

PROSPECT PARK BOARD OF EDUCATION
MEETING MINUTES
THURSDAY, JUNE 22, 2023, AT 6:00 PM

The Regular Meeting of the Prospect Park Board of Education, Prospect Park, New Jersey, was called to order at 6:13 p.m. on Thursday, June 22, 2023, at the Prospect Park Municipal Building at 106 Brown Avenue, Prospect Park, New Jersey 07508.

- 1. Call to Order: Board President**
Reading of the Open Public Meeting Act Notice

“In accordance with the provisions of the Open Public Meeting Act, the Prospect Park Board of Education has issued a notice of this meeting to be publicized by having the date, time, and place posted at the Prospect Park School, Prospect Park Municipal Building and the District’s website. This notice complies with N.J.S.A. 10:4-9.1, The meeting notice has been mailed to The Record and Herald News (Gannett News Service) and TAPinto Hawthorne for publication

- 2. Pledge of Allegiance**

- 3. Roll Call: Board Secretary**

BOARD MEMBERS	PRESENT	ABSENT	ABSENT W/ NOTIFICATION
Ms. Ensour	X		
Mr. Lopez			X
Mr. Nadim			X
Mr. Rodriguez	X		
Ms. Valerio			X
Vice-president Colcloughly	X		
President Gonzalez	X		

It was announced there was a quorum of the Board to conduct the meeting.

Also in attendance were:

- Richard Giglio, School Business Administrator
- Christine Kahwaty, Assistant School Business Administrator
- Albert Buglione, School Board Attorney
- James Shoop, Board Secretary
- Fahim Abedrabbo, Assistant to the School Business Administrator

4. Mission Statement

The mission of the Prospect Park School District is to develop healthy, alert, informed, responsible, and well-balanced human beings who believe in our America Heritage, and are imbued with a true desire and willingness to participate in and actively contribute to our democratic way of life. We also believe that the public school should be a place where the principal, teacher, and parent work in unison to ensure the successful progress and goal attainment of the child.

5. Acknowledging and Reaffirming the School Board Member Code of Ethics

The Prospect Park Board of Education, individually and as a group, acknowledges and reaffirms that as members of the Board of Education, they recognize they hold authority not as individuals but as members of the full Board. The Board members will comply with the Code of Ethics for School Board members pursuant to N.J.S.A. 18A:12-24.1 as follows and re-produced below:

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules, and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.

e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.

f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

6. Conduct at Public Meetings

It is the goal of the Prospect Park Board of Education that all Board of Education Members and members of the public, act in a respectful manner toward one another, and do not disparage, nor interfere with school functions, operations, or Board of Education proceedings.

Any verbal, written, or physical conduct related to race, gender, ethnicity, disability, sexual orientation, or religion shall not be tolerated and anyone violating this prohibited conduct may be subject to removal from the meeting and may be subject to other penalties that are appropriate under the law.

All Board of Education members and members of the general public are requested to take personal responsibility for their actions and to treat everyone that they have contact, in a fair and respectful manner.

7. Public Hearing: Statement to the Public—Agenda Items Only

At this portion of the meeting, time has been allotted for public comment by members of the public. Each speaker may be allotted up to three (3) minutes and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses, and the group if any, that they represent. Students of the Prospect Park school system who choose to speak are not required to give their home addresses.

Although the Board encourages public participation, it reserves the right, through its Board President, to terminate remarks to and/or by any individual, not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

All comments and questions are to be directed through the Board President.

Motion to Open Public Hearing:

Motion by: Mr. Rodriguez

Second: President Gonzalez

BOARD MEMBERS	YES	NO	ABSTAIN
Ms. Ensour	x		
Mr. Rodriguez	x		
Vice-president Colcloughly	x		
President Gonzalez	x		

There were no speakers,

Motion to Close the Public Hearing:

Motion by: Mr. Rodriguez

Second: President Gonzalez

BOARD MEMBERS	YES	NO	ABSTAIN
Ms. Ensour	x		
Mr. Rodriguez	x		
Vice-president Colcloughly	x		
President Gonzalez	x		

8. Communications

There were none.

9. Reports Section

A. President's Report

B. Superintendent/Principal's Report

C. Committee Reports

D. Board Attorney Report

E. Annual Report to the Board (N.J.S.A. 18A:18A-42.2)

Motion to Accept All Reports

Motion by: Ms. Ensour

Second: Mr. Rodriguez

BOARD MEMBERS	YES	NO	ABSTAIN
Ms. Ensour	x		
Mr. Rodriguez	x		
Vice-president Colcloughly	x		
President Gonzalez	x		

10. Presentations

There were none.

11. Board of Education Items

A. Motion to Approve Minutes

Be it resolved, the Board approves of minutes of the following Board Meetings

- May 11, 2023
- May 18, 2023
- June 8, 2023

Motion by: Mr. Rodriguez

Second: President Gonzalez

BOARD MEMBERS	YES	NO	ABSTAIN
Ms. Ensour	x		
Mr. Rodriguez	x		
Vice-president Colcloughly	x		
President Gonzalez	x		

12. Agenda/Action Items

A. PERSONNEL SECTION

P1. Approval of Appointment: Summer Work

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint Chasty Alvarenga, Lori Antista, Cynthia Fernandes, Jahmal Nelson, and Michael Wnoroski to work a maximum of 60 summer hours at the rate of \$62.00 per hour.

P2 Approval of Appointments: Custodial Supervisors

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointments of the following staff as custodial supervisors for the 2023-2024 school year at the annual rate of \$2,000.00 per the approved agreement between the Teachers Association of Prospect Park and the Prospect Park Board of Education.

- Leon, Oscar Day Supervisor (Middle School)
- Tapia, Luis Day Supervisor
- Sammis, Robert Night Supervisor

P3 Approval of Appointments: Custodians

Be it resolved, upon the recommendation of the Superintendent, the Board approves to award of full-time, 12-month employment contracts for the 2023-2024 school year, effective July 1, 2023, through June 30, 2024, to the following staff members per the pending Agreement between the Teachers Association of Prospect Park and the Prospect Park Board of Education.

- Espana, Hugo
- Jello, Mohammed
- Leon Cortes, Oscar
- Sammis, Robert
- Tapia, Luis

P4 Approval of Appointment of Part-time Custodians

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint the following part-time custodians for the 2023-2024 school year from July 1, 2023, through June 30, 2024, not to exceed 29.5 hours per week, as follows:

- Doug Struyk at a rate of \$17.79 per hour
- Andrew Van Tassel at a rate of \$15.00 per hour

P5 Approval of Appointment: Science Coordinator

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint Michele Gomez and Robert Wiesenfeld as the Science Coordinator, at a stipend of \$1,330.00 each.

P6 Approval of Appointment: Affirmative Action

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint Shaye Brown-Crandol as the Affirmative Action representative, at a stipend of \$1,275.00.

P7 Approval of Appointment: Scheduling Coordinator

Be it resolved, upon the recommendation of the Superintendent, the Board approves appointing Chasty Alvarenga and Jaime Sullivan as the Scheduling Coordinators, at an annual stipend of \$2,250.00 each.

P8 Approval of Appointment: Evaluation Committee

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint the following to serve on the Evaluation Committee, at a rate of \$62.00 per hour:

- Dawn Aguilar
- Michelle Gomez
- Kimberly Mascelli
- Debra Levy Robbins
- Jaime Sullivan

P9 Approval of Appointment: Curriculum Development

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint the following for curriculum development over the summer school year at a stipend amount of \$2,870, at a rate of \$57.40 per hour, not to exceed 50 hours:

- Dawn Aguilar – K-2
- Ilze Aivars – Gifted and Talented / STEAM
- Ann Marie Kalajian – K-2 ELA
- Kimberly Mascelli – ELA/Informational Literacy
- Michele Pellegrino – ELA
- Jaime Sullivan – ELA/Informational Literacy

P10 Approval of Appointment: Non-Specific Clerical Task Assignment

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint of the following to serve as Non-Specific Clerical Task Assignments, at a rate of \$26.00 per hour:

- Ayasha Brown Moses
- Katelin Bruschi
- Victoria Faughnan
- Candice Lightbody
- Laurie Rosoline
- Beth Solloway

P11 Approval of Appointment: Summer Learning Academy Program Teachers (funds to be paid from ARP-ESSER funding)

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint the following as Summer Learning Academy Program/ESL Summer Program Teachers for a maximum of 60 hours per session with two sessions scheduled, effective July 5, 2023, through August 11, 2023, at a stipend of \$3,720.00 each (prorated at \$62.00 per hour) for the 2023-2024 school year, pending sufficient summer enrollment; teachers will be reduced if there is insufficient enrollment:

- Shaye Brown-Crandol
- Marisol Cartagena
- Jill Dabrowski
- Karalyn Ford
- Samantha Gordon
- Constantina Hanna
- Donna Isenhour
- Katherine Lupfer
- Vito Parenti
- Leslie Schwartz
- Natalie Valdivia
- Jessica Zarnic

P12 Approval of Appointment: Extended School Year Teachers

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint the following as summer school teachers for a maximum of 60 hours, effective July 5, 2023, through August 11, 2023 at a stipend of \$3,720.00 each (prorated at \$62.00 per hour), for the 2023-2024 school year, pending sufficient summer enrollment; teachers will be reduced if there is insufficient enrollment.

- Shaye Brown-Crandol
- Nicole Bruder
- Noreen Bruschi
- Sue Christensen-Leone

P13 Approval of Appointment: Extended School Year Aides

Be it resolved, upon the recommendation of the Superintendent, the Board appoints the following Extended School Year Aides at the hourly rate specified July 5, 2023, through August 11, 2023 for the Extended School Year, dependent on daily student attendance.

- Rachia Bizafre
- Yuraini Ceballos
- Rehnuma Chowdhury
- Makfire Dabishevci
- Lillian Gabr
- Lisa Landreville
- Fatime Mefail
- Abigail Perez
- Nilda Perez
- Liliana Quijandria
- Roseann Rosario
- Tracy Struyk
- Esther Sumter

P14 Approval of Appointments

Be it resolved, upon the recommendation of the Superintendent, the Board approves the following appointments for the 2023-2024 school year:

ADA Officer	Richard Giglio or Designee
Asbestos/AHERA Coordinator	Richard Giglio or Designee
Chemical Hygiene Officer	Richard Giglio or Designee
Indoor Air Quality Coordinator	Richard Giglio or Designee
IPM Coordinator and Approves IPM Plan	Richard Giglio or Designee
Right-To-Know Contact Person	Richard Giglio or Designee
Safety & Health Designee and School Safety Coordinator	Richard Giglio or Designee
Homeless Liaison	Dr. Michael Parent
	Altisha Glaster and Cindy Fernandes
Section 504 Officer	Lori Antista and Michael Wnoroski

P15 Approval to Appoint Payroll Specialist

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Tiffany Hawkins as the Payroll Specialist effective July 1, 2023, through June 30, 2024, at an annual salary of \$70,000, plus benefits.

P16 Approval of Appointment: Summer Learning Academy Program Supervisor (funds to be paid from ARP-ESSER funding)

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of David Murphy as the Summer Learning Academy Program/ESL Summer Program Supervisor effective July 5, 2023, through August 11, 2023, at a rate of \$64.00 per hour pending sufficient summer enrollment; teachers will be reduced if there is insufficient enrollment.

P17 Approval of Appointment: Treasurer of School Monies

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Anand Shah as Treasurer of School Monies effective July 1, 2023, through June 30, 2024, at an annual stipend of \$15,000. This appointment is pending a satisfactory criminal background check.

P18 Approval of Contract—Substitute Teachers

Be it resolved, based upon the recommendation of the Superintendent, the Board approves the June list from Northern Region Educational Services Commission to provide substitute teacher services for the 2023-2024 school year.

P19 Appointment of Part-Time Aides

Be it resolved, based upon the recommendation of the Superintendent, the Board approves to appoint the following part-time aides at the below hourly rates, with hours not to exceed 29.5 hours per week:

BAROUK, MINIRA	\$18.82
BIRCH, RUTH	\$25.64
BIZAFRE, RACHIDA	\$15.00
CEBALOS, YURAINI	\$15.00
CHOWDHURY, REHNUMA	\$15.00
DABISHEVCI, MAKFIRE	\$15.00
DEJESUS, JISEILA	\$15.00
DEPROSPO, DONNA	\$15.00
ELABED, ANGELICA	\$20.39
GABR, LILLIAN	\$25.64
HARDAN, JAMILA	\$21.55
HASAN, SHIPON	\$15.00
LANDREVILLE, LISA	\$15.00
MARTIN, KATHRYN	\$25.64
MEFAIL, FATIME	\$15.00
MOORE, DAWN	\$15.00

NICOLL, MARIE	\$16.20
PEREZ, ABIGAL	\$22.99
PEREZ, NILDA	\$17.77
QUIJANDRIA, LILIANA	\$17.77
ROSARIO, EVELYN	\$15.00
ROSARIO, ROSEANN	\$15.00
SHEHU, SEVDIJE	\$15.00
SIDDIQUIE, FARZANA	\$15.95
SKEIK, SOUHA	\$17.25
STRUYK, TRACY	\$17.25
SUMTER, ESTHER	\$15.18
TORRES, APRIL	\$17.25
VANTASSEL, CAROL	\$15.00
VANTASSEL, MALIK	\$15.00
WISE, LATOYA	\$15.00

Motion to Approve Personnel Section

Motion by: Vice-president Colcloughly

Second: President Gonzalez

BOARD MEMBERS	YES	NO	ABSTAIN
Ms. Ensour	x		
Mr. Rodriguez	x		
Vice-president Colcloughly	x		
President Gonzalez	x		

B. EDUCATION SECTION

E1. Approval of HIB Report

Be it resolved the Superintendent hereby presents the monthly HIB report for Board review and approval

Founded

- 248768
- 248918

Unfounded

- 248614
- 249156
- 249211
- 249410
- 249748

E2. Adoption of Curricula—2023-2024 School Year

Be it resolved, upon the recommendation of the Superintendent, the Board of Education, hereby adopts the following curricula for the 2023-2024 School Year:

- Algebra 1
- Character Education Community-Based Instruction
- Comprehensive Health & Physical Education
- English Language Arts (ELA)
- K-8 Financial Literacy
- Gifted & Talented
- Independent Research-Middle School
- Journalism-Middle School
- Mathematics K-8
- Science K-5, 6-8
- Social Studies K-8
- STEAM-Middle School
- Technology & Media Studies
- Visual & Performing Arts: including Art K-8, Music K-8, Dance 6-8, Theater 6-8,
- World Language K-8

E3. Approval of School Calendar Submission for the 2023-2024 School Year

Be it resolved, upon the recommendation of the Superintendent, the Board approves the calendar for the 2023-2024 school year.

E4. Approval of School Security Drill Statement of Assurance

Be it resolved, upon the recommendation of the Superintendent, the Board certifies in accordance with N.J.S.A. 18A-41-1, and NJQSAC Appendix A, Item #16, a statement of assurance attesting to the completion of school security drills to the Passaic County Office of Education.

E5 Approval of Textbooks; Purchase of Textbooks

Be it resolved, based on the recommendation of the Superintendent and in accordance with N.J.S.A. 18A:34-1, the Board of Education hereby approves the following textbooks for use in the school district:

Content Area/GR	Title	Publisher	Date
MATH			
GR. K-8	enVision <i>2020 edition</i>	Savvas	2020
GR. 8	Algebra I eStudent Edition <i>2018 edition</i>	McGraw Hill	2018
ENGLISH LANGUAGE ARTS			
GR. K-8	Lucy Calkins Units of Study & Classroom Libraries <i>2015 edition</i>	Heinemann	2015
GR. K-2 <i>(new for 2023-24)</i>	myView Literacy <i>2020 edition</i>	Savvas	2020
GR. 7-8	myPerspectives	Savvas	2022

<i>(new for 2023-24)</i>	<i>2022 edition</i>		
Phonics GR. K-3	Fundations <i>2021 edition</i>	Wilson Learning	2021
SCIENCE			
GR. K-5	Pearson Interactive <i>2016 edition</i>	Savvas (Pearson)	2016
GR. 6	National Inspire Science, Earth and Space <i>2020 edition</i>	McGraw Hill	2020
GR. 7		McGraw Hill	2020
GR. 8	National Inspire Science, Life <i>2020 edition</i>	McGraw Hill	2020
	National Inspire Science, Physical <i>2020 edition</i>		
SOCIAL STUDIES			

GR. K-5	myWorld interactive <i>2020 edition</i>	Savvas	2020
GR. 6	myWorld World History <i>2019 edition</i>	Savvas	2019
GR. 8	myWorld American History <i>2019 edition</i>	Savvas	2019
GR. 7	Civics & Economics <i>2018 edition</i>	McGraw Hill	2018

Addenda

There was no objection from the Board to adding the following addenda:

Addendum I

Resolution Approving the Children’s Internet Protection Act (CIPA) Board Policy

Be it resolved, upon the recommendation of the Superintendent, the Board approves the Board policy as it pertains to the Children’s Internet Protection Act (CIPA).

Motion to Approve Education Section

Motion by: Ms. Ensour

Second: President Gonzalez

BOARD MEMBERS	YES	NO	ABSTAIN
Ms. Ensour	x		
Mr. Rodriguez	x		
Vice-president Colcloughly	x		
President Gonzalez	x		

C. BUSINESS/FINANCE/OPERATIONS

- Buildings and Grounds
- Food Services

BF1 Approval of Board Secretary’s Report

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator the Board of Education approves the Board Secretary’s Report for the month of May 2023

BF2 Approval of Board Treasurer’s Report

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education approves the Board Treasurer’s Report for the month of May 2023

BF3 Approval of District Claims—Bills List—May 2023

Be it resolved, based upon the recommendation of the Superintendent, the School Business Administrator, and pursuant to N.J.S.A. 18A:19-4.1, the Board of Education approves the District claims and payments made during May 2023. The total payment amount is \$1,833,603.40 including payroll.

BF4 Approval of Payroll --May 2023

Be it resolved, based upon the recommendation of the Superintendent and the School Business Administrator, the Board of Education approves the following gross payrolls, which are included in approved district claims, all having been duly audited by the business administrator and previously paid:

May 15, 2023	\$387,940.38
May 30, 2023	\$372,093.17

BF5 Budget Transfer of Funds—2022-2023 School Year

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby approves the attached budget transfer of funds for the 2022-2023 School Year for the month of May 2023. (Removed from Agenda—Insufficient Votes)

BF6 Budget Transfer of Funds—Into Capital Reserve

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby approves the transfer of funds from the Undesignated Fund Balance to Capital Reserve in an amount not to exceed \$400,000.00. (Removed from Agenda—Insufficient Votes)

BF7 Appropriation of Surplus

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education approves the appropriation of surplus in the amount of \$222,600.00, for the school year 2023-2024. The appropriation will be increasing the following budget lines (Assistant Superintendent of Schools) 11-000-230-100 \$185,000 and 11-000-291-270 \$37,600

BF8 Acceptance of NJSIG Safety Grant

Be it resolved, based upon the recommendation of the Superintendent and the School Business Administrator, the Board of Education accepts the NJSIG Safety Grant in the amount of \$2,900.00. Funds will be used towards the installation of security cameras at the Middle School.

BF9 Acceptance of Reissue-School Climate Change Pilot Funding

Be it resolved, based upon the recommendation of the Superintendent and the School Business Administrator, the Board of Education accepts the 2023 Reissue-School Climate Change Pilot funding in the amount of \$6,600.00.

BF10 Request to Submit Grant Application—New Jersey Child Assault Prevention

Be it resolved, based upon the recommendation of the Superintendent and the School Business Administrator, the Board of Education grants approval to submit to the NJDOE, a grant application for the New Jersey Child Assault Prevention (NJ CAP) for Early Childhood and Elementary Teen and Special Needs.

BF11 Resolution Awarding Contract—Architectural Services

Be it resolved based on the recommendation of the Superintendent and the School Business Administrator the Board of Education approves an award of a professional services contract for Architectural Services to

Coppa Montalbano Architects
97 Lackawanna Ave., Ste. 201,
Totowa, New Jersey 07512

In accordance with N.J.S.A. 18A:18A-42 (k), the Board may retain the services of an architect in connection with construction projects for the time necessary for the completion of the construction projects. In particular, the firm is currently working on the HVAC mechanical replacement at 94 Brown Avenue and all work at the newly dedicated middle school.

Coppa Montalbano Architects will provide architectural services to the District as per their proposal dated May 3, 2023, and at the following fee schedule:

Title	Hourly Rate
Principal Architect	\$170.00
Project Architect	\$140.00
Project Manager	\$100.00
Assistant Project Mgr.	\$90.00
Administrative Assistant	\$60.00

The total contract amount is not to exceed \$200,000.

In accordance with N.J.S.A. 18A:18A-5 (a) (1), the Board of Education hereby states the following reason for the award of this professional services contract:

The District needs a registered architect to provide services for various public works projects including the HVAC mechanical replacement at 94 Brown Avenue and all work at the newly dedicated middle school.

The term of the contract will be from July 1, 2023, through June 30, 2024.

BF12 Resolution Awarding Contract—Auditing Services

Be it resolved based on the recommendation of the Superintendent and the School Business Administrator the Board of Education approves an award of a professional services contract for auditing services to

Wielkotz & Company, LLC
401 Wanaque Avenue
Pompton Lakes, New Jersey 07442

The award of the contract is based on a comparable process conducted by the School Business Administrator in full compliance with N.J.A.C. 6A:23A-5.2 (a) (5) and N.J.A.C. 6A:23A-9.3 (c) (11).

Wielkotz & Company, LLC will conduct the District’s annual audit for the school year ending June 30, 2023, as per their engagement letter proposal dated May 1, 2023.

The District acknowledges its evaluation of the auditor’s Peer Review report as submitted by Wielkotz & Company, LLC.

The fee for the annual audit services is \$19,750.00.

In accordance with N.J.S.A. 18A:18A-5 (a) (1), the Board of Education hereby states the following reasons for the award of this professional services contract:

The District is required by law to have an annual audit conducted on the financial accounts of the District by a public school accountant in accordance with N.J.S.A. 18A:23-9.

The term of the contract will be from July 1, 2023, through June 30, 2024.

BF13 Resolution Awarding Contract—Legal Services

Be it resolved based on the recommendation of the Superintendent and the School Business Administrator the Board of Education approves an award of a professional services contract for Legal Services to

Buglione, Hutton & DeYoe, L.L.C.
401 Hamburg Turnpike, Suite 206
Wayne, New Jersey 07470

The award of the contract is based on a comparable process conducted by the School Business Administrator in full compliance with N.J.A.C. 6A:23A-5.2 (a) (5) and N.J.A.C. 6A:23A-9.3 (c) (11).

Buglione, Hutton & DeYoe, L.L.C. will provide Legal Services to the District as per their proposal dated May 2, 2023, and at the following fee schedule:

Title	Hourly Rate
Partner	\$175.00
Associate	\$150.00
Paralegal/Law Clerk	\$90.00

The total contract amount is not to exceed \$75,000.

In accordance with N.J.S.A. 18A:18A-5 (a) (1), the Board of Education hereby states the following reason for the award of this professional services contract:

The District requires the service of a qualified and experienced legal team to provide guidance in many legal matters, pending litigation, and negotiations for the upcoming year.

The term of the contract will be from July 1, 2023, through June 30, 2024.

BF14 Resolution Awarding Contract—Registered Nursing Services

Be it resolved based on the recommendation of the Superintendent and the School Business Administrator the Board of Education approves an award of a professional services contract for Registered Nursing Services to

Horizon Healthcare Staffing
198 Route 9 North, Suite 107
Manalapan, New Jersey 07726

The award of the contract is based on a comparable process conducted by the School Business Administrator in full compliance with N.J.A.C. 6A:23A-5.2 (a) (5) and N.J.A.C. 6A:23A-9.3 (c) (11).

Horizon Healthcare Staffing will provide Registered Nursing services to the District at a professional rate of \$68.00 per hour.

The annual cost of the contract is estimated to be \$61,200.00.

In accordance with N.J.S.A. 18A:18A-5 (a) (1), the Board of Education hereby states the following reasons for the award of this professional services contract: *The District is in need of a Registered Nurse to provide coverage to the Health Office.*

The term of the contract will be from July 1, 2023, through June 30, 2024.

BF15 Award of Contract—Broker of Record Services; Health Benefits

On Friday, June 2, 2023, the Board of Education received two (2) responses to its solicitation of proposals for Broker of Record Services; Health Benefits.

Be it resolved, based on the recommendation of the Superintendent and the School Business Administrator, the Board hereby awards a contract to

Brown and Brown Benefit Advisors, Inc.

24 Arnett Avenue, Suite 110
Lambertville, New Jersey 08530

Brown and Brown Benefit Advisors, Inc. will receive the following commission percentages from insurance carriers that will provide Health Benefits coverage to the Board, as noted in EUS/RFP proposal #02-2324.

Coverage	Commission %
Medical	NA
Prescription	5%
Vision	NA
Workers Compensation	NA
Third-Party Administration Services	NA

Dental Commission Rate

Ten (10%) Percent	First \$5,000 premium
Four (4%)	Next \$95,00 premium
Three (3%)	Thereafter

The Board also a proposal from Fairview Insurance Agency Advisors of Verona, New Jersey 07044. The recommendation for the contract to be awarded to Brown and Brown Benefit Advisors is based on positive past working relations with the vendor and slightly different commission rates. The term of the contract is from June 23, 2023, through June 30, 2024.

This contract was procured through the Extraordinary Unspecifiable Services (EUS) process (EUS/RFP #02-2324) as defined in N.J.S.A. 18A:18A-37 (a) and N.J.A.C. 5:34-2.1 et seq.

BF16 Award of Contract—Broker of Record Services; Property & Casualty

On Friday, June 2, 2023, the Board of Education received two (2) responses to its solicitation of proposals for Broker of Record Services; Property & Casualty.

Be it resolved, based on the recommendation of the Superintendent and the School Business Administrator, the Board hereby awards a contract to

Fairview Insurance Agency Associates

25 Fairview Avenue
Verona, New Jersey 07044

Fairview Insurance Agency Associates will receive a fifteen (15%) commission from all insurance companies that will provide property and casualty coverage to the Board, as noted in EUS/RFP proposal #01-2324.

The Board also received a similar proposal from Brown and Brown Metro, LLC of Roseland, New Jersey 07068. The recommendation for the contract to be awarded to Fairview Insurance Agency Associates is based on positive past working relations with the vendor.

The term of the contract is from June 23, 2023, through June 30, 2024.

This contract was procured through the Extraordinary Unspecifiable Services (EUS) process (EUS/RFP #01-2324) as defined in N.J.S.A. 18A:18A-37 (a) and N.J.A.C. 5:34-2.1 et seq.

**BF17 Opening of Bid; Award of Contracts—HVACR Services; Boiler
Cleaning Services and Repairs--Bid #01-2324**

On Thursday, June 1, 2023, at 2:00 p.m., the Board of Education received one (1) response to its bid advertisement for HVACR Services; Boiler Cleaning Services, and Repairs—Bid #01-2324.

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby awards the following contracts to

A&A Industrial Piping, Inc.
6 Gardner Road
Fairfield, New Jersey 07004

CONTRACT #1 HVACR SERVICES

HVAC Journeyman (Mechanic)	\$110.00	Labor Hourly Rate
Apprentice	\$75.00	Labor Hourly Rate

Materials/Parts/Equipment-- Invoice Rate plus 15% (Fifteen Percent)
All parts and materials shall be billed at the invoice rate the contractor paid (including all discounts and rebates) plus a percentage of 15%. (Percent rate shall include all shipping, overhead, and profit)

CONTRACT #2 BOILER CLEANING SERVICE AND REPAIRS

Journeyman	\$121.00	Labor Hourly Rate
Foreman	\$127.00	Labor Hourly Rate
Apprentice	\$90.00	Labor Hourly Rate
Mechanic	\$121.00	Labor Hourly Rate

Materials/Parts/Equipment-- Invoice Rate plus 15% (Fifteen Percent)
All parts and materials shall be billed at the invoice rate the contractor paid (including all discounts and rebates) plus a percentage of 15%. (Percent rate shall include all shipping, overhead, and profit)

There were no other bids received by the Board.

The term of the contract is from July 1, 2023, through June 30, 2024.

BF18 Opening of Bid; Award of Contract—Electrical Services--Bid #02-2324

On Thursday, June 1, 2023, at 2:00 p.m., the Board of Education received three (3) responses to its bid advertisement for Electrical Services—Bid #02-2324.

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby awards the following contracts to

Vanore Electric, Inc.
238 High Street
Hackensack, New Jersey 07601

Journeyman Electrician	\$121.40	Labor Hourly Rate
Foreman Electrician	\$133.51	Labor Hourly Rate
Laborer/Apprentice Electrician	\$70.42	Labor Hourly Rate
Bucket Truck Rental	\$150.00	per hour

Materials/Parts/Equipment-- Invoice Rate plus 15% (Fifteen Percent)
All parts and materials shall be billed at the invoice rate the contractor paid (including all discounts and rebates) plus a percentage of 15%. (Percent rate shall include all shipping, overhead, and profit).

Other Bidders	Journeyman Labor Hourly Rate
Sonny Electric, Inc Kearny, New Jersey 07032	\$125.28
Magic Touch Construction Co., Inc. Keyport, New Jersey 07735	\$135.00

The term of the contract is from July 1, 2023, through June 30, 2024.

BF19 Opening of Bid; Award of Contract—Plumbing Services--Bid #03-2324

On Thursday, June 1, 2023, at 2:00 p.m., the Board of Education received one (1) response to its bid advertisement for Plumbing Services --Bid #03-2324.

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby awards the following contracts to

Magic Touch Construction Co., Inc.

59 West Front Street
Keyport, New Jersey 07735

Journeyman	\$135.00	Labor Hourly Rate
Foreman	\$142.00	Labor Hourly Rate
Apprentice/Helper	\$67.50	Labor Hourly Rate

Materials/Parts/Equipment-- Invoice Rate plus 15% (Fifteen Percent)
All parts and materials shall be billed at the invoice rate the contractor paid (including all discounts and rebates) plus a percentage of 15%. (Percent rate shall include all shipping, overhead, and profit)

There were no other bids received by the Board.

The term of the contract is from July 1, 2023, through June 30, 2024.

BF20 Award of Contract—Annual Servicing Agreement--Automated Logic of Clifton, New Jersey

Be it resolved, based on the recommendation of the Superintendent and of the School Business Administrator, the Board of Education, awards to Automated Logic of Clifton, New Jersey 07014, the contract for the maintenance, service, and support of the District's HVAC Unit Vents as per the June 2, 2023, quotation proposal received from Automated Logic. (Quotation No. 01Proprietary-24)

The cost for the annual service contract is \$11,079.00.

The School Business Administrator according to N.J.A.C. 5:34-9.1 (c) certifies the need for this contract with Automated Logic to continue to provide support and maintenance to the District's Unit Vent System.

The School Business Administrator further certifies that the equipment is of a "specialized nature" and by using any other equipment, may undermine the functionality or operational performance of existing systems in our buildings.

Finally, the School Business Administrator certifies that the servicing of the proprietary products is "necessary for the conduct of its affairs" as the District has a substantial investment in these products.

The term of the contract shall be from July 1, 2023, through June 30, 2024.

BF21 Resolution Awarding Contract—Applied Behavioral Analysis (ABA) Services RFP 01-24

On Friday, June 9, 2023, the District received one (1) response to its request for proposal for Applied Behavioral Analysis (ABA) Services; RFP 01-24.

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby awards a professional services contract for Applied Behavioral Analysis (ABA) Services to

The Center for Children’s Therapy, PC
1425 Pompton Avenue, Suite 1-3
Cedar Grove, New Jersey 07009

The award of the contract is based on the terms and conditions of RFP 01-24.

The Center for Children’s Therapy, PC will provide Applied Behavioral Analysis (ABA) Services to the District at the following professional rates:

Behavior Therapy Treatment Session \$49.00 per Thirty (30) Minute Session
Behavior Therapy Consultation Session \$49.00 per Thirty (30) Minute Session

The annual cost of the contract is estimated to be \$60,000.00

In accordance with N.J.S.A. 18A:18A-5 (a) (1), the Board of Education hereby states the following reason for the award of this professional services contract:

The District is required to provide Special Education related services as per the student’s Individualized Education Program. (IEP).

The term of the contract will be from July 1, 2023, through June 30, 2024.

BF22 Resolution Awarding Contract—Learning Disabilities Teacher Consultant Services; RFP 02-24

On Friday, June 9, 2023, the District received one (1) response to its request for proposal for Learning Disabilities Teacher Consultant Services; RFP 02-24.

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby awards a professional services contract for Learning Disabilities Teacher Consultant Services to

Delta-T Group North Jersey, Inc.
1460 Route 9 North, Suite 300
Woodbridge, New Jersey 07095

The award of the contract is based on the terms and conditions of RFP 02-24.

Delta-T Group North Jersey, Inc. will provide Learning Disabilities Teacher Consultant Services to the District at the following professional rates:

LDTC Services	\$75.00 Per Hour Session
LDTC Consultation	\$75.00 Per Hour Session
LDTC Standardized Testing	\$119.00 Per Hour Session

The annual cost of the contract is estimated to be \$34,000.00

In accordance with N.J.S.A. 18A:18A-5 (a) (1), the Board of Education hereby states the following reason for the award of this professional services contract:

The District is required to provide Special Education related services as per the student’s Individualized Education Program. (IEP).

The term of the contract will be from July 1, 2023, through June 30, 2024.

BF23 Resolution Awarding Contract—Occupational Therapy Services; RFP 03-24

On Friday, June 9, 2023, the District received two (2) responses to its request for proposal for Occupational Therapy Services; RFP 03-24.

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby awards a professional services contract for Occupational Therapy Services to

Occupational Therapy Consultants, Inc.

1661 Route 22W
Bound Brook, New Jersey 08805

The award of the contract is based on the terms and conditions of RFP 03-24.

Occupational Therapy Consultants, Inc. will provide Occupational Therapy Services to the District at the following professional rates:

Occupational Therapist	\$92.00 per hour
Occupational Therapist Assistant	\$84.00 per hour
Occupational Evaluation Service	\$405.00 per evaluation
Home-Based Services	\$105.00 per hour

The annual cost of the contract is estimated to be \$200,000.00.

In accordance with N.J.S.A. 18A:18A-5 (a) (1), the Board of Education hereby states the following reason for the award of this professional services contract:

The District is required to provide Special Education related services as per the student’s Individualized Education Program. (IEP).

The term of the contract will be from July 1, 2023, through June 30, 2024.

The other proposal received was from Hillmar, LLC of North Caldwell, New Jersey.

BF24 Resolution Awarding Contract—Physical Therapy Services; RFP 04-24

On Friday, June 9, 2023, the District received one (1) response to its request for proposal for Physical Therapy Services; RFP 04-24.

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby awards a professional services contract for Physical Therapy Services to

Occupational Therapy Consultants, Inc.

1661 Route 22W
Bound Brook, New Jersey 08805

The award of the contract is based on the terms and conditions of RFP 04-24.

Occupational Therapy Consultants, Inc. will provide Physical Therapy Services to the District at the following professional rates:

Physical Therapist	\$93.00 per hour
Physical Therapist Assistant	\$84.00 per hour
Physical Evaluation Service	\$405.00 per evaluation
Home-Based Services	\$105.00 per hour

The annual cost of the contract is estimated to be \$200,000.00.

In accordance with N.J.S.A. 18A:18A-5 (a) (1), the Board of Education hereby states the following reason for the award of this professional services contract:

The District is required to provide Special Education related services as per the student’s Individualized Education Program. (IEP).

The term of the contract will be from July 1, 2023, through June 30, 2024.

BF25 Resolution Awarding Contract—Speech Therapy Services; RFP 05-24

On Friday, June 9, 2023, the District received two (2) responses to its request for proposal for Speech Therapy Services; RFP 05-24.

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby awards a professional services contract for Speech Therapy Services to

Occupational Therapy Consultants, Inc.

1661 Route 22W

Bound Brook, New Jersey 08805

The award of the contract is based on the terms and conditions of RFP 05-24.

Occupational Therapy Consultants, Inc. will provide Speech Therapy Services to the District at the following professional rates:

Monolingual Evaluations	\$405.00 Per Report
Bilingual Evaluations	\$495.00 Per Report
Speech Therapy	\$97.00 Per Hour

The annual cost of the contract is estimated to be \$50,000.00.

In accordance with N.J.S.A. 18A:18A-5 (a) (1), the Board of Education hereby states the following reason for the award of this professional services contract:

The District is required to provide Special Education related services as per the student's Individualized Education Program. (IEP).

The term of the contract will be from July 1, 2023, through June 30, 2024.

The other proposal received was from Hillmar, LLC of North Caldwell, New Jersey.

BF26 Resolution Awarding Contract—Home Instruction Services--ERESC

Be it resolved based on the recommendation of the Superintendent, the Board of Education approves an award of a contract to

Essex Regional Educational Services Commission (ERESC)

333 Fairfield Road
Fairfield, New Jersey 07004

Essex Regional Educational Services Commission (ERESC) will provide Home Instruction services for the District on an “as-needed” basis

The term of the contract will be from July 1, 2023, through June 30, 2024.

BF27 Approval to Enter Into Contract For One to One Nursing Services (ESY)

Be it resolved, based on the recommendation of the Superintendent of Schools, the Board of Education approves a contract with

Star Pediatric Home Care Agency

160 Pehle Avenue, Suite 203
Saddle Brook, New Jersey 07663

The Agency will provide one on one nursing services to a District student that has been identified as a “medically fragile student” pursuant to their Individual Educational Plan (IEP) and N.J.S.A. 18A:40-3.3. (Student ID #6315)

The cost of the services will be \$65.00 for a Registered Nurse and if needed, \$55.00 per hour for a Licensed Practical Nurse.

The term of the contract is retroactive from July 5, 2023, through August 11, 2023, according to the school calendar.

The total cost of the contract is estimated to be \$8,000.

BF28 Approval of Tuition Contract ARC of Essex County

Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following tuition contract:

Name of School	ARC of Essex County
Address	19 Harrison Avenue
City, State Zip	Roseland, New Jersey 07068
Student ID	5220
Contract Amount	\$71,820.00
Term of Contract	July 1, 2023, through June 30, 2024
Account Number	11-000-100-566

BF29 Approval of Tuition Contract Benway School

Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following tuition contract:

Name of School	Benway School
Address	620 Valley Road
City, State Zip	Wayne, New Jersey 07470
Student ID	6118
Contract Amount	\$47,876.64
Term of Contract	July 1, 2023, through June 30, 2024
Account Number	11-000-100-566

BF30 Approval of Tuition Contract Chapel Hill Academy

Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following tuition contract:

Name of School	Chapel Hill Academy
Address	31 Chapel Hill Road
City, State Zip	Lincoln Park, New Jersey 07035
Student ID	6119
Contract Amount	\$80,640.00
Term of Contract	July 1, 2023, through June 30, 2024
Account Number	11-000-100-566

BF31 Approval of Tuition Contract CTC Academy, Inc.

Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following tuition contract:

Name of School	CTC Academy, Inc.
Address	29-01 Berkshire Road
City, State Zip	Fair Lawn, New Jersey 07410
Student ID	5917
Contract Amount	\$94,296.50
Term of Contract	July 1, 2023, through June 30, 2024
Account Number	11-000-1000-566

BF32 Approval of Tuition Contract New Beginnings

Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following tuition contract:

Name of School	New Beginnings
Address	20 Just Road
City, State Zip	Fairfield, New Jersey 07004
Student ID	5413; 4744
Contract Amount	\$179,165.42
Term of Contract	July 1, 2023, through June 30, 2024
Account Number	11-000-100-566

BF33 Approval of Tuition Contract NJEDDA (North Jersey Elks)

Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following tuition contract:

Name of School	NJEDDA (North Jersey Elks)
Address	1481 Main Avenue
City, State Zip	Clifton, New Jersey 07011
Student ID	5962; 4426; 5792
Contract Amount	\$258,822.90
Term of Contract	July 1, 2023, through June 30, 2024
Account Number	11-000-100-566

BF34 Approval of Tuition Contract Reed Academy

Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following tuition contract:

Name of School	Reed Academy
Address	25 Potash Road
City, State Zip	Oakland, New Jersey 07436
Student ID	5601
Contract Amount	\$135,135.00
Term of Contract	July 1, 2023, through June 30, 2024
Account Number	11-000-100-566

BF35 Approval of Tuition Contract SAGE Alliance

Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following tuition contract:

Name of School	SAGE Alliance
Address	49 E. Midland Avenue
City, State Zip	Paramus, New Jersey 07652
Student ID	4518
Contract Amount	\$95,332.00
Term of Contract	July 1, 2023, through June 30, 2024
Account Number	11-000-100-566

BF36 Approval of Tuition Contract Windsor Learning Center

Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following tuition contract:

Name of School	Windsor Learning Center
Address	230-234 Wanaque Avenue
City, State Zip	Pompton Lakes, New Jersey 07442
Student ID	5425, 6132, 6022
Contract Amount	\$70,350.00 @3 Students Total Contract \$211,050
Term of Contract	July 1, 2023, through June 30, 2024
Account Number	11-000-100-566

BF37 Approval of Tuition Contract Hawthorne Board of Education

Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following tuition contract:

Name of District	Hawthorne Board of Education
Address	445 Lafayette Avenue
City, State Zip	Hawthorne, New Jersey 07506
Student ID	6327
Contract Amount	\$11,661.30
Term of Contract	Extended School Year (ESY) Summer 2023
Account Number	11-000-100-562

BF38 Approval of Tuition Contract Pompton Lakes Board of Education

Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following tuition contract:

Name of District	Pompton Lakes Board of Education
Address	237 Van Avenue
City, State Zip	Pompton Lakes, New Jersey 07442
Student ID	4601; 4728 Two (2) Students @ \$102,194
Contract Amount	\$204,388.00
Term of Contract	July 1, 2023, through June 30, 2024
Account Number	11-000-100-562

BF39 Resolution Awarding Contract—Security Cameras—OSI, Inc. of Warren, NJ

Be it resolved based on the recommendation of the Superintendent and the School Business Administrator the Board of Education approves an award of a contract to

OSI, Inc.
217 Mount Horeb Road
Warren, New Jersey 07059-5628

The award of the contract is to purchase the following Security Cameras for the Middle School:

- Eighteen (18) Verkada Indoor Cameras with accessories
- Eight (8) Verkada Outdoor Cameras with accessories
- Camera License
- Data Switches and other equipment noted in Quote # 37787

The total cost of the equipment purchase is \$49,344.00.

The purchase is coordinated through PEPPM and Keystone Purchasing Network of Milton, PA 17847, a National Cooperative which obtained pricing for Verkada equipment through PEPPM Pricing Equipment # 533902-155. OSI of Warren, New Jersey is an authorized re-seller of the Verkada equipment.

The Prospect Park Board of Education of Prospect Park, New Jersey 07508, is permitted to join national cooperative purchasing agreements under the authority of N.J.S.A. 52:34-6.2(b) (3).

BF40 Resolution to Renew Contract with All Security Detective Agency of Paterson, New Jersey--School Safety Officers for Al-Hikmah Elementary School

Be it resolved, based on the recommendation of the Superintendent, the School Business Administrator, and in consultation with the principal of the Al-Hikmah Elementary School, a nonpublic school in Prospect Park, the Board of Education hereby awards a renewal of a contract with

All Security Detective Agency
60 Temple Place
Paterson, New Jersey 07522

All Security Detective Agency of Paterson, New Jersey will provide school safety security officers at the school, in accordance with the terms and conditions of Bid #02-23 which was awarded on February 16, 2023.

The contract pricing represents a 0% increase of the original bid price.

Original Bid Price	Renewal Bid Price
\$496.00 per eight (8) hour shift	\$496.00 per eight (8) hour shift,

The term of the contract will be from July 1, 2023, through June 30, 2024.

The contract is funded with Nonpublic School Security Program funds.

BF41 Resolution Awarding Contract—Chapter 192/193 Auxiliary Services
Be it resolved based on the recommendation of the Superintendent, the Board of Education approves an award of a contract to

Essex Regional Educational Services Commission (ERESC)

333 Fairfield Road
Fairfield, New Jersey 07004

Essex Regional Educational Services Commission (ERESC) will provide Chapter 192/193 services to students at Al-Hikmah Elementary School, a nonpublic school located in Prospect Park, New Jersey.

Chapter 192 programs provide nonpublic school students with auxiliary services such as compensatory education, English language learning, and home instruction.

Chapter 193 programs provide nonpublic school students with remedial services such as evaluation and determination of eligibility for special education and with limited related services that include supplementary instruction and speech-language services. These State-funded programs must be supplemental to federal IDEA programs.

The services to be provided will be selected after consultation with school officials at the nonpublic school. All billings will be based on the New Jersey State Approved Rate.

The term of the contract will be from July 1, 2023, through June 30, 2024.

BF42 Resolution Awarding Contract—E-Rate Consulting Services

Be it resolved based on the recommendation of the Superintendent, the Board of Education approves an award of a contract to

E-Rate Consulting, Inc.
145 Valley Road, Suite 3
Montclair, New Jersey 07042

E-Rate Consulting, Inc. will provide E-Rate Consulting Services to the District at the following fee structure:

Annual Fee	\$1,000.00
WAN Modulating Electronics	\$1,000.00

The services will be provided pursuant to the NJSBA TEC Master Agreement, E-8801-NJSB ACES CP.

The term of the contract will be from July 1, 2023, through June 30, 2024.

BF43 Resolution Awarding Contract—NRESC--Technology Support Services

Be it resolved based on the recommendation of the Superintendent, the Board of Education approves an award of a contract to

Northern Region Educational Services Commission (NRESC)
82 Totowa Road
Wayne, New Jersey 07470

Northern Region Educational Services Commission (NRESC) will provide the District, with technology support services as per the terms and conditions of the May 22, 2023, proposal.

The annual cost of the contract with NRESC is \$180,200.00.

The term of the contract will be from July 1, 2023, through June 30, 2024.

BF44 Resolution—Authorization to Purchase

The Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a), designates Richard Giglio, School Business Administrator as the Qualified Purchasing Agent for the Board of Education and authorizes him to award contracts, in full accordance with the law and without public advertising for bids for purchases that do not exceed in the aggregate in a contract year the total sum of \$44,000.00, the authorized bid threshold of the District.

Furthermore, the School Business Administrator is authorized to solicit competitive quotations pursuant to N.J.S.A. 18A:18A-37 (a) and award contracts pursuant to N.J.S.A. 18A:18A-37(c).

Pursuant to N.J.S.A. 18A:18A-2 (b), in the absence or unavailability of the Qualified Purchasing Agent, the Board of Education authorizes Christine Kahway, Assistant School Business Administrator to sign purchase orders for the District.

The effective date of this resolution is from July 1, 2023, through June 30, 2024.

BF45 Resolution Adopting the 2023 - 2024 Purchasing Manual

Be it resolved, based on the recommendations of the Superintendent and the School Business Administrator, the Board of Education recommends the Purchasing Manual be hereby adopted for the 2023– 2024 School Year.

The manual outlines the proper purchasing practices that are to be followed by all Board of Education employees to be in compliance with the New Jersey State Law and Board of Education Policy.

The Board of Education further empowers the Superintendent of Schools, to impose sanctions against employees who make an unauthorized purchase as defined in the Purchasing Manual.

BF46 Resolution Approving District Standard Operating Procedures (SOP) Manual

Be it resolved, based on the recommendations of the Superintendent and the School Business Administrator, the Board of Education hereby approves of the District’s Standard Operating Procedures Manual (SOP). The Standard Operating Procedures Manual is a document that outlines the business practices that are approved by the Prospect Park Board of Education and administered by the Business Office. Its purpose is to provide an efficient control and accountability system that will help assure the appropriate use of public funds.

The preparation of the manual is a requirement pursuant to N.J.A.C. 6A:23A-6.6. Furthermore, the SOP Manual is a requirement under NJQSAC Fiscal Management Indicator Number 2. Failure to have an SOP Manual is an eight (8) point NJQAC penalty.

BF47 Affirmation of Available Cooperative Purchasing Systems

Be it resolved, based on the recommendation of the Superintendent and the School Business Administrator, the Board of Education hereby affirms the availability of the following cooperative purchasing systems for use by the Prospect Park School District during the 2023-2024 school year.

Cooperative Purchasing System	System ID Number
Educational Service Commission of NJ	65MCECCPS
ESC of Morris County (Educational Data Services)	#26-EDCP
Hunterdon County Educational Services Commission	#34HUNCCP
Monmouth Ocean County ESC	289 MOESC
New Jersey Cooperative Purchasing Alliance	#CK04
NJSBA TEC	#E-8801-NJSBA ACES-CPS.
Union County Cooperative Pricing System	8UCCP

All purchases exceeding the bid threshold will require prior Board of Education approval.

BF48 Designation of Custodian of Public Records

Be it resolved, upon the recommendation of the Superintendent, the Board of Education designates Richard Giglio, School Business Administrator, as the Custodian of Public Records for the Board. Mr. Giglio will perform all duties in accordance with the Open Public Records Act with the full knowledge of each request sent to the Office of the Superintendent. In the absence or unavailability, the Board appoints Christine Kahwaty as the alternate Custodian of Records.

The School Board Attorney will advise the Custodian of Records of the Commission as to what is considered to be a “public record” pursuant to Open Public Record Act requests (OPRA) as it pertains to all requests.

Pursuant to the New Jersey Open Public Records Act (OPRA), N.J.S.A. 47:1A-1 et seq., the Board further informs the general public that public records may be reviewed in accordance with the OPRA rules and procedures. All requests to view public records must be made in writing on the official Open Public Record Act form as provided by the Board of Education—or on a written request that mentions OPRA. Copies of public records are subject to copying fees set by the New Jersey State Law. The effective date of this resolution is from July 1, 2023, through June 30, 2024.

BF49 Resolution Designating Public Agency Compliance Officer

Be it resolved, upon recommendation of the Superintendent, and in accordance with N.J.A.C. 17:27-3-2, the Board designates Richard Giglio, School Business Administrator, as the Public Agency Compliance Officer for the District. In the absence or unavailability, the Board appoints Christine Kahwaty as the alternate Public Agency Compliance Officer. The Public Agency Compliance Officer is the liaison between the Board of Education and the

State of New Jersey
Division of Contract Compliance
Equal Employment Opportunity in Public Contracts

The Public Agency Compliance Officer is responsible for administering contract procedures pertaining to equal employment opportunity regarding the Board of Education and contractors/vendors. The effective date of this resolution is July 1, 2023, through June 30, 2024.

BF50 Resolution Regarding Expenditure of Funds; Prior to Board Approval

Be it resolved, based on the recommendation of the Superintendent, and the School Business Administrator, and in accordance with N.J.S.A. 18A:19-4.1, the Board of Education grants approval to the School Business Administrator, after reviewing all claims presented to the Board, to approve such claims prior to presentation to the Board. Any such approval shall be presented to the Board at their next meeting for ratification.

The effective date of this resolution is from July 1, 2023, through June 30, 2024.

BF51 Authorization for the Superintendent of Schools to Approve Transfers Between Line Items and Program Categories for the 2023-2024 School Year

Be it resolved, based on the recommendation of the Superintendent, and the School Business Administrator, and in accordance with N.J.S.A. 18A:22-8.1, the Board of Education authorizes the Superintendent of Schools to approve transfers among budget line items and program categories subject to reporting same to the Board, which transfers will be ratified and duly recorded in the minutes at a subsequent meeting of the Board, but no less than monthly.

The budget transfers will be prepared by the School Business Administrator prior to any approval.

The effective date of this resolution is from July 1, 2023, through June 30, 2024.

BF52 Approval of Authorization to Sign School Warrants

Be it resolved, based on the recommendation of the Superintendent, and the School Business Administrator, and in accordance with N.J.S.A. 18A:19-1, the Board of Education authorizes the following school officials to sign School Warrants for the school year 2023-2024.

Board President
Superintendent of Schools
Board Secretary

The effective date of this resolution is from July 1, 2023, through June 30, 2024.

BF53 Approval of Bank Depositories

Be it resolved, based on the recommendation of the Superintendent, and the School Business Administrator, the Board of Education approves Valley Bank of Wayne, New Jersey 07470 as the bank depository for the following school district funds accounts:

- General Account
- Salary Account
- Agency Account
- Lunch Account
- Capital Reserve Account
- Student Council Account
- Summer Savings Account
- Flexible Spending Account

BF54 Approval of Student Activity Account

Be it resolved, based on the recommendation of the Superintendent, and the School Business Administrator, the Board of Education approves of the Student Activity Account for the school district. All student activity fund account activities will be in compliance with N.J.S.A. 6A:23A-16.12 (a) and Board Policy #6660.

The Board authorizes the following official to sign Student Activity Account checks:

- Superintendent of Schools
- School Business Administrator
- Treasurer of School Monies

Two (2) signatures are required on all checks.

BF55 Approval of Student Transportation Bids

Be it resolved, based on the recommendation of the Superintendent and the School Business Administrator, the Board of Education awards the following student transportation contracts as procured by the Northern Region Educational Services Commission, an approved Coordinated Transportation Services Agency (CTSA)

Special Education Schools	Trans. Contract Students Attending	Transportation Route	Transportation Cost
Benway School	Two (2) Students	2931	\$ 100,800.00
CTC Academy	One (1) Student	2914	\$ 77,952.00
New Beginnings	Two (2) Students	2937	\$ 150,360.00
NJEDDA	Three (3) Students	2948	\$ 124,032.00
SAGE Alliance	One (1) Student	2953	\$ 81,000.00
Windsor Learning	Three (3) Students	2988	\$ 103,950.00
Pompton Lakes Lakeside	Two (2) Students	2943	\$ 77,910.00
Midland Park Godwin School	One (1) Student	2938	\$ 72,270.00

The contract will be from July 1, 2023, through June 30, 2024, in accordance with the calendars of the various schools.

**BF56 Resolution Acknowledging Issuance of an Emergency Contract—
Repairs for Water Damage**

Be it Resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education acknowledges the emergency contract issued by Mr. Richard Giglio, School Business Administrator to

First Onsite
30 Abeel Road
Monroe Township, New Jersey 08831

The contract was issued for repairs for water damage in the amount of \$67,584.13

The emergency contract was issued in accordance with N.J.S.A. 18A:18A-7 and N.J.A.C. 5:34-6.1 and in response to the declaration of an emergency by the Superintendent and the School Business Administrator.

Mr. Giglio has certified that notification of the emergency contract was sent to the Executive County Superintendent pursuant to N.J.A.C. 5:34-6.1 (a) (2).

The vendor will be paid for the emergency contract pursuant to N.J.S.A. 18A:18A-7 (b).

BF57 Resolution Accepting ESEA Consolidated Funds

Be it resolved based on the recommendation of the Superintendent and the School Business Administrator, the Board accepts the following ESEA Consolidated funding:

Title I-A	\$621,174
Title I SIA, Part A	\$25,000
Title II-A	\$44,763
Title III	\$9,186
Title III Immigrant	\$7,286
Title IV Part A	\$51,659

Addendum

There was no objection to adding to the agenda the following addendum:

Use of School Facilities—Borough of Prospect Park

Be it resolved based on the recommendation of the Superintendent, the Board grants approval to the Borough of Prospect Park to use the school gymnasium for Summer Camp activities from June 26, 2023, through September 1, 2023.

Motion by: Mr. Rodriguez

Second: President Gonzalez

BOARD MEMBERS	YES	NO	ABSTAIN
Ms. Ensour	x		
Mr. Rodriguez	x		
Vice-president Colcloughly	x		
President Gonzalez	x		

13. Public Hearing: Statement to the Public

At this portion of the meeting, time has been allotted for public comment by members of the public. Each speaker may be allotted up to three (3) minutes and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses, and the group if any, that they represent. Students of the Prospect Park school system who choose to speak are not required to give their home addresses.

All comments and questions are to be directed through the Board President.

Motion to Open Public Hearing:

Motion by: Mr. Rodriguez

Second: President Gonzalez

BOARD MEMBERS	YES	NO	ABSTAIN
Ms. Ensour	x		
Mr. Rodriguez	x		
Vice-president Colcloughly	x		
President Gonzalez	x		

Speakers

1. Elizabeth Berra

The speaker questioned the lack of end-of-the-year activities for students and the community. The appointment of the School Treasurer was questioned. The speaker expressed concerns about bullying in schools.

2. Marlene Williams

The speaker also discussed bullying in schools.

Motion to Close Public Hearing:

Motion by: Ms. Ensour

Second: President Gonzalez

BOARD MEMBERS	YES	NO	ABSTAIN
Ms. Ensour	x		
Mr. Rodriguez	x		
Vice-president Colcloughly	x		
President Gonzalez	x		

14. New Business Section

There was none.

15. Closing Remarks/Announcements

There were none.

16. Adjournment

On a unanimous voice vote of the Board, the meeting was adjourned at 6:29 p.m.