

**PROSPECT PARK BOARD OF EDUCATION**  
**MEETING MINUTES**  
**THURSDAY, JULY 20, 2023**

The Regular Meeting of the Prospect Park Board of Education, Prospect Park, New Jersey, was called to convene at 6:05 p.m. on Thursday, July 20, 2023, at the Prospect Park Municipal Building at 106 Brown Avenue, Prospect Park, New Jersey 07508.

- 1. Call to Order: Board President**  
Reading of the Open Public Meeting Act Notice

“In accordance with the provisions of the Open Public Meeting Act, the Prospect Park Board of Education has issued a notice of this meeting to be publicized by having the date, time, and place posted at the Prospect Park School, Prospect Park Municipal Building and the District’s website. This notice complies with N.J.S.A. 10:4-9.1, The meeting notice has been mailed to The Record and Herald News (Gannett News Service) and TAPinto Hawthorne for publication

- 2. Pledge of Allegiance**

- 3. Roll Call: Board Secretary**

BOARD MEMBERS	PRESENT	ABSENT	ABSENT W/ NOTIFICATION
Ms. Ensour	X		
Mr. Lopez			X
Mr. Nadim	X		
Mr. Rodriguez			X
Ms. Valerio	X		
Vice-president Colcloughly	X		
President Gonzalez			X

It was announced there was a quorum of the Board to conduct the meeting. Vice-president Colcloughly assumed the chair as Acting President.

Also in attendance were:

- Dr. Tyeshia Reels, Superintendent
- Richard Giglio, School Business Administrator
- Christine Kahwaty, Assistant School Business Administrator
- Albert Buglione, School Board Attorney
- James Shoop, Board Secretary
- Fahim Abedrabbo, Assistant to the School Business Administrator

#### **4. Mission Statement**

The mission of the Prospect Park School District is to develop healthy, alert, informed, responsible, and well-balanced human beings who believe in our America Heritage, and are imbued with a true desire and willingness to participate in and actively contribute to our democratic way of life. We also believe that the public school should be a place where the principal, teacher, and parent work in unison to ensure the successful progress and goal attainment of the child.

#### **5. Acknowledging and Reaffirming the School Board Member Code of Ethics**

The Prospect Park Board of Education, individually and as a group, acknowledges and reaffirms that as members of the Board of Education, they recognize they hold authority not as individuals but as members of the full Board. The Board members will comply with the Code of Ethics for School Board members pursuant to N.J.S.A. 18A:12-24.1 as follows and re-produced below:

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules, and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.

c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.

e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.

f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

## **6. Conduct at Public Meetings**

It is the goal of the Prospect Park Board of Education that all Board of Education Members and members of the public, act in a respectful manner toward one another, and do not disparage, nor interfere with school functions, operations, or Board of Education proceedings.

Any verbal, written, or physical conduct related to race, gender, ethnicity, disability, sexual orientation, or religion shall not be tolerated and anyone violating this prohibited conduct may be subject to removal from the meeting and may be subject to other penalties that are appropriate under the law.

All Board of Education members and members of the general public are requested to take personal responsibility for their actions and to treat everyone that they have contact, in a fair and respectful manner.

**7. Public Hearing: Statement to the Public—Agenda Items Only**

At this portion of the meeting, time has been allotted for public comment by members of the public. Each speaker may be allotted up to three (3) minutes and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses, and the group if any, that they represent. Students of the Prospect Park school system who choose to speak are not required to give their home addresses.

Although the Board encourages public participation, it reserves the right, through its Board President, to terminate remarks to and/or by any individual, not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee. All comments and questions are to be directed through the Board President.

**Motion to Open Public Hearing:**

Motion by: Ms. Valerio

Second: Mr. Nadim

BOARD MEMBERS	YES	NO	ABSTAIN
Ms. Ensour	X		
Mr. Nadim	X		
Ms. Valerio	X		
Vice-president Colcloughly	x		

Tom Magura

He requested information on why there is a resolution to reject a bid for Mechanical Improvements. Mr. Giglio responded.

Esther Denise Sumter

She wanted to know if the Middle School would be opened in September. Dr. Reels responded stating there will be a public announcement.

**Motion to Close Public Hearing:**

Motion by: Ms. Ensour

Second: Ms. Valerio

BOARD MEMBERS	YES	NO	ABSTAIN
Ms. Ensour	X		
Mr. Nadim	X		
Ms. Valerio	X		
Vice-president Colcloughly	x		

**8. Communications None**

**9. Reports Section**

A. President’s Report

B. Superintendent/Principal’s Report

Dr. Reels noted that this is a rebuilding year for the District.

C. Committee Reports

D. Board Attorney Report

Mr. Buglione noted the Negotiations Committee is holding meetings

**Motion to Accept All Reports**

Motion by: Ms. Valerio

Second: Mr. Nadim

BOARD MEMBERS	YES	NO	ABSTAIN
Ms. Ensour	X		
Mr. Nadim	X		
Ms. Valerio	X		
Vice-president Colcloughly	x		

**10. Presentations**      None

**11. Board of Education Items**

**A. Motion to Approve Minutes**

Be it resolved, the Board approves of minutes of the following Board Meetings

- June 22, 2023
- June 29, 2023

Motion by: Mr. Nadim

Second: Ms. Valerio

<b>BOARD MEMBERS</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Ms. Ensour	X		
Mr. Nadim	X		
Ms. Valerio	X		
Vice-president Colcloughly	x		

## **12. Agenda/Action Items**

### **A. PERSONNEL SECTION**

#### **P1 Approval of Appointment: Affirmative Action Officer**

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint Dr. Michael Parent, Assistant Superintendent, as the Affirmative Action Officer for the District.

#### **P2 Approval of Extended School Year Aide**

Be it resolved, upon the recommendation of the Superintendent, the Board appoints Evelyn Rosario as an Extended School Year Aide at the hourly rate specified July 5, 2023, through August 11, 2023, for the Extended School Year, dependent on daily student attendance.

#### **P3 Approval of Bedside Instruction**

Be it resolved, upon the recommendation of the Superintendent, the Board appoints Constantina Hanna to serve as a bedside instructor for student ID #4794 specified July 5, 2023, through August 11, 2023, for the Extended School Year, at a rate of \$64.00 per hour as determined by the negotiated contract of the Teachers Association of Prospect Park, pending budget approval.

#### **P4 Approval to Appoint a Human Resource Specialist**

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Melissa Hanson as the Human Resource Specialist effective July 24, 2023, through June 30, 2024, at an annual salary of \$70,000, plus benefits.

#### **P5 Approval to Appoint a Title I Teacher**

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Erica M. De Luccia as a Title I teacher effective September 1, 2023, through June 30, 2024, at an annual salary of \$54,128.00, plus single benefits, based on the negotiated Teacher's Association of Prospect Park contract.

**P6 Approval to Appoint a Music Teacher**

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of James Nelson as a Music teacher effective September 1, 2023, through June 30, 2024, at an annual salary of \$53,628.00, plus single benefits, based on the negotiated Teacher’s Association of Prospect Park contract.

**P7 Approval of Retirement**

Be it resolved, upon the recommendation of the Superintendent; the Board approves the retirement of the following staff member:

<u>Name</u>	<u>Position</u>	<u>Effective Retirement Date</u>
Valerie Snow	Office Manager	07/01/2023

**P8 Approval to Approve the Contract for Dr. Michael Parent as Assistant Superintendent**

Whereas, the Employment Agreement between the Board of Education and Michael Parent, Assistant Superintendent, in accordance with N.J.S.A.18A:7-8(j), has been reviewed and approved by the Interim Executive County Superintendent to be in compliance with the applicable laws and regulations adopted by the Commissioner of Education at N.J.A.C. 6A:23A-3.1.

Now, Therefore, Be It Resolved, that the Board of Education of the Prospect Park School District in the County of Passaic, hereby approves the Employment Agreement between the Board of Education and Michael Parent, Assistant Superintendent for a term commencing July 1, 2023, and ending June 30, 2024, in accordance with the terms and conditions of the written contract.

Be It Further Resolved that the written Employment Agreement shall be reviewed and attached to the minutes when executed by all parties concerned.



**P9 Approval of Job Description for Teacher Coordinator**

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby approves the following job descriptions

- Teacher Coordinator

**P10 Approval of Stipend for Dr. Erin Stinson for Grant Writing**

Be it resolved, upon the recommendation of the Superintendent, the Board approves to provide a stipend in the amount of \$15,000 to Dr. Erin Stinson, Director of Curriculum and Instruction, for grant writing for the 2023-2024 school year.

The following addendum was added without objection:

**A1 Approval of Resignation**

Be it resolved, upon the recommendation of the Superintendent, the Board accepts, with regret, the resignation of Jessica Zarnick, effective September 15, 2023.

**Motion to Approve Personnel Section**

Motion by: Ms. Ensour

Second: Ms. Valerio

BOARD MEMBERS	YES	NO	ABSTAIN
Ms. Ensour	X		
Mr. Nadim	X		
Ms. Valerio	X		
Vice-president Colcloughly	x		

**B. EDUCATION SECTION**

**E1 Approval of the Submission to the New Jersey Department of Education of Annual School Plan for the 2023-2024 School Year**

Be it resolved, upon the recommendation of the Superintendent, the Board approves the 2023-2024 submission of the Annual School Plan to the New Jersey Department of Education.

**E2. Approval of Board of Director Member and Alternate Board of Director Members of Northern Region Educational Services Commission**

Be it resolved, upon the recommendation of the Superintendent, the Board designates Dr. Tyeshia A. Reels as the Board of Director Member, and Dr. Michael Parent and Dr. Erin Stinson as the Alternate Board of Director Members for the 2023-2024 school year for Northern Region Educational Services Commission

**E3. Approval of Professional Development**

Be it resolved, upon the recommendation of the Superintendent, the Board approves the listed professional development, pending budget approval:

Participant	Workshop Name	Location	Course Dates	Cost of Course
Dr. Michael Parent	NJDOE School Safety Specialist Academy	Flemington, NJ	8/14 - 8/17/23	FREE
Dr. Michael Parent	NJPSA Affirmative Action Officer: (AAO) Certificate Program.	Online	Self-Paced	\$500.00
Ms. Shaye Brown-Crandol	NJPSA Affirmative Action Officer: (AAO) Certificate Program.	Online	Self-Paced	\$500.00
Dr. Michael Parent	NJDOE: Responding to School Bomb Threats	Sussex County Community College	8/9/23	Free
Dr. Tyeshia Reels	NJDOE: Responding to School Bomb Threats	Sussex County Community College	8/2/23	Free
Dr. Tyeshia Reels	Standards for School Searches	Virtual	7/24/23	Free

**E4 Approval of the Submission of the Comprehensive Equity Plan Statement of Assurance**

Be it resolved, upon the recommendation of the Superintendent, the Board approves the 2023-2024 submission of the Comprehensive Equity Plan Statement of Assurance.

**Motion to Approve Education Section**

Motion by: Mr. Nadim

Second: Ms. Valerio

<b>BOARD MEMBERS</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Ms. Ensour	X		
Mr. Nadim	X		
Ms. Valerio	X		
Vice-president Colcloughly	x		

## C. BUSINESS/FINANCE/OPERATIONS

### **BF1 Approval of Board Secretary’s Report**

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator the Board of Education approves the Board Secretary’s Report for the month of

- June 2023

### **BF2 Approval of Board Treasurer’s Report**

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education approves the Board Treasurer’s Report for the month of

- June 2023

### **BF3 Approval of District Claims—Bills List—June 2023**

Be it resolved, based upon the recommendation of the Superintendent, the School Business Administrator, and pursuant to N.J.S.A. 18A:19-4.1, the Board of Education approves the District claims and payments made during June 2023. The total payment amount is \$2,066,211.66 including payroll.

### **BF4 Approval of Payroll --June 2023**

Be it resolved, based upon the recommendation of the Superintendent and the School Business Administrator, the Board of Education approves the following gross payrolls, which are included in approved district claims, all having been duly audited by the business administrator and previously paid:

June 15, 2023	\$419,219.10
June 26, 2023	\$502,624.40
June 30, 2023	\$10,573.50

**BF5 Budget Transfer of Funds—2022-2023 School Year**

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby approves the attached budget transfer of funds for the 2022-2023 School Year for the month of June 2023. The following resolution was not adopted due to insufficient votes.

**BF6 Acceptance of Nonpublic Funds—2023-2024 School Year**

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby accepts the following New Jersey Nonpublic School Funds for the 2023-2024 School Year allocated for use by the following nonpublic school:

Al-Hikmah Elementary School  
Prospect Park, New Jersey 07508

<b>Nonpublic School Grant</b>	<b>Amount</b>
School Security Program	\$58,015
School Health Nursing Program	\$33,960
School Technology Initiative Program	\$13,867
School Textbook Program	\$16,360

**BF7 Acceptance of Extraordinary Special Education Aid EXAID Funds—2022-2023 School Year**

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby accepts the following Extraordinary Special Education Aid EXAID Funds for the 2022-2023 School Year in the amount of \$502,970.00.

EXAID funds provide additional aid to districts with classified students with certain expenses, pursuant to N.J.S.A. 18A:7F-55. The funds are for reimbursement for costs incurred during the 2022-2023 school year.

**BF8 Refusal of ESEA Title III—2023-2024 School Year**

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby refuses the Title III funding under the Elementary and Secondary Act, in the amount of \$9,186, since the allocation is under \$10,000 and the deadline to join a consortium had passed, prior to submission of the grant.

**BF9 Approval of Funds and approval of the Submission to the New Jersey Department of Education of the 2024 ESEA Consolidated Grant Application**

Be it resolved, upon the recommendation of the Superintendent and School Business Administrator, the Board of Education accepts the FY 2024 award for ESEA as noted below and approves the submission of the grant application for the ESEA Consolidated Grant to the NJ Department of Education for the approval of:

- Title IA \$621,174
- Title ID \$25,000
- Title IIA \$44,763
- Title III Immigrant \$7.286
- Title IV \$51,659

**BF10 Approval of Funds and approval of the Submission to the New Jersey Department of Education of the 2024 IDEA Consolidated Grant Application**

Be it resolved, upon the recommendation of the Superintendent and School Business Administrator, the Board of Education accepts the FY 2024 award for IDEA as noted below and approves the submission of the grant application for the IDEA Consolidated Grant to the NJ Department of Education for the approval of:

- Basic \$265,726
- Preschool \$10,257

**BF11 Resolution Recommending Shared Services Agreement—Chapter 226 Nonpublic School Nursing Services**

Be it resolved, upon the recommendation of the Superintendent, the Board of Education hereby recommends entering into a Shared Services Agreement with

**Northern Region Educational Services Commission (NRESC)**  
92 Totowa Road  
Wayne, New Jersey 7470

The Northern Region Educational Services Commission agrees to provide the Al-Hikmah Elementary School, a nonpublic school located in Prospect Park, with Chapter 226 Nonpublic School Nursing Services as outlined in the proposed agreement received from NRESC.

The total contract cost is not to exceed \$33,960.00 which is funded by the New Jersey Nonpublic Nursing Services Aid Program.

The term of the contract will be from September 1, 2023, and continue through June 30, 2024.

**BF12 Approval of Student Transportation Quotation**

Be it resolved, based on the recommendation of the Superintendent and the School Business Administrator, the Board of Education awards the following student transportation contract as procured by the Northern Region Educational Services Commission, an approved Coordinated Transportation Services Agency (CTSA)

	<b>Trans. Contract</b>	<b>Transportation</b>	<b>Transportation</b>
<b>Special Education Schools</b>	<b>Students Attending</b>	<b>Route</b>	<b>Cost</b>
Brownstone School BCSS	1	BERESY	\$2,925.00

The contract will be from July 12, 2023, through July 28, 2023.

**BF13 Resolution Approving Contract with Bergen County Special Services School District—Teach of the Deaf and Hard of Hearing Services**

Be it resolved, upon the recommendation of the Superintendent, the Board of Education hereby recommends the approval of a contract with

**Bergen County Special Services School District**  
540 Farview Avenue  
Paramus, New Jersey 07652

The Educational Enterprises Division of the Bergen County Special Services School District will provide Teacher of the Deaf and Hard of Hearing Services for Student ID #4979 as per the contract proposal received and approved.

The services will be provided on a weekly basis from September 1, 2023, through June 30, 2024, in accordance with the school calendar.

The total contract cost is not to exceed \$6,600.00.

**BF14 Resolution Approving Contract with Bergen County Special Services School District—Behavior Services**

Be it resolved, upon the recommendation of the Superintendent, the Board of Education hereby recommends the approval of a contract with

**Bergen County Special Services School District**  
540 Farview Avenue  
Paramus, New Jersey 07652

The Educational Enterprises Division of the Bergen County Special Services School District will provide Behavior Services for Student ID #4744 as per the contract proposal received and approved.

The services will be provided two (2) hours monthly from September 1, 2023, through June 30, 2024, in accordance with the school calendar.

The total contract cost is not to exceed \$4,400.00.



**BF15 Approval to Enter Into Contract For One to One Nursing Services**

Be it resolved, based on the recommendation of the Superintendent of Schools, the Board of Education approves a contract with

**Star Pediatric Home Care Agency**

160 Pehle Avenue, Suite 203  
Saddle Brook, New Jersey 07663

The Agency will provide one on one nursing services to a District student that has been identified as a “medically fragile student” pursuant to their Individual Educational Plan (IEP) and N.J.S.A. 18A:40-3.3. (Student ID #6315)

The cost of the services will be \$65.00 for a Registered Nurse and if needed, \$55.00 per hour for a Licensed Practical Nurse.

The term of the contract is from September 1, 2023, through June 30, 2024, according to the school calendar.

The total cost of the contract is estimated to be \$70,200.00.

**BF16 Approval of Revised Tuition Contract--Windsor Learning Center**

Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following tuition contract:

Name of School	Windsor Learning Center
Address	230-234 Wanaque Avenue
City, State Zip	Pompton Lakes, New Jersey 07442
Student ID	5425, 6132, 6022, #5617
Contract Amount	\$72,870 @ 4 Students Total Contract \$291,480
Term of Contract	July 1, 2023, through June 30, 2024
Account Number	11-000-100-566

**BF17            Approval of Awards of Contract—Educational Services Commission  
of Morris County**

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby approves the awards of contracts made by the

Educational Services Commission of Morris County  
Morris Plains, New Jersey 07950

The ESC of Morris County awarded contracts as procured through the Educational Data Services, of Saddle Brook, New Jersey 07663, procurement process. The purchases being awarded are for the following materials and supplies:

<b>Description</b>	<b>Bid Number</b>	<b>Amount</b>
Computer Supplies	11711	\$1,342.49
Elementary Science Materials	11716	\$299.70
Elementary Science Supplies	11717	\$50.42
Fine Art Supplies	11007	\$299.63
General Classroom Supplies	11828	\$10,655.03
Math Supplies	11705	\$551.48
Math Supplies	11831	\$42.16
Physical Education Supplies	11708	\$1,187.42
Special Needs	11722	\$1,193.07
Teaching Aids	11713	\$2,776.18
World Language	11749	\$298.75

The Board reserves the right to purchase additional materials and supplies from the above bids if the need arises.

**BF18 Resolution Awarding Contract—Special Counsel Legal Services-- Confidential Investigations; RFP 07-24 (Tabled)**

On Tuesday, June 20, 2023, the District received four (4) responses to its request for proposal for Special Counsel Legal Services--Confidential Investigations; RFP 07-24.

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby awards a professional services contract for Special Counsel Legal Services--Confidential Investigations as the primary firm on an as-needed basis to:

**Rainone Coughlin Minchello, LLC**  
555 US Highway One, Suite 444  
Iselin, New Jersey 08830

The award of the contract is based on the terms and conditions of RFP 07-24.

Rainone Coughlin Minchello, LLC will be the primary legal firm to provide Special Counsel Legal Services--Confidential Investigations on an as-needed basis to the District at the following professional rate of \$175.00 per hour.

The Board reserves the right to use the following respondents as secondary legal firms if the need arises:

<b>Firm</b>	<b>Hourly Rate</b>
The Busch Law Group Metuchen, New Jersey 08840	\$160.00
Apruzzese, McDermott, Maestro and Murphy. P.C. Warren, NJ 07059	\$170.00
Murphy Orlando, LLC Newark, NJ 07102	\$250.00

In accordance with N.J.S.A. 18A:18A-5 (a) (1), the Board of Education hereby states the following reason for the award of this professional services contract. The District requires specialized legal services from time to time. The term of the contract will be from August 1, 2023, through June 30, 2024.

**BF19 Resolution Awarding Contract—Special Counsel Legal Services-- PERC Matters; RFP 08-24 (Tabled)**

On Tuesday, June 20, 2023, the District received four (4) responses to its request for proposal for Special Counsel Legal Services--PERC Matters; RFP 08-24.

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby awards a professional services contract for Special Counsel Legal Services--PERC Matters as the primary firm on an as-needed basis to:

**Rainone Coughlin Minchello, LLC**  
555 US Highway One, Suite 444  
Iselin, New Jersey 08830

Rainone Coughlin Minchello, LLC will be the primary legal firm to provide Special Counsel Legal Services--PERC Matters on an as-needed basis to the District at the following professional rate of \$175.00 per hour. The award of the contract is based on the terms and conditions of RFP 08-24.

The Board reserves the right to use the following respondents as secondary legal firms if the need arises:

<b>Firm</b>	<b>Hourly Rate</b>
The Busch Law Group Metuchen, New Jersey 08840	\$160.00
Apruzzese, McDermott, Maestro and Murphy. P.C. Warren, NJ 07059	\$170.00
Murphy Orlando, LLC Newark, NJ 07102	\$250.00

In accordance with N.J.S.A. 18A:18A-5 (a) (1), the Board of Education hereby states the following reason for the award of this professional services contract:  
*The District requires specialized legal services from time to time.*

The term of the contract will be from August 1, 2023, through June 30, 2024.

**BF20 Resolution Awarding Contract—Special Counsel Legal Services--  
Special Education Matters; RFP 09-24 (Tabled)**

On Tuesday, June 20, 2023, the District received five (5) responses to its request for proposal for Special Counsel Legal Services--Special Education Matters; RFP 09-24.

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby awards a professional services contract for Special Counsel Legal Services--Special Education Matters as the primary firm on an as-needed basis to:

**Rainone Coughlin Minchello, LLC**  
555 US Highway One, Suite 444  
Iselin, New Jersey 08830

Rainone Coughlin Minchello, LLC will be the primary legal firm to provide Special Counsel Legal Services--Special Education Matters on an as-needed basis to the District at the following professional rate of \$175.00 per hour. The award of the contract is based on the terms and conditions of RFP 09-24.

The Board reserves the right to use the following respondents as secondary legal firms if the need arises:

<b>Firm</b>	<b>Hourly Rate</b>
Apruzzese, McDermott, Maestro and Murphy P.C. Warren, New Jersey 07059	\$170.00
Adams, Gutierrez & Lattiboudere Iselin, NJ 08830	\$175.00
Florio Perrucci Steinhardt Cappeli Tipton & Taylor, LLC New Providence, NJ 07974	\$185.00
Murphy Orlando, LLC Newark, NJ 07102	\$250.00

In accordance with N.J.S.A. 18A:18A-5 (a) (1), the Board of Education hereby states the following reason for the award of this professional services contract:  
*The District requires specialized legal services from time to time.*  
The term of the contract will be from August 1, 2023, through June 30, 2024.

**BF21            Permission to Use Parking Lot**

Be it resolved, based upon the recommendation of the Superintendent, the Board grants approval to the Borough of Prospect Park to use the Prospect Park Elementary School Parking Lot on Tuesday, August 1, 2023, from 5:00 p.m. through 11:00 p.m.

The Borough will be holding the National Night Out Movie Night.

**A2                Rejection of Bid; Mechanical Improvements for Prospect Park School No. 1**

On Thursday, July 20, 2023, at 1:00 p.m., the Board of Education received one response to its advertisement for the Mechanical Improvements for Prospect Park School No. 1

<b>Bidder</b>	<b>Bid Price</b>
EACM Corp. Sea Bright, New Jersey 07760	\$4,250,000

On review of the bid price by A&A Construction Management of Fairfield, New Jersey 07004, and the School Business Administrator, it was determined the low bid price amount of \$4,250,000.00 as submitted by EACM Corp. substantially exceeds the cost estimate and budget amount for the project.

Be it resolved upon the recommendation of the Superintendent and the School Business Administrator, the Board of Education hereby rejects the bid in accordance with N.J.S.A. 18A:18A-22 (a) (b), as the low bid substantially exceeded the cost estimate and budget amount for the project.

The Board of Education will substantially revise the specifications and rebid this project.

**Motion to Approve Business/Finance/Operations Section**

Motion by: Acting President Colcloughly

Second: Ms. Valerio

BOARD MEMBERS	YES	NO	ABSTAIN
Ms. Ensour	X		
Mr. Nadim	X		
Ms. Valerio	X		
Vice-president Colcloughly	X		

**13. Public Hearing: Statement to the Public**

At this portion of the meeting, time has been allotted for public comment by members of the public. Each speaker may be allotted up to three (3) minutes and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses, and the group if any, that they represent. Students of the Prospect Park school system who choose to speak are not required to give their home addresses.

All comments and questions are to be directed through the Board President.

**The Board voted unanimously to open the Public Hearing.**

Speaker

Tom Magura

He asked what the cost of the lease at the Middle School

Mr. Abedrabbo provided the information

**14. New Business Section None**

**15. Closing Remarks/Announcements None**

**16. Adjournment**

The Board voted unanimously to adjourn the meeting at 6:23 p.m.