

# PROSPECT PARK BOARD OF EDUCATION

## REGULAR MEETING AGENDA

Tuesday, August 10, 2021—7:00 P.M.

The regular meeting of the Prospect Park Board of Education, Prospect Park, New Jersey, has been called to convene on Tuesday, August 10, 2021 at 7:00 p.m.

**Virtual Zoom Meeting**--Board members, Administrators and Public Participation will be limited via the Zoom conference platform. Details regarding the telecommunications/Zoom platform will be posted on the District's website.

**1. Call to Order: Board President**

Reading of the Open Public Meeting Act Notice

"In accordance with the provisions of the Open Public Meeting Act, the Prospect Park Board of Education has issued notice of this meeting to be publicized by having the date, time and the place posted at the Prospect Park School, Prospect Park Municipal Building and the District's website. This notice complies with N.J.S.A. 10:4-9.1, which is addressing the manner in which public meetings should be conducted during a State of Emergency. The meeting notice has been mailed to The Record and Herald News (Gannett News Service) for publication. Adequate notice has been provided."

**2. Pledge of Allegiance**

**3. Roll Call: Board Secretary**

<b>BOARD MEMBERS</b>	<b>Present</b>	<b>Absent</b>	<b>Absent w/ Notification</b>
Mr. Nadim			
Ms. Gonzalez			
Mr. Colcloughly			
Ms. Ensour			
Mr. Lopez			
Mr. Rodriguez			
Ms. Valerio			

#### **4. Mission Statement**

The mission of the Prospect Park School District is to develop healthy, alert, informed, responsible, and well-balanced human beings who believe in our America Heritage, and are imbued with a true desire and willingness to participate in and actively contribute to our democratic way of life. We also believe that the public school should be a place where principal, teacher, and parent work in unison to insure the successful progress and goal attainment of the child.

#### **5. Acknowledging and Reaffirming School Board Member Code of Ethics**

The Prospect Park Board of Education, individually and as a group, acknowledges and reaffirms that as members of the Board of Education, they recognize they hold authority not as individuals but as members of the full Board. The Board members will comply with the Code of Ethics for School Board members pursuant to N.J.S.A. 18A:12-24.1 as follows and re-produced below:

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate

information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

## **6. Conduct at Public Meetings**

It is the goal of the Prospect Park Board of Education that all Board of Education Members and members of the public, act in a respectful manner toward one another, and do not disparage, nor interfere with school functions, operations or Board of Education proceedings.

Any verbal, written, or physical conduct related to race, gender, ethnicity, disability, sexual orientation or religion shall not be tolerated and anyone violating this prohibited conduct may subject to removal from the meeting, and may be subject in other penalties that are appropriate under the law.

All Board of Education members and members of the general public are requested to take personal responsibility for their actions, and to treat everyone that they have contact with, in a fair and respectful manner.

## **7. Public Participation: Statement to the Public—Agenda Items Only**

At this portion of the meeting, time has been allotted for public comment by members the public. Each speaker may be allotted up to three (3) minutes and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses and the group, if any, that they represent. Students of the Prospect Park school system who choose to speak are not required to give their home address.

Although, the Board encourages public participation, it reserves the right, through its Board President, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of,

promotion or disciplining of any specific, prospective or current employee.

All comments and questions are to be directed through the Board President.

**Motion to Open Public Hearing:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

**Motion to Close Public Hearing:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

**8. Communications:**

None.

**9. Reports Section**

- A. President’s Report
- B. Superintendent’s Report
- C. Principal’s Report
- D. Committee Reports
- E. Board Attorney Report

**Motion to accept & approve the reports:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

**10. Presentations**

None.

**11. AGENDA ACTION ITEMS**

**FINANCE AGENDA**

**Motion to approve resolutions F1-F20:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

**F1 Approval of District Claims—Bills List—June 2021**

Be it resolved, based upon the recommendation of the Superintendent and pursuant to N.J.S.A. 18A:19-4.1, the Board of Education approves district claims and payments that were made during the month of June 2021. The total payment amount was \$1,922,163.84 including payroll.

**F2. Approval of Payroll – June 2021**

Be it resolved, the Board approves the following gross payrolls, which are included in approved district claims, all having been duly audited by the business administrator and previously paid:

June 15, 2021	\$330,072.53
June 30, 2021	\$431,915.63

**F3. Approval of Substitute Registry Agreement**

Be it resolved, upon the recommendation of the Superintendent, the Board hereby approves the Substitute Teacher Registry Agreement for 2021-2022 with Northern Region Educational

Services Commission at a cost of \$8,240.00.

**F4. Approval of Contract for Tuition**

Be it resolved, the Board approves a tuition contract with The CTC Academy, Inc. for Student #6502468280 from July 12, 2021 to June for the 2021-2022 school year for \$91,315.68, with Extraordinary Services for \$25,750.00 (exclusive of transportation).

**F5. Approval of Contract for Tuition**

Be it resolved, the Board approves a tuition contract with the North Jersey Elks Developmental Disabilities Agency for Student #8771256205 from July 1, 2021 to June for the 2021-2022 school year for \$86,011.80 (exclusive of transportation).

**F6. Approval of Contract for Tuition**

Be it resolved, the Board approves a tuition contract with the North Jersey Elks Developmental Disabilities Agency for Student #8202471024 from July 1, 2021 to June for the 2021-2022 school year for \$86,011.80 (exclusive of transportation).

**F7. Approval of Contract for Tuition**

Be it resolved, the Board approves a tuition contract with the North Jersey Elks Developmental Disabilities Agency for Student #4032216646 from July 1, 2021 to June for the 2021-2022 school year for \$86,011.80 (exclusive of transportation).

**F8. Approval of Contract for Tuition**

Be it resolved, the Board approves a tuition contract with the Bergen County Special Services Board of Education for Student #4790469977 for the 2021-2022 school year for \$61,740.00 with a non-resident fee of \$6,750.00 (exclusive of transportation).

**F9. Approval of Contract for Tuition**

Be it resolved, the Board approves a tuition contract with the Bergen County Special Services Board of Education for Student #5566594752 for the 2021-2022 school year for \$64,980.00 with a non-resident fee of \$6,750.00 (exclusive of transportation).

**F10. Approval of Contract—Counseling Services**

Be it resolved, based upon the recommendation of the Superintendent, the board approves the contract with ADHD Strategy Mom for the 2021-2022 school year. The contract rate is \$150.00 per hour for up to 150 hours.

**F11. Approval of Contract—Substitute Teachers**

Be it resolved, based upon the recommendation of the Superintendent, the Board approves the

contract with Swing Education to provide substitute teacher services for the 2021-2022 school year.

**F12. Approval of Contract – Horizon Healthcare Clinical Staffing Agreement**

Be it resolved, upon the recommendation of the Superintendent, the Board hereby approves the Clinical Staffing Agreement with Horizon Healthcare Staffing for the 2021-2022 school year.

**F13. Approval of Contract**

Be it resolved, based upon the recommendation of the Superintendent, the Board approves the contract with Hope Literacy for English Language Arts Professional Development/Coaching for the 2021-2022 school year up to \$23,000, to be fully funded through ESEA Title IIA.

**F14. Approval of Contract**

Be it resolved, upon the recommendation of the Superintendent, the Board approves the contract with William Jackson for Mathematics Professional Development/Coaching for the 2021-2022 school year up to \$28,500, to be fully funded through ESEA Title IIA.

**F15. Approval of the Consolidated Monitoring Corrective Action Plan 2021-2022**

Be it resolved, upon the recommendation of the Superintendent, the Board of Education approves the submission of the Consolidated Monitoring Corrective Action Plan 2021-2022 submission to the New Jersey Department of Education.

**F16. Approval of Contract for Tuition**

Be it resolved, the Board approves a tuition contract with New Beginnings for Student #4009211494 from July 6, 2021 to June for the 2021-2022 school year for \$85,368.16, with Extraordinary Services for \$46,640.00 (exclusive of transportation).

**F17. Approval of Contract for Tuition**

Be it resolved, the Board approves a tuition contract with New Beginnings for Student #8947187910 from July 6, 2021 to June for the 2021-2022 school year for \$85,368.16, with Extraordinary Services for \$46,640.00 (exclusive of transportation).

**F18. Approval of Contract for Tuition**

Be it resolved, the Board approves a tuition contract with the Paterson Board of Education for Student #5793537017 from September 8, 2020 to June 24, 2021 for the 2020-2021 school year for \$21,812.52 (exclusive of transportation).

**F19. Approval of Agreement for Transportation Services**

Be it resolved, the Board approves the Transportation Services Agreement with Northern Region Educational Services Commission (NRESC) for the 2021-2022 school year for the following route, including an aide as applicable, effective with the start date indicated through each school's last day, except where noted. The within Contract is approved by the Prospect Park Board of Education on a Month-to-Month basis.

811	Glenview Academy/New Beginnings	Jersey Kids Transportation	3	\$8,778.00 + \$351.06	7/6/21 – 8/16/21
812	Lincoln Elementary School	R & May Transportation	1	\$6,930.13 + \$277.21	6/28/21 – 8/6/21
844	Windsor Learning Center	Aldin Transportation	1	\$5,185.50 + \$207.42	7/6/21 – 8/16/21
867	Anthony Wayne MS	Prestige Xpress	1	\$4,474.20 + \$178.97	7/1/21 – 7/29/21
923	Stepping Stones	R & May Transportation	1	\$8,602.80 + \$344.11	7/1/21 – 8/12/21
1035	BCSS HIP Program	Omar Transportation	1	\$6,045.34 + \$241.81	6/28/21 – 7/30/21
2008	Benway School	Jersey Kids Transportation	1	\$5,100.00 + \$204.00	7/6/21 – 8/16/21
2026	School #16, Paterson	Safeguard Transportation	1	\$4,199.00 + \$167.96	7/6/21 – 7/29/21
2039	NJEDDA Elementary	Jersey Kids Transportation	3	\$8,663.04 + \$346.53	7/1/21 – 8/4/21
2054	BCSS Visions @ Parkway Elementary	Jersey Kids Transportation	1	\$7,776.00 + \$311.04	6/28/21 – 7/30/21
CTCFL WN21	Children's Therapy Center	Omar Transportation	1	\$2,625.00 + \$105.00	7/12/21 – 8/13/21

**F20. ESEA Title III Immigrant Grant**

Be it resolved, upon the recommendation of the Superintendent, the Board hereby does not accept Title III Immigrant grant in the amount of \$8,786.00.

**PERSONNEL AGENDA****Motion to approve resolution P1-P3:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_



	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

**P1. Appointment (rescind)**

Be it resolved, upon the recommendation of the Superintendent, the Board rescinds the resolution approved on July 13, 2021, to appoint Shannon San George, as a Teacher at the following salary, \$59,143 MA Step 2, for the 2021-2022 school year.

**P2. Approval of Appointment: Teacher**

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint Leanne Shulman as a Teacher for the 2021-2022 school year at BA level, Step 2, at the salary of \$53,943 per year, per the approved Agreement between the Teachers Association of Prospect Park and the Prospect Park Board of Education. This appointment is pending satisfactory criminal background check and receipt of necessary certifications issued by the State Board of Examiners.

**P3. Approval of Appointment of Classroom Aide—Part Time**

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Shipon Hasan as a classroom aide for the 2021-2022 school year at \$13.00 per hour not to exceed 26 1/4 hours per week. This appointment is pending a satisfactory criminal background check.

**EDUCATION AGENDA**

**Motion to approve resolutions E1-E7:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

**E1. Approval of Alternate Board of Director Members for Northern Region Educational Services Commission**

Be it resolved, upon the recommendation of the Superintendent, the Board designates Mrs.

Catherine D'Arrigo and Mrs. Kerri Waibel as the Alternate Board of Director Members for the 2021-2022 school year for Northern Region Educational Services Commission (NRESC).

**E2. Approval of District Goals for 2021-2022**

Be it resolved, upon the recommendation of the Superintendent, the Board approves the District Goals for the 2021-2022 school year.

**E3. Approval of the Library Book Disposal**

Be it resolved, upon the recommendation of the Superintendent, the Board approves the disposal of 552 library books.

**E4. Approval of Professional Development**

Participant	Course Name	Location	Course Dates	Cost of Course
Reels, Tyeshia	Facility and Capital Projects & Financing Options	Whippany, NJ	9/16/2021	\$ 100.00
Reels, Tyeshia	DOE Update; Board Secretary and Treasurer's Reports	Robbinsville, NJ	9/30/2021	\$ 25.00
Reels, Tyeshia	School Finance	Morristown, NJ	9/18/21 – 11/20/2021	\$ 700.00
Reels, Tyeshia	Food Service	Morristown, NJ	12/4/2021	\$ 70.00
Reels, Tyeshia	Pupil Transportation	Morristown, NJ	12/11/2021	\$ 70.00
Reels, Tyeshia	Core Curriculum	Robbinsville, NJ	12/18/2021	\$ 70.00
Reels, Tyeshia	School Law (Economic & Legal Ramifications)	Morristown, NJ	1/8/22 – 1/29/22	\$ 280.00
Reels, Tyeshia	Insurance/Risk Management	Morristown, NJ	2/5/22 – 3/5/22	\$ 280.00
Reels, Tyeshia	Personnel Administration/ Labor Relations	Morristown, NJ	3/12/22 – 4/2/22	\$ 280.00
Reels, Tyeshia	School Plant Planning	Morristown, NJ	4/23/22 – 5/14/22	\$ 280.00
Waibel, Kerri	Comm. and Public Relations	Hackettstown, NJ	8/30/21-12/19/21	\$3,009.00
Waibel, Kerri	Special Populations	Hackettstown, NJ	8/30/21-12/19/21	\$3,009.00

**E5. Approval of Mentor for School Business Administrator**

Be it resolved, upon the recommendation of the Superintendent, the Board of Education, approves the appointment of John Serapiglia to serve as a mentor to the School Business Administrator Tyeshia Reels, at a fee of \$2,000, to fulfill her NJASBO Residency Program, a

requirement for certification through the New Jersey Department of Education.

**E6. Adoption of Curricula—2021-2022 School Year**

Be it resolved, upon the recommendation of the Superintendent, the Board of Education, hereby adopts the following curricula for the 2020-2021 School Year

- Algebra 1
- Character Education
- Community Based Instruction Comprehensive
- Health & Physical Education
- English Language Arts (ELA) K-8
- Financial Literacy
- Gifted & Talented
- Independent Research-Middle School
- Journalism-Middle School
- Mathematics K-8
- Science K-5, 6-8
- Social Studies K-8
- STEAM-Middle School
- Technology & Media Studies
- Visual & Performing Arts: including Art K-8, Music K-8, Dance 6-8, Theater 6-8
- World Language K-8

**E7. Approval of Membership—The Madison Institute (TMI)**

Be it resolved, based upon the recommendation of the Superintendent, the Board approves an annual membership with The Madison Institute (TMI) at a cost of \$4,950, for professional development for the 2021-2022 school year.

**BUILDING AND GROUNDS AGENDA**

There are no resolutions under the Building and Grounds Agenda.

**POLICY SECTION**

**Motion to approve resolutions BP1-BP7:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							

No							
Abstain							
Absent							

**BP1. Resolution Acknowledging the Waiver of Board Policy**

The Board recognizes it is required to adopt the following policies prior to the opening of school:

- Policy #5116 EDUCATION OF HOMELESS CHILDREN
- Policy #8600 STUDENT TRANSPORTATION

The Superintendent, through Board Policy #9314 having the power to waive board policy, on Tuesday, August 10, 2021, waived Board Policy #9311 which requires a first and second reading of board policies in order to immediately adopt the reference school opening policies.

The Prospect Park Board of Education, hereby acknowledges the waiver of Board Policy #9311 by the Superintendent of Schools, which requires a first and second reading of board policies.

**BP2. Approval of the Revised Policy #5116 Education of Homeless Children Policy**

Be it resolved, upon the recommendation of the Superintendent, the Board hereby approves the adoption of the Homeless Policy.

**BP3. Approval of the Revised Policy #8600 Student Transportation Policy**

Be it resolved, upon the recommendation of the Superintendent, the Board hereby approves the adoption of the Transportation Policy.

**BP4. Second Reading and Adoption of Policy #2415.04 Title I District Parental Involvement Policy**

Be it resolved, upon the recommendation of the Superintendent, the Board hereby approves the second reading and adoption of the Title I District Parental Involvement Policy.

**BP5. Second Reading and Adoption of Policy #2415.04.1 Title I School Parental Involvement Policy**

Be it resolved, upon the recommendation of the Superintendent, the Board hereby approves the second reading and adoption of the Title I School Parental Involvement Policy.

**BP6. Approval of the June 28, 2021 Board of Education Minutes**

Be it resolved, the Board accepts and approves the following Board of Education meeting minutes: Regular Meeting—June 28, 2021 (waiting for the minutes)

**BP7. Approval of the July 13, 2021 Board of Education Minutes**

Be it resolved, the Board accepts and approves the following Board of Education meeting minutes: Regular Meeting—July 13, 2021

**FOOD SERVICE SECTION**

There are no resolutions under the Food Service Agenda.

**PUBLIC PARTICIPATION: STATEMENT TO THE PUBLIC**

At this portion of the meeting, time has been allotted for public comment by members of the public. Each speaker may be allotted up to **three (3) minutes** and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses and the group, if any, that they represent. Students of the Prospect Park School system who choose to speak are not required to give their home address.

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All comments and questions are to be directed through the President.

**Motion to Open Public Hearing:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

**Motion to Close Public Hearing:**

Motion by: \_\_\_\_\_

Second: \_\_\_\_\_

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

**12. New Business Section**

**13. Closing Remarks/Announcements**

**14. Adjournment**