistant School Business Administrator
- Albert Buglione, School Board Attorney
- Fahim Abedrabbo, Assistant to the School Business Administrator

4. Mission Statement

The mission of the Prospect Park School District is to develop healthy, alert, informed, responsible, and well-balanced human beings who believe in our America Heritage and are imbued with a true desire and willingness to participate in and actively contribute to our democratic way of life. We also believe that the public school should be a place where the principal, teacher, and parent work in unison to ensure the successful progress and goal attainment of the child.

5. Acknowledging and Reaffirming the School Board Member Code of Ethics

The Prospect Park Board of Education, individually and as a group, acknowledges and reaffirms that as members of the Board of Education, they recognize they hold authority not as individuals but as members of the full Board. The Board members will comply with the Code of Ethics for School Board members pursuant to N.J.S.A. 18A:12-24.1 as follows and re-produced below:

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules, and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.

f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

6. Conduct at Public Meetings

It is the goal of the Prospect Park Board of Education that all Board of Education Members and members of the public, act in a respectful manner toward one another, and do not disparage, nor interfere with school functions, operations, or Board of Education proceedings.

Any verbal, written, or physical conduct related to race, gender, ethnicity, disability, sexual orientation, or religion shall not be tolerated and anyone violating this prohibited conduct may be subject to removal from the meeting and may be subject to other penalties that are appropriate under the law.

All Board of Education members and members of the general public are requested to take personal responsibility for their actions and to treat everyone that they have contact, in a fair and respectful manner.

7. Public Hearing: Statement to the Public—Agenda Items Only

At this portion of the meeting, time has been allotted for public comment by members of the public. Each speaker may be allotted up to three (3) minutes and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses, and the group if any, that they represent. Students of the Prospect Park school system who choose to speak are not required to give their home addresses.

Although the Board encourages public participation, it reserves the right, through its Board President, to terminate remarks to and/or by any individual, not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

All comments and questions are to be directed through the Board President.

Motion to Open Public Hearing:

Motion by: President Gonzalez

Second: Mr. Rodriguez

BOARD MEMBERS	PRESENT	ABSENT	ABSENT W/ NOTIFICATION
Ms. Ensour			X
Mr. Lopez	X		
Mr. Nadim	X		
Mr. Rodriguez	X		
Ms. Valerio	X		
Vice-president Colcloughly	X		
President Gonzalez	X		

Speakers

1. Beth Solloway had questions regarding the HVAC Bid and policies of the first reading
2. Annmarie Kalajian questioned the regulations
3. Tom Magura had questions about the Assistant Principal position, the three lunch supervisors and Substance Abuse Counselors, legal services, the students attending charter schools, Lawncare – Orlandoscaping, and HVAC Bid
4. Ellie Mara questioned the Assistant Principal Position and Director of Curriculum

Dr. Reels responded to all the questions from the public

Mr. Abedrabbo responded to Mr. Magura regarding the Lawncare – Orlandoscaping

Motion to Close Public Hearing:

Motion by: Gonzalez

Second: Mr. Nadim

BOARD MEMBERS	PRESENT	ABSENT	ABSENT W/ NOTIFICATION
Ms. Ensour			X
Mr. Lopez	X		
Mr. Nadim	X		
Mr. Rodriguez	X		
Ms. Valerio	X		
Vice-president Colcloughly	X		
President Gonzalez	X		

8. Communications - None

9. Reports Section

A. President’s Report – No Report

B. Superintendent/Principal’s Report

- Middle School Press Conference -Tuesday, September 5th at 3:30 pm

C. Committee Reports – No Report

D. Board Attorney Report – Mentioned the board will go into Executive Session

Motion to Accept All Reports

Motion by: Mr. Rodriguez

Second: Mr. Nadim

BOARD MEMBERS	PRESENT	ABSENT	ABSENT W/ NOTIFICATION
Ms. Ensour			X
Mr. Lopez	X		
Mr. Nadim	X		
Mr. Rodriguez	X		
Ms. Valerio	X		
Vice-president Colcloughly	X		
President Gonzalez	X		

10. Presentations

- Dr. Michael Parent presented the policies and regulations – first reading

11. Board of Education Items

A. Motion to Approve Minutes

Be it resolved, the Board approves of minutes of the following Board Meetings

- July 20, 2023
- August 2, 2023 – Special Meeting

Motion by: President Gonzalez

Second: Mr. Lopez

BOARD MEMBERS	PRESENT	ABSENT	ABSENT W/ NOTIFICATION
Ms. Ensour			X
Mr. Lopez	X		
Mr. Nadim	X		
Mr. Rodriguez	X		
Ms. Valerio	X		
Vice-president Colcloughly	X		
President Gonzalez	X		

12. Agenda/Action Items

A. PERSONNEL SECTION

P1 Approval to Appoint a Grade 5 Math / Science Teacher

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Nancy Zaengle as a Grade 5 Math / Science Teacher, effective September 1, through June 30, 2024, at an annual salary of MA Step 9 \$59,818.00, plus single benefits.

P2 Approval to Appoint a Classroom Aide

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Giselle Santos as a Classroom Aide, effective September 1, through June 30, 2024, at \$15.00 per hour.

P3 Approval to Appoint Long-Term Substitutes

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of the following individual as Long-Term Substitute teachers effective September 1, 2023, through June 30, 2024, at a daily rate of \$175.00 per day:

- Candice Lightbody
- Sab Skenderi

P4 Approval of Resignation

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the resignation of:

Name of Employee	Makfire Dabishevci
Position	Classroom Aide
Effective Date	September 1, 2023

P5 Approval of Appointment: Summer Support Staff

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint Michael Wnorski and Lori Antista to serve as “Summer Support Staff” as per CBA at a rate of \$62.00 per hour not to exceed 30 hours, as determined by the negotiated contract of the Teachers Association of Prospect Park, pending budget approval.

P6 Approval of Appointment: Clerical Translation for New Student Orientation (PK/K)

Be it resolved, upon the recommendation of the Superintendent, the Board appoints Juana Laauwe and Michele Gomez to serve as translators for new student orientation (Pk-K) as determined by the negotiated contract of the Teacher’s Association of Prospect Park, at the rate of \$26.00 per hour not to exceed 6 hours.

P7 Approval of Job Description: Assistant Principal/Director of Special Services Position

Be it resolved, upon the recommendation of the Superintendent, the Board approves the job description of Assistant Principal/Director of Special Services Position.

P8 Approval of Job Description: Director of Curriculum, Instruction, Testing and Teacher Evaluation

Be it resolved, upon the recommendation of the Superintendent, the Board approves the job description Director of Curriculum, Instruction, Testing and Teacher Evaluation.

P9 Approval of Appointment: AM/PM Supervisor

Be it resolved, upon the recommendation of the Superintendent, the Board approves appointing the following for AM/PM Supervision for the 2023/2024 school year as per the negotiated teacher’s contract. \$26.00 per hour not to exceed 182 school days.

- Michael Scott - AM & PM
- Daniel Hipper - AM & PM
- Melissa Vogel - AM & PM
- Victoria Faughnan - AM & PM
- Cindy Machovsky - AM
- Chasty Alvargenga - AM & PM
- Michele Pellegrino - PM
- Dawn Aguilar - AM & PM
- Carol Van Tassel - AM & PM
- Kathy Dellapena - AM & PM

P10 Approval of Appointment: After School Detention

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint the following to serve for after-school detention, as per the negotiated teacher’s contract, at the rate of \$26.00 per hour not to exceed 100 hours.

- Constantina Hanna
- Ruth Illescas

P11 Approval of Appointment: Bedside Instruction

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint the following to serve for bedside instruction, as per the negotiated teacher’s contract, at \$64.00 per hour, as needed.

- Victoria Faughnan
- Nicole Bruder
- Jessica DeJesus
- Constantina Hanna
- Dawn Aguilar
- Kim Mascelli

P12 Approval of Appointment: Lunch Supervisor

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint the following to serve as lunch supervisors, as per the negotiated teacher’s contract, at the rate of \$26.00 per hour not to exceed 1 hour per day for 182 school days.

- Shaye Brown
- Chasty Alvarenga
- Michael Scott

P13 Approval of Appointment: Non-Specific Clerical Task Assignment

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint the following to serve non-specific clerical tasks assignments, as per the negotiated teacher’s contract, at \$26.00 per hour – as needed.

Cindy Machovsky

Jill Dabrowaski

Dawn Aguilar

Nicole Bruder

Jessica Garafano

Lia Ogden

Michele Gomez

Kara Walls

Rebecca Ficetola

Jessica DeJesus

Michele Pellegrino

Constantina Hanna

Diana DeCarlo-Gangi

Noreen Bruschi

Melissa Vogel

Marisol Cartagena

Leslie Schwartz

P14 Approval of Appointment: Custodians

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint the following to serve as custodians, as per the negotiated teacher’s contract. Pending fingerprints and background check

- Syed Hussain - \$40,845.00 plus single benefits
- Carlos Perez (School #1) – \$15.00/hour – no benefits (part-time night)
- Francisco Acosta (MS) - \$15.00/hour – no benefits (part-time night)

P15 Be it resolved, upon the recommendation of the Superintendent, the Board of Education approves the following individual on sick leave, with pay, from August 23, 2023 – September 18, 2023:

Employee ID# 0368

P16 Be it resolved, upon the recommendation of the Superintendent, the Board of Education approves the release of the 60 days hold of the following individuals:

Employee ID# 2293

Employee ID# 1194

P17 Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Christopher Marchesini as a Special Education Teacher, effective September 1, 2023 through June 30, 2024, at an annual salary of MA Step 2 \$58,828.00, plus single benefits. Pending fingerprints and background check.

P18 Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Elana Sarraf as a English as a Second Language Teacher, effective September 1, 2023 through June 30, 2024, at an annual salary of MA Step 10/11 - \$66,818.00, plus single benefits. Pending fingerprints and background check.

Motion to Approve Personnel Section

Motion by: President Gonzalez

Second: Mr. Rodriguez

BOARD MEMBERS	PRESENT	ABSENT	ABSENT W/ NOTIFICATION
Ms. Ensour			X
Mr. Lopez	X		
Mr. Nadim	X		
Mr. Rodriguez	X		
Ms. Valerio	X		
Vice-president Colcloughly	X		
President Gonzalez	X		

B. EDUCATION SECTION

E1 Approval of District Goals

Be it resolved, upon the recommendation of the Superintendent, the Board approves the District Goals for the 2023-2024 school year.

E2 Approval of Week of Respect

Whereas, 18A:37-29 designates the week beginning with the first Monday in October of each year as the “Week of Respect” in the state of New Jersey; Now, therefore, be it resolved, upon the recommendation of the Superintendent, the Board designates the week of October 2-6, 2023, as the Week of Respect, to provide age-appropriate instruction focusing on preventing harassment, intimidation, and bullying (HIB).

E3 Approval of School Violence Awareness Week

Whereas, 18A:36-5.1 designates the week beginning with the third Monday in October of each year as “School Violence Awareness Week” in the state of New Jersey; Now, therefore, be it resolved, upon the recommendation of the Superintendent, the Board designates the week of October 16-20, 2023, as School Violence Awareness Week, to include discussions about school policies and procedures for addressing violent situations/school crises and ways to prevent them from occurring.

E4 Approval of Red Ribbon Week

Be it resolved, upon the recommendation of the Superintendent, the Board designates October 23-27, 2023, as Red Ribbon Week, celebrated annually as the nation’s oldest and largest drug prevention awareness program, to provide age-appropriate instruction and discussions about school policies and procedures addressing drug prevention and awareness

E5 RESOLUTION APPROVING OF THE ESTABLISHMENT OF A SPECIAL EDUCATION PROGRAM OF SERVICE

Be it resolved, upon the recommendation of the Superintendent, the Board of Education approves the establishment of a special education program at School #1, to submit to the County Office of Special Education for a multiple disabilities’ classroom. This application is required by the County Office for the 2023-2024 School Year.

Motion to Approve Education Section

Motion by: President Gonzalez

Second: Mr. Nadim

BOARD MEMBERS	PRESENT	ABSENT	ABSENT W/ NOTIFICATION
Ms. Ensour			X
Mr. Lopez	X		
Mr. Nadim	X		
Mr. Rodriguez	X		
Ms. Valerio	X		
Vice-president Colcloughly	X		
President Gonzalez	X		

C. BUSINESS/FINANCE/OPERATIONS

- Buildings and Grounds
- Food Services

BF1 Approval of District Claims—Bills List—July 2023

Be it resolved, based upon the recommendation of the Superintendent, the School Business Administrator, and pursuant to N.J.S.A. 18A:19-4.1, the Board of Education approves the district claims and payments made during July 2023. The total payment amount is \$918,799.91 including payroll.

BF2 Approval of Payroll --July

Be it resolved, based upon the recommendation of the Superintendent and the School Business Administrator, the Board of Education approves the following gross payrolls, which are included in approved district claims, all having been duly audited by the business administrator and previously paid:

July 14, 2023	\$61,623.10
July 28, 2023	\$131,188.74

**BF3 Resolution Granting Approval to Apply For Grant Funding. NJDOE--
The New Jersey Acceleration Program: High-Impact Tutoring**

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby authorizes the District to apply for an opportunity to participate in the New Jersey Learning Acceleration Program: High-Impact Tutoring.

This program begins on October 11, 2023, and closes on August 31, 2024, serving students in grades three (3) and four (4). This program will provide funding so the District can offer high-impact tutoring interventions for students disproportionately affected by the pandemic.

BF4 Budget Transfer of Funds—2022-2023 School Year

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby approves the attached budget transfer of funds for the 2022-2023 School Year for the month of June 2023.

BF5 Receipt of Quotation-- Award of Contract—Purchase and Installation of Lockers; Quotation #03PWQ-24

On August 16, 2023, the Board of Education received one (1) response to its solicitation of quotations for the Purchase and Installation of Lockers; Quotation #03PWQ-24

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby awards the following contract to

Allstate Office Interiors
113 North Gold Drive
Robbinsville, New Jersey 08691

The company will provide and install lockers at the Middle School as per the terms and conditions of Quotation #03PWQ-24 at a total cost of \$17,938.58.

There were no other proposals received by the Board.

BF6 Receipt of Quotation-- Award of Contract—Lawn Care and Grounds Maintenance; Quotation #03GSQ-24

On Monday, August 7, 2023, the Board of Education received one (1) response to its solicitation of quotations for Lawn Care and Grounds Maintenance; Quotation #03GSQ-24

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby awards the following contract to

Orlandoscaping LLC
248 N 13th Street Prospect
Park, New Jersey 07508

The company will provide lawn care and grounds maintenance services as per the terms and conditions of Quotation #03GSQ-24, at an annual cost of \$8,750.00.

BF7 Extra Work—Time and Materials

The Prospect Park Board of Education school officials realize in the course of the contract there may be some extra landscaping services. The extra work will be paid on an hourly basis as follows:

Supervisor Rate	\$75.00 per hour
Manual Labor Rate	\$50.00 per hour

Approved Supplies

The Prospect Park Board of Education fully understands to perform the services specified, the contractor will have to purchase normal day-to-day supplies for extra landscaping under the time and materials contract. The school will reimburse the contractor for all approved supplies at the following rate: Percentage mark-up above wholesale price for supplies and materials—Fifteen (15%) Percent

There were no other proposals received by the Board.

The term of the contract is from on or about September 1, 2023, through June 30, 2024.

**BF8 Rejection of Bid; Mechanical Improvements for Prospect Park School No. 1—
Re-Bid**

On Friday, August 18, 2023, at 1:00 p.m., the Board of Education received one response to its advertisement for the Mechanical Improvements for Prospect Park School No. 1—
Re-bid

Bidder

Javier Construction Corp.
Clifton, New Jersey 07013

Bid Price

\$4,009,965.55

On review of the bid price by A&A Construction Management of Fairfield, New Jersey 07004, and the School Business Administrator, it was determined the low bid price amount of \$4,009,965.55 as submitted by Javier Construction Corp. substantially exceeded the cost estimate and budget amount for the project.

Be it resolved upon the recommendation of the Superintendent and the School Business Administrator, the Board of Education hereby rejects the bid in accordance with N.J.S.A. 18A:18A-22 (a) (b), as the low bid substantially exceeded the cost estimate and budget amount for the project.

It is the recommendation of A&A Construction Management of Fairfield, New Jersey 07004, and the School Business Administrator to negotiate a contract with Javier Construction Corp., in accordance with N.J.S.A. 18A:18A-5 (c) and bring the results of the negotiations to the Board for consideration of an award of contract. Such a contract would have to be awarded by 2/3 vote of the full membership of the Board.

BF9 Approval of Tuition Contract Hawthorne Board of Education

Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following tuition contract:

Name of District	Hawthorne Board of Education
Address	445 Lafayette Avenue
City, State Zip	Hawthorne, New Jersey 07506
Student ID	6327
Contract Amount	\$41,500.00
Term of Contract	September 1, 2023, through June 30, 2024
Account Number	11-000-100-562

BF10 Approval of Tuition Contract Glenview Academy

Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following tuition contract:

Name of School	Glenview Academy
Address	24 Dwight Place
City, State Zip	Fairfield, New Jersey 07004
Student ID	5095
Contract Amount	\$91,119.72
Term of Contract	September 1, 2023, through June 30, 2024
Account Number	11-000-100-562

**BF11 Approval of Tuition Contract Bergen County Special Services—
Brownstone School**

Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following tuition contract:

Name of District	Bergen County Special Services
Name of School	Brownstone School
Address	498 Saddle River Road
City, State Zip	Saddle Brook, New Jersey 07663

Student ID	5605
Contract Amount	\$64,800.00
Term of Contract	September 1, 2023, through June 30, 2024
Account Number	11-000-100-562

**BF12 Approval of Tuition Contract Bergen County Special Services—
HIP MP Godwin School**

Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following tuition contract:

Name of District	Bergen County Special Services
Name of School	HIP MP Godwin
Address	41 East Center Street
City, State Zip	Midland Park, New Jersey 07423

Student ID	5443
Contract Amount	\$81,360.00
Term of Contract	September 1, 2023, through June 30, 2024
Account Number	11-000-100-562

BF13 Approval of Tuition Contract

Bergen County Special Services—Venture Program

Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following tuition contract:

Name of District	Bergen County Special Services
Name of School	Venture Program
Address	304 East Midland Avenue
City, State Zip	Paramus, New Jersey 07562
Student ID	4518
Contract Amount	\$92,160.00
Term of Contract	September 1, 2023, through June 30, 2024
Account Number	11-000-100-562

**BF14 Approval of Tuition Contract Bergen County Special Services—
Visions Paramus Middle School**

Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following tuition contract:

Name of District	Bergen County Special Services
Name of School	Visions Paramus Middle School
Address	560 Roosevelt Boulevard
City, State Zip	Paramus, New Jersey 07562
Student ID	4725
Contract Amount	\$63,900.00
Term of Contract	September 1, 2023, through June 30, 2024
Account Number	11-000-100-562

BF15 Approval of Tuition Contract Phillipsburg Board of Education

Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following tuition contract:

Name of District	Phillipsburg Board of Education
Address	50 Sargent Avenue
City, State Zip	Phillipsburg, New Jersey 08865

Student ID	4660
Contract Amount	\$20,424.00
Term of Contract	April 1, 2023, through June 30, 2023
Account Number	11-000-100-562

BF16 Approval of Tuition Contract The High Point School of Bergen County

Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following tuition contract:

Name of School	The High Point School of Bergen County
Address	46 Spring Street
City, State Zip	Lodi, New Jersey 07644

Student ID	6372
Contract Amount	\$74,570.08
Term of Contract	September 1, 2023, through June 30, 2024
Account Number	11-000-100-562

**BF17 Resolution Awarding Contract—Somerset Education Services Commission
Student Transportation Services**

Be it resolved based on the recommendation of the Superintendent, and the School Business Administrator, the Board of Education approves an award of a contract to

Somerset Educational Services Commission

991 Route 22 West Bridgewater,
New Jersey 08807

Somerset Educational Services Commission as an approved Coordinated Transportation Services Agency, (CTSA) pursuant to N.J.A.C. 6A:27-10.3, shall organize, schedule, and provide transportation services in a manner that achieves maximum efficiency for the Prospect Park Board of Education.

Somerset ESC provided transportation to Student ID 4660 from April 1, 2023, through June 30, 2023, to the Phillipsburg Board of Education at a cost of \$2,598.80.

BF18 Disposal and Sale of Personal Property—Computer Equipment

Be it resolved, as recommended by the Superintendent of Schools, the Board of Education authorizes the disposal of Board of Education computer equipment no longer needed for school purposes--pursuant to Board Policy #7300—Disposition of Property. The computer equipment is in poor, unrepairable, or damaged condition and of no value to the District.

The Board further authorizes the School Business Administrator/Board Secretary to attempt to sell the computer equipment in accordance with N.J.S.A. 18A:18A- 45, depending on the fair market value of the equipment, or to dispose of the equipment in an environmentally sound manner.

BF19 Resolution Awarding Contract for Before and After School Care—Boys & Girls Club Northwest New Jersey of Wayne, New Jersey 07470

Be it resolved, based on the recommendation of the Superintendent of Schools, the Board of Education hereby approves a contract with the

Boys & Girls Club Northwest New Jersey

Wayne Unit 153

Garside Avenue

Wayne, New Jersey 07470

The Boys & Girls Club is approved to provide a Before and After School Program to the students of the Prospect Park Schools as per the proposal received by the District.

The Boys & Girls Club will offer to the parents of the students the following program and the related costs associated with the programs.

Before Care Program

7:30 a.m. to 8:30 a.m.

\$115 per month per student

After School Program

3:10 p.m. to 6:00 p.m.

\$200 per month per student

If a student participates in both programs their combined rate is \$260 per month.

Financial remuneration to the District paid by The Boys & Girls Club will be \$35.00 per month per student enrolled in the program.

The term of the contract will be from on or about September 1, 2023, through June 30, 2024, in accordance with the school calendar.

BF20 Approval of a Facilities Request from the Prospect Park CUB PACK 2

Be it resolved, upon the recommendation of the Superintendent, the Board approves the facilities request for the Prospect Park CUB PACK 2, of Hawthorne, New Jersey 07508, as part of the Boy Scouts of America, Northern New Jersey Council BSA, to use the Prospect Park School No. 1 Cafeteria, to conduct Cub Scout meetings.

The meeting will be held on Wednesday evenings from 7:00 p.m. to 9:00 p.m. beginning September 13, 2023, through June 30, 2024, in accordance with the school calendar.

**BF21 Approval of a Facilities Request from the Prospect Park Borough--
Basketball**

Be it resolved, upon the recommendation of the Superintendent, the Board approves the facility request for the Prospect Park Borough Recreation Department to use the Prospect Park School No. 1 Gymnasium for basketball night gym.

The use of the gymnasium will be on Monday and Wednesday evenings from 6:00 p.m. to 9:00 p.m. beginning October 2, 2023, through November 17, 2023, in accordance with the school calendar.

**BF22 Approval of a Facilities Request from the Prospect Park Borough—
Volleyball**

Be it resolved, upon the recommendation of the Superintendent, the Board approves the facility request for the Prospect Park Borough Recreation Department to use the Prospect Park School No. 1 Gymnasium for volleyball night gym.

The use of the gymnasium will be on Tuesday and Thursday evenings from 6:00 p.m. to 9:30 p.m. beginning October 2, 2023, through November 17, 2023, in accordance with the school calendar.

BF23 Approval of Contracts—Payments to Charter Schools

Be it resolved, based on the recommendation of the Superintendent of Schools, the Board of Education approves the tuition payments to the following charter schools for the 2023-2024 school year.

Charter School	School Address	Total Tuition Amount
Bergen Arts & Science Charter School	Garfield, New Jersey	\$ 30,342.00
College Achieve Paterson Charter School	Paterson, New Jersey	\$ 126,199.00
Community Charter School of Paterson	Paterson, New Jersey	\$ 18,185.00
Passaic Arts & Science Charter School	Passaic, New Jersey	\$ 40,305.00
Paterson Arts & Science Charter School	Paterson, New Jersey	\$ 95,958.00
Paterson Charter School Science Technology	Paterson, New Jersey	\$ 85,105.00

BF24 Resolution Awarding Contract—Special Counsel Legal Services-- Confidential Investigations; RFP 07-24

On Tuesday, June 20, 2023, the District received four (4) responses to its request for proposal for Special Counsel Legal Services--Confidential Investigations; RFP 07-24.

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby awards a professional services contract for Special Counsel Legal Services--Confidential Investigations as the primary firm on an as-needed basis to:

Rainone Coughlin Minchello, LLC
555 US Highway One, Suite 444
Iselin, New Jersey 08830

The award of the contract is based on the terms and conditions of RFP 07-24.

Rainone Coughlin Minchello, LLC will be the primary legal firm to provide Special Counsel Legal Services--Confidential Investigations on an as-needed basis to the District at the following professional rate of \$175.00 per hour. The Board reserves the right to use the following respondent as an alternate secondary legal firm if the need arises:

Secondary Firm	Hourly Rate
The Busch Law Group Metuchen, New Jersey 08840	\$160.00

In accordance with N.J.S.A. 18A:18A-5 (a) (1), the Board of Education hereby states the following reason for the award of this professional services contract. The District requires specialized legal services from time to time. The term of the contract will be from September 1, 2023, through June 30, 2024.

BF25 Resolution Awarding Contract—Special Counsel Legal Services-- Confidential Investigations; RFP 07-24

On Tuesday, June 20, 2023, the District received four (4) responses to its request for proposal for Special Counsel Legal Services--Confidential Investigations; RFP 07-24.

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby awards a professional services contract for Special Counsel Legal Services--Confidential Investigations as the primary firm on an as-needed basis to:

Rainone Coughlin Minchello, LLC
555 US Highway One, Suite 444
Iselin, New Jersey 08830

The award of the contract is based on the terms and conditions of RFP 07-24.

Rainone Coughlin Minchello, LLC will be the primary legal firm to provide Special Counsel Legal Services--Confidential Investigations on an as-needed basis to the District at the following professional rate of \$175.00 per hour. The Board reserves the right to use the following respondent as an alternate secondary legal firm if the need arises:

Secondary Firm	Hourly Rate
The Busch Law Group Metuchen, New Jersey 08840	\$160.00

In accordance with N.J.S.A. 18A:18A-5 (a) (1), the Board of Education hereby states the following reason for the award of this professional services contract. The District requires specialized legal services from time to time. The term of the contract will be from September 1, 2023, through June 30, 2024.

**BF26 Resolution Awarding Contract—Special Counsel Legal Services--
PERC Matters; RFP 08-24**

On Tuesday, June 20, 2023, the District received four (4) responses to its request for proposal for Special Counsel Legal Services--PERC Matters; RFP 08-24.

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby awards a professional services contract for Special Counsel Legal Services--PERC Matters as the primary firm on an as-needed basis to:

Rainone Coughlin Minchello, LLC
555 US Highway One, Suite 444
Iselin, New Jersey 08830

Rainone Coughlin Minchello, LLC will be the primary legal firm to provide Special Counsel Legal Services--PERC Matters on an as-needed basis to the District at the following professional rate of \$175.00 per hour. The award of the contract is based on the terms and conditions of RFP 08-24.

The Board reserves the right to use the following respondent as an alternate secondary legal firm if the need arises:

Secondary Firm	Hourly Rate
Apruzzese, McDermott, Maestro and Murphy. P.C. Warren, NJ 07059	\$170.00

In accordance with N.J.S.A. 18A:18A-5 (a) (1), the Board of Education hereby states the following reason for the award of this professional services contract:
The District requires specialized legal services from time to time.

The term of the contract will be from September 1, 2023, through June 30, 2024.

**BF27 Resolution Awarding Contract—Special Counsel Legal Services--
Special Education Matters; RFP 09-24**

On Tuesday, June 20, 2023, the District received five (5) responses to its request for proposal for Special Counsel Legal Services--Special Education Matters; RFP 09-24.

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby awards a professional services contract for Special Counsel Legal Services--Special Education Matters as the primary firm on an as-needed basis to:

Rainone Coughlin Minchello, LLC
555 US Highway One, Suite 444
Iselin, New Jersey 08830

Rainone Coughlin Minchello, LLC will be the primary legal firm to provide Special Counsel Legal Services--Special Education Matters on an as-needed basis to the District at the following professional rate of \$175.00 per hour. The award of the contract is based on the terms and conditions of RFP 09-24.

The Board reserves the right to use the following respondent as an alternate secondary legal firm if the need arises:

Secondary Firm	Hourly Rate
Florio Perrucci Steinhardt Cappeli Tipton & Taylor, LLC New Providence, NJ 07974	\$185.00

In accordance with N.J.S.A. 18A:18A-5 (a) (1), the Board of Education hereby states the following reason for the award of this professional services contract:

The District requires specialized legal services from time to time.

The term of the contract will be from September 1, 2023, through June 30, 2024.

BF28 Health benefits – SEHBP Health Insurance - Notice of Cancellation

MOTION TO AUTHORIZE the Business Administrator to notify SEHBP that the Board of Education will terminate participation in the health plans, effective September 30, 2023, at 11:59pm.

BF29 Health benefits - Designation of New Health Insurance Provider

MOTION TO APPROVE, that the Board of Education accepts the 15-month proposal for Health Benefits from Horizon BlueCross BlueShield of NJ as the Health Insurance carrier, effective October 1, 2023, at 12:00 am.

BF30 Disposal and Sale of Personal Property—Lockers

Be it resolved, as recommended by the Superintendent of Schools, the Board of Education authorizes the disposal of Board of Education lockers no longer needed for school purposes--pursuant to Board Policy #7300—Disposition of Property.

The Board further authorizes the School Business Administrator/Board Secretary to attempt to sell the computer equipment in accordance with N.J.S.A. 18A:18A-45, depending on the fair market value of the equipment, or to dispose of the equipment in an environmentally sound manner

**BF31 STRONGE AND ASSOCIATES EDUCATIONAL CONSULTING, LLC
SUBSCRIPTION AGREEMENT AND STATEMENT OF WORK**

Be it resolved, upon the recommendation of the Superintendent, the Board of Education hereby recommends the approval of a contract with

Stronge & Associates Educational Consulting, LLC
417 Yorkshire Dr
Williamsburg, VA 23185

The STRONGE evaluation system is for teachers, education specialists and building administrators.

The annual price paid by Customer to STRONGE includes the fee for the license for use of STRONGE EVALUATION SYSTEM: \$17 per user annually.

**BF32 IMPLEMENT EFFECTIVE BEHAVIORAL CONSULTATION AND BEHAVIORAL
MONITORING FOR STUDENTS WITH IEPS, 504 PLANS, AND BEHAVIOR
INTERVENTION PLANS**

Be it resolved, upon the recommendation of the Superintendent, the Board of Education hereby recommends the approval of a contract with

Social Strides NJ
101 Eisenhower Parkway, Suite 300,
Roseland, NJ 07068

FEE FOR SERVICE /COST

Behavior Consultation BCBA Hourly Rate: \$125.00

Functional Behavior Assessment BCBA Hourly Rate: \$155.00

BF33 ACCEPTING THE DONATION OF SCHOLASTIC BOOKS FOR THE MIDDLE SCHOOL

Be it resolved, upon the recommendation of the Superintendent, the Board of Education hereby recommends accepts, with sincere gratitude, the donation of Scholastic Books of worth \$1500.00 and a letter of appreciation be forwarded to them for this generous donation.

Motion to Approve Business/Finance/Operations Section

Motion by: President Gonzalez

Second: Mr. Lopez

BOARD MEMBERS	PRESENT	ABSENT	ABSENT W/ NOTIFICATION
Ms. Ensour			X
Mr. Lopez	X		
Mr. Nadim	X		
Mr. Rodriguez	X		
Ms. Valerio	X		
Vice-president Colcloughly	X		
President Gonzalez	X		

Board Policies and Regulations Section

Approval of Revised Board Policies—First Reading

Be it resolved, upon the recommendation of the Superintendent, and in concert with the Assistant Superintendent, the Board hereby approves the revisions of the following Board Policies. Final reading and adoption of the revised policies will be considered at the next regular board meeting.

[1110 Organizational Chart](#)

[2132 School District Goals And Objectives](#)

[2200 Curriculum Content \(M\)](#)

[2210 Curriculum Development \(M\)](#)

[2220 Adoption Of Courses \(M\)](#)

[2230 Course Guides \(M\)](#)

[2240 Controversial Issues](#)

[2363 Student Use Of Privately-Owned Technology](#)

[2411 Guidance Counseling \(M\)](#)

[2415 Every Student Succeeds Act \(M\)](#)

[2452 Community Education](#)

[3124 Employment Contract](#)

[3130 Assignment And Transfer](#)

[3143 Dismissal](#)

[3146 Conduct Of Reduction In Force](#)

[3151 Assessment Of Pay](#)

[3160 Physical Examination \(M\)](#)

[3211.3 Consulting Outside The District](#)

[3214 Conflict Of Interest](#)

[3216 Dress And Grooming](#)

[3218 Use, Possession, Or Distribution Of Substances \(M\)](#)

[3231 Outside Employment As Athletic Coach](#)

[3250 Hours And Days Of Work](#)

[3281 Inappropriate Staff Conduct](#)

[3283 Electronic Communications Between Teaching Staff Members And Students \(M\)](#)

[3322 Staff Member's Use Of Personal Cellular Telephones-Other Communication Devices](#)

[3340 Grievance](#)

[3362 Sexual Harassment \(M\)](#)

[3381 Protection Against Retaliation](#)

[3410 Compensation](#)

[3411 Placement On Guide Step](#)

[3412 Placement On Guide Column](#)

[3425 Work-Related Disability Pay](#)

[3425.1 Modified Duty Early Return To Work Program – Teaching Staff Members](#)

[3431 Uncompensated Leave](#)

[3433 Vacations](#)

[3436 Personal Leave](#)

[3437 Military Leave](#)

[3438 Sabbatical Leave](#)
[3439 Jury Duty](#)
[4219 Commercial Driver's License Controlled Substance And Alcohol Use Testing \(M\)](#)
[5111 Eligibility Of Resident-Nonresident Students \(M\)](#)
[5112 Entrance Age](#)
[5130 Withdrawal From School \(M\)](#)
[5200 Attendance \(M\)](#)
[5230 Late Arrival And Early Dismissal](#)
[5240 Tardiness](#)
[5250 Excusal From Class Or Program](#)
[5320 Immunization](#)
[5410 Promotion And Retention \(M\)](#)
[5420 Reporting Student Progress \(M\)](#)
[5511 Dress And Grooming](#)
[5512 Harassment, Intimidation, Or Bullying \(M\)](#)
[5533 Student Smoking \(M\)](#)
[5541 Anti-Hazing \(M\)](#)
[5561 Use Of Physical Restraint And Seclusion Techniques For Students With Disabilities \(M\)](#)
[5610 Suspension \(M\)](#)
[5620 Expulsion \(M\)](#)
[5700 Student Rights](#)
[5701 Plagiarism](#)
[5710 Student Grievance](#)
[5721 Independent Publications](#)
[5770 Student Right Of Privacy](#)
[5810 Student Participation In School Governance](#)
[5820 Student Government](#)
[5830 Student Fund Raising](#)
[5841 Secret Societies](#)
[5842 Equal Access Of Student Organizations](#)
[5843 Latchkey Program](#)
[5850 Social Events And Class Trips](#)
[5860 Safety Patrol \(M\)](#)
[5880 Public Performances By Students](#)
[6162 Corporate Sponsorships](#)
[6163 Advertising On School Property](#)
[7446 School Security Program](#)
[7522 School District Provided Technology Devices To Staff Members](#)
[7523 School District Provided Technology Devices To Students](#)
[8130 School Organization \(M\)](#)
[8500 Food Services](#)
[8505 Local Wellness Policy Nutrient Standards For Meals And Other Foods \(M\)](#)
[8507 Breakfast Offer Versus Serve \(Ovs\) \(M\)](#)
[9180 School Volunteers](#)

Approval of Revised Board Regulations—First Reading

Be it resolved, upon the recommendation of the Superintendent, and in concert with the Assistant Superintendent, the Board hereby approves the revisions of the following Board Regulations. Final reading and adoption of the Board Regulations will be considered at the next regular board meeting.

[R 1642.01 And R 2419 Sick Leave And Threat Assessment Teams](#)

[R 2260 Affirmative Action Program For School And Classroom Practices Complaint Procedure \(M\)](#)

[R 2312 Class Size](#)

[R 2330 Homework](#)

[R 2340 Field Trips](#)

[R 2361 Acceptable Use Of Computer Networks Computers And Resources](#)

[R 2412 Home Instruction Due To Health Condition \(M\)](#)

[R 2430 Co-Curricular Activities](#)

[R 2440 Summer Session](#)

[R 2460.8 Special Education - Free And Appropriate Public Education \(M\)](#)

[R 2510 Adoption Of Textbooks](#)

[R 2530 Resource Materials](#)

[R 2624 Grading System](#)

[R 3146 Conduct Of Reduction In Force](#)

[R 3160 Physical Examination \(M\)](#)

[R 3212 Professional Staff Attendance Review And Improvement Plan](#)

[R 3233 Political Activities](#)

[R 3270 Lesson Plans And Plan Books](#)

[R 3281 Inappropriate Staff Conduct](#)

[R 3321 Acceptable Use Of Computer Network\(S\) Computers And Resources By Teaching Staff Members](#)

[R 3425.1 Modified Duty Early Return To Work Program – Teaching Staff Members](#)

[R 3432 Sick Leave Teaching Staff Members](#)

[R 5111 Eligibility Of Resident-Nonresident Students \(M\)](#)

[R 5116 Education Of Homeless Children](#)

[R 5200 Attendance \(M\)](#)

[R 5230 Late Arrival And Early Dismissal](#)

[R 5240 Tardiness](#)

[R 5420 Reporting Student Progress \(M\)](#)

[R 5440 Honoring Student Achievement](#)

[R 5511 Dress Code](#)

[R 5530 Substance Abuse \(M\)](#)

[R 5550 Disaffected Students \(M\)](#)

[R 5600 Student Discipline Code Of Conduct \(M\) \(1\)](#)

[R 5830 Student Fund Raising](#)

[R 5850 Social Events And Class Trips](#)

[R 8220 School Closings](#)

[R 8600 Student Transportation](#)

Motion to Approve Revisions to Board Policies and Regulations

Motion by: President Gonzalez

Second: Mr. Nadim

BOARD MEMBERS	PRESENT	ABSENT	ABSENT W/ NOTIFICATION
Ms. Ensour			X
Mr. Lopez	X		
Mr. Nadim	X		
Mr. Rodriguez	X		
Ms. Valerio	X		
Vice-president Colcloughly	X		
President Gonzalez	X		

Resolution to Meet in Executive (Closed Session)

Be it resolved, based on the recommendation of the Board Attorney and in accordance with the New Jersey Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.,) the Board of Education hereby adopts a resolution to meet in Executive (Closed) Session.

The Board of Education will meet in an Executive (Closed) Session on or about

Date Wednesday, August 31, 2023

Time On or about 6:30 pm

The Board of Education plans to discuss the following:

- Legal Settlement
- Litigation Matters
- Update on Negotiations

It is anticipated that the closed session will last no more than 15 minutes.

The Board recessed into Closed Session at 6:57 pm

The Board reconvened the meeting at 7:13 pm.

13. Public Hearing: Statement to the Public

At this portion of the meeting, time has been allotted for public comment by members of the public. Each speaker may be allotted up to three (3) minutes and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses, and the group if any, that they represent. Students of the Prospect Park school system who choose to speak are not required to give their home addresses.

All comments and questions are to be directed through the Board President.

Motion to Open Public Hearing:

Motion by: President Gonzalez

Second: Mr. Rodriguez

BOARD MEMBERS	PRESENT	ABSENT	ABSENT W/ NOTIFICATION
Ms. Ensour			X
Mr. Lopez	X		
Mr. Nadim	X		
Mr. Rodriguez	X		
Ms. Valerio	X		
Vice-president Colcloughly	X		
President Gonzalez	X		

1. Annmarie Kalajian –
 - a. asked about the State Health Benefit Plan and the adoption of regulations
2. Tom Magura
 - a. Questioned the 20 half days
 - b. He asked about the Middle School and the Special need population
3. Ellie Mara
 - a. Asked about the Middle School Schedule and Recess
 - b. She inquired about the teacher assignments
 - c. Ms. Mara spoke about the virtual participation policy
 - d. She spoke about the PTO tabling for back-to-school night

Dr. Reels responded in regards to all questions asked from the public

Motion to Close Public Hearing:

Motion by: President Gonzalez

Second: Mr. Lopez

BOARD MEMBERS	PRESENT	ABSENT	ABSENT W/ NOTIFICATION
Ms. Ensour			X
Mr. Lopez	X		
Mr. Nadim	X		
Mr. Rodriguez	X		
Ms. Valerio	X		
Vice-president Colcloughly	X		
President Gonzalez	X		

14. New Business Section

- Approval of settlement – Case# PAS -L2596-22
- Settlement of \$20,000

15. Closing Remarks/Announcements

- Mr. Nadim spoke about the walk-through at the Middle School

16. Adjournment

Motion to Adjourn the Meeting

Motion by: Mr. Lopez

Second: Mr. Nadim

BOARD MEMBERS	PRESENT	ABSENT	ABSENT W/ NOTIFICATION
Ms. Ensour			X
Mr. Lopez	X		
Mr. Nadim	X		
Mr. Rodriguez	X		
Ms. Valerio	X		
Vice-president Colcloughly	X		
President Gonzalez	X		