

# PROSPECT PARK BOARD OF EDUCATION

## SPECIAL MEETING AGENDA

Tuesday, APRIL 25, 2023, AT 6:00 PM

A Special Meeting of the Prospect Park Board of Education, Prospect Park, New Jersey, has been called to convene at 6:00 p.m. on Tuesday, April 25, 2023, at the Prospect Park Municipal Building at 106 Brown Avenue, Prospect Park, New Jersey 07508.

- 1. Call to Order: Board President**  
Reading of the Open Public Meeting Act Notice

“In accordance with the provisions of the Open Public Meeting Act, the Prospect Park Board of Education has issued a notice of this meeting to be publicized by having the date, time, and place posted at the Prospect Park School, Prospect Park Municipal Building and the District’s website. This notice complies with N.J.S.A. 10:4-9.1, The meeting notice has been mailed to The Record and Herald News (Gannett News Service) and TAPinto Hawthorne for publication

- 2. Pledge of Allegiance**

- 3. Roll Call: Board Secretary**

BOARD MEMBERS	PRESENT	ABSENT	ABSENT W/ NOTIFICATION
Mrs. Ensour			
Mr. Lopez			
Mr. Nadim			
Mr. Rodriguez			
Ms. Valerio			
Vice-president Colcloughly			
President Gonzalez			

#### **4. Mission Statement**

The mission of the Prospect Park School District is to develop healthy, alert, informed, responsible, and well-balanced human beings who believe in our America Heritage, and are imbued with a true desire and willingness to participate in and actively contribute to our democratic way of life. We also believe that the public school should be a place where the principal, teacher, and parent work in unison to insure the successful progress and goal attainment of the child.

#### **5. Acknowledging and Reaffirming the School Board Member Code of Ethics**

The Prospect Park Board of Education, individually and as a group, acknowledges and reaffirms that as members of the Board of Education, they recognize they hold authority not as individuals but as members of the full Board. The Board members will comply with the Code of Ethics for School Board members pursuant to N.J.S.A. 18A:12-24.1 as follows and re-produced below:

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules, and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.

e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.

f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

h. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

## **6. Conduct at Public Meetings**

It is the goal of the Prospect Park Board of Education that all Board of Education Members and members of the public, act in a respectful manner toward one another, and do not disparage, nor interfere with school functions, operations, or Board of Education proceedings.

Any verbal, written, or physical conduct related to race, gender, ethnicity, disability, sexual orientation, or religion shall not be tolerated and anyone violating this prohibited conduct may be subject to removal from the meeting and may be subject to other penalties that are appropriate under the law.

All Board of Education members and members of the general public are requested to take personal responsibility for their actions and to treat everyone that they have contact, in a fair and respectful manner.

# PUBLIC HEARING ON THE 2023-2024 SCHOOL BUDGET

At this time members of the public are invited to speak on the proposed 2023-2024 School Budget.

## Motion to Open the Public Hearing on the Budget

Motion \_\_\_\_\_

Second \_\_\_\_\_

BOARD MEMBERS	YES	NO	ABSTAIN
Mrs. Ensour			
Mr. Lopez			
Mr. Nadim			
Mr. Rodriguez			
Ms. Valerio			
Vice-president Colcloughly			
President Gonzalez			

## Public Hearing Session

## Motion to Close the Public Hearing on the Budget

Motion \_\_\_\_\_

Second \_\_\_\_\_

Roll Call

BOARD MEMBERS	YES	NO	ABSTAIN
Mrs. Ensour			
Mr. Lopez			
Mr. Nadim			
Mr. Rodriguez			
Ms. Valerio			
Vice-president Colcloughly			
President Gonzalez			

**Resolution to Adopt the 2023-2024 School Budget**

Be it resolved, based on the recommendation of the Superintendent of Schools and the School Business Administrator the Board of Education hereby adopts the 2023-2024 School Budget as reviewed and approved by the Executive County Superintendent of Schools.

General Expense Budget	\$16,032,015
Special Revenue Budget	2,551,510
Debt Service Budget	297,360
Total Budget	\$18,880,885
Local Taxes to Support the Budget	\$3,195,824

The User-Friendly Budget for the 2023-2024 school year will be placed on the District’s Website, upon adoption of the resolution.

**Motion to Adopt the School Year 2023-2024 Budget**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

BOARD MEMBERS	YES	NO	ABSTAIN
Mrs. Ensour			
Mr. Lopez			
Mr. Nadim			
Mr. Rodriguez			
Ms. Valerio			
Vice-president Colcloughly			
President Gonzalez			

**7. Public Hearing: Statement to the Public—Agenda Items Only**

At this portion of the meeting, time has been allotted for public comment by members of the public. Each speaker may be allotted up to three (3) minutes and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses, and the group if any, that they represent. Students of the Prospect Park school system who choose to speak are not required to give their home addresses.

Although the Board encourages public participation, it reserves the right, through its Board President, to terminate remarks to and/or by any individual, not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

All comments and questions are to be directed through the Board President.

**Motion to Open Public Hearing:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

BOARD MEMBERS	YES	NO	ABSTAIN
Mrs. Ensour			
Mr. Lopez			
Mr. Nadim			
Mr. Rodriguez			
Ms. Valerio			
Vice-president Colcloughly			
President Gonzalez			

**Motion to Close Public Hearing:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

BOARD MEMBERS	YES	NO	ABSTAIN
Mrs. Ensour			
Ms. Gonzalez			
Mr. Lopez			
Mr. Nadim			
Ms. Valerio			
Vice-president Colcloughly			
Mr. Rodriguez			

**AGENDA ITEMS**

**8. Budget Transfer of Funds—2022-2023 School Year**

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby approves the following budget transfer of funds for the 2022-2023 School Year.

**9. Approval of Job Descriptions**

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby approves the following job descriptions

- Human Resources Specialist
- Payroll Specialist

**10. Resolution to Meet in Executive (Closed Session)**

Be it resolved, based on the recommendation of the Board Attorney and in accordance with the New Jersey Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.,) the Board of Education hereby adopts a resolution to meet in Executive (Closed) Session.

The Board of Education will meet in an Executive (Closed) Session on or about

Date Tuesday, April 25, 2023

Time On or about 6:30 pm

The Board of Education plans to discuss the following:

- Discussion on Renewal and Non-renewal of Personnel
- Possible Litigation

It is anticipated that the closed session will last no more than 30 minutes.

**Motion to Approve Agenda Items 8,9 and 10**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

BOARD MEMBERS	YES	NO	ABSTAIN
Mrs. Ensour			
Ms. Gonzalez			
Mr. Lopez			
Mr. Nadim			
Ms. Valerio			
Vice-president Colcloughly			
Mr. Rodriguez			



**11. Public Hearing: Statement to the Public**

At this portion of the meeting, time has been allotted for public comment by members of the public. Each speaker may be allotted up to three (3) minutes and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses, and the group if any, that they represent. Students of the Prospect Park school system who choose to speak are not required to give their home addresses.

All comments and questions are to be directed through the Board President.

**Motion to Open Public Hearing:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

BOARD MEMBERS	YES	NO	ABSTAIN
Mrs. Ensour			
Mr. Lopez			
Mr. Nadim			
Mr. Rodriguez			
Ms. Valerio			
Vice-president Colcloughly			
President Gonzalez			

**Motion to Close Public Hearing:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

BOARD MEMBERS	YES	NO	ABSTAIN
Mrs. Ensour			
Mr. Lopez			
Mr. Nadim			
Mr. Rodriguez			
Ms. Valerio			
Vice-president Colcloughly			
President Gonzalez			

## 12. Adjournment

### Motion to Adjourn the Meeting

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

BOARD MEMBERS	YES	NO	ABSTAIN
Mrs. Ensour			
Mr. Lopez			
Mr. Nadim			
Mr. Rodriguez			
Ms. Valerio			
Vice-president Colcloughly			
President Gonzalez			