

PROSPECT PARK BOARD OF EDUCATION

REGULAR MEETING AGENDA

Tuesday, December 7, 2021—7:00 P.M.

The regular meeting of the Prospect Park Board of Education, Prospect Park, New Jersey, has been called to convene on Tuesday, December 7, 2021 at 7:00 p.m.

Virtual Zoom Meeting--Board members, Administrators and Public Participation will be limited via the Zoom conference platform. Details regarding the telecommunications/Zoom platform will be posted on the District's website.

1. Call to Order: Board President

Reading of the Open Public Meeting Act Notice

"In accordance with the provisions of the Open Public Meeting Act, the Prospect Park Board of Education has issued notice of this meeting to be publicized by having the date, time and the place posted at the Prospect Park School, Prospect Park Municipal Building and the District's website. This notice complies with N.J.S.A. 10:4-9.1, which is addressing the manner in which public meetings should be conducted during a State of Emergency. The meeting notice has been mailed to The Record and Herald News (Gannett News Service) and TAPinto Hawthorne for publication. Adequate notice has been provided."

2. Pledge of Allegiance

3. Roll Call: Board Secretary

BOARD MEMBERS	Present	Late	Late w/ Notification	Absent	Absent w/ Notification
Mr. Nadim					
Ms. Gonzalez					
Mr. Colcloughly					
Ms. Ensour					
Mr. Lopez					
Mr. Rodriguez					
Ms. Valerio					

4. Mission Statement

The mission of the Prospect Park School District is to develop healthy, alert, informed, responsible, and well-balanced human beings who believe in our America Heritage, and are imbued with a true desire and willingness to participate in and actively contribute to our democratic way of life. We also believe that the public school should be a place where principal, teacher, and parent work in unison to insure the successful progress and goal attainment of the child.

5. Acknowledging and Reaffirming School Board Member Code of Ethics

The Prospect Park Board of Education, individually and as a group, acknowledges and reaffirms that as members of the Board of Education, they recognize they hold authority not as individuals but as members of the full Board. The Board members will comply with the Code of Ethics for School Board members pursuant to N.J.S.A. 18A:12-24.1 as follows and re-produced below:

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate

information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

6. Conduct at Public Meetings

It is the goal of the Prospect Park Board of Education that all Board of Education Members and members of the public, act in a respectful manner toward one another, and do not disparage, nor interfere with school functions, operations or Board of Education proceedings.

Any verbal, written, or physical conduct related to race, gender, ethnicity, disability, sexual orientation or religion shall not be tolerated and anyone violating this prohibited conduct may be subject to removal from the meeting, and may be subject in other penalties that are appropriate under the law.

All Board of Education members and members of the general public are requested to take personal responsibility for their actions, and to treat everyone that they have contact with, in a fair and respectful manner.

7. Public Participation: Statement to the Public—Agenda Items Only

At this portion of the meeting, time has been allotted for public comment by members of the public. Each speaker may be allotted up to three (3) minutes and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses and the group, if any, that they represent. Students of the Prospect Park school system who choose to speak are not required to give their home address.

Although, the Board encourages public participation, it reserves the right, through its Board President, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of,

promotion or disciplining of any specific, prospective or current employee.

All comments and questions are to be directed through the Board President.

Motion to Open Public Hearing:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

Motion to Close Public Hearing:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

8. Communications:

The following correspondence was communicated and distributed to the Board by Mrs. Angermeyer.

Sender	Subject
Maschio's Food Services, Inc.	Chef Day – Tuesday, December 7, 2021

Mrs. Angermeyer invited the Board members to stop by and meet Chef Jamie and Chef Joe as they demonstrated for the students.

9. Reports Section

- A. President's Report
- B. Superintendent's Report
- C. Principal's Report
- D. Committee Reports

E. Board Attorney Report

Motion to accept & approve the reports:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

10. Presentations

11. AGENDA ACTION ITEMS

FINANCE AGENDA

Motion to approve resolutions F1-F5:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

F1. Approval of District Claims—Bills List—November 2021

Be it resolved, based upon the recommendation of the Superintendent and pursuant to N.J.S.A. 18A:19-4.1, the Board of Education approves district claims and payments that were made during the month of November 2021. The total payment amount was \$1,432,404.16 including payroll.

F2. Approval of Payroll – November 2021

Be it resolved, the Board approves the following gross payrolls, which are included in approved district claims, all having been duly audited by the business administrator and previously paid:

November 15, 2021	\$365,089.68
November 30, 2021	\$358,148.62

F3. Approval of New Substitute List

Be it resolved, based upon the recommendation of the Superintendent, the Board approves the list of new substitute teachers from NRESC for the 2021-2022 school year.

F4. Approval of Budget Preparation Calendar

Be it resolved, based upon the recommendation of the Superintendent, the Board approves the Budget Preparation Calendar in preparation for the 2022-2023 budget.

F5. Approval of IDEA Grant Carryover Money

Be it resolved, based upon the recommendation of the Superintendent, the Board approves the carryover of IDEA Grant money from the 2020-2021 school year to the 2021-2022 school year as follows:

IDEA PROGRAM	Public	Nonpublic
Basic	\$0	\$5,857.00
Preschool	\$2,807.00	\$0

PERSONNEL AGENDA

Motion to approve resolution P1-P6:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

P1. Approval of Resignation

Be it resolved, upon the recommendation of the Superintendent, the Board accepts, with regret, the resignation of Luis Pineda, Custodian, effective November 30, 2021.

P2. Approval of Resignation (Rescind)

Be it resolved, upon the recommendation of the Superintendent, the Board rescinds the

resolution approved on October 5, 2021, to accept the resignation of Jessica Garofano, Music teacher, dated September 27, 2021, effective December 1, 2021.

P3. Approval of Appointment of Full-Time Teacher

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Katie Lupfer, Full Time Teacher, at the following salary, BA Step 3, \$54,443.00, effective January 3, 2022. This appointment is pending a satisfactory criminal background check.

P4. Approval of Appointment of Full-Time Teacher

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Stefanie Mastellone, Full Time Teacher, at the following salary, BA Step 1, \$53,443.00, effective March 1, 2022. This appointment is pending a satisfactory criminal background check.

P5. Approval of Stipend Positions

Be it resolved, upon the recommendation of the Superintendent, the Board approves the following stipend positions:

Title	Name	Stipend
Non Specific Clerical	Michael Wnoroski	\$26.00/hour
	Kelly Vanden Heuvel	\$26.00/hour
	Kimberly Mascelli	\$26.00/hour
Lunch Detention	Gregory Gormly	\$26.00/hour
	Megan Major	\$26.00/hour

P6. Approval of Long Term Substitutes

Be it resolved, upon the recommendation of the Superintendent, the Board approves the following substitutes, without benefits, at the daily rate of \$200.00 for the 2021-2022 school year:

- Ayasha Brown-Moses
- Angel Quiles

EDUCATION AGENDA

Motion to approve resolutions E1-E7:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

E1. Approval of HIB Report

Be it resolved, upon the recommendation of the Superintendent, the Board approves the determination in the 2021-2022 HIB case #s as submitted below:

Unfounded

224524

224462

Founded

225147

224798

224726

224605

224596

224505

E2. Approval of Gifted and Talented Submission

Be it resolved, upon the recommendation of the Superintendent, the Board approves the submission of the Gifted and Talented Report to the NJDOE for the 2021-2022 school year.

E3. Approval of Technology Three-Year Plan

Be it resolved, upon the recommendation of the Superintendent, the Board approves the submission of the three-year Technology Plan to be submitted to the New Jersey Department of Education.

E4. Approval of Professional Development

Be it resolved, upon the recommendation of the Superintendent, the Board approves the listed professional development:

Participant	Workshop Name	Location	Course Dates	Cost of Course
-------------	---------------	----------	--------------	----------------

Aguilar, Dawn	Foundations of Social-Emotional & Character Development	Rutgers Online	1/17-4/2/2022	\$ 290.00
Alvarenga, Chasty	Helping Your Struggling Readers Become More Successful Readers	West Orange, NJ	1/13/2022	\$ 279.00
Baccaro, Terri	Enhancing Reading Workshop	West Orange, NJ	1/25/2022	\$ 279.00
Beco, Honacy	PEOSH/NJADP Indoor Air Quality Training	Paterson, NJ	3/11/2022	No cost to the district
Beco, Honacy	School IPM Coordinators Training	Paterson, NJ	5/20/2022	No cost to the district
Gomez, Jessica	Maximize ELL Students	West Orange, NJ	1/20/2022	\$ 279.00
Khalil, Leila	Maximize ELL Students	West Orange, NJ	1/20/2022	\$ 279.00
Reels, Tyeshia	PEOSH/NJADP Indoor Air Quality Training	Paterson, NJ	3/11/2022	No cost to the district
Reels, Tyeshia	School IPM Coordinators Training	Paterson, NJ	5/20/2022	No cost to the district
Reels, Tyeshia	Open Public Records Act and Records Management	Whippany, NJ	12/21/2021	\$ 100.00
Sullivan, Jaime	Maximizing Your Effectiveness as an Instructional Coach	West Orange, NJ	12/8-12/9/2021	\$ 595.00
Waibel, Kerri	Conflict Management	Hackettstown, NJ	1/10-5/1/2022	\$3,009.00
Waibel, Kerri	Critical Think, Moral Edu & Ethic	Hackettstown, NJ	1/10-5/1/2022	\$3,009.00
Walls, Kara	Helping Your Struggling Readers Become More Successful Readers	West Orange, NJ	1/13/2022	\$ 279.00

E5. Approval of Title I Comparability of Services Report Submission

Be it resolved, upon the recommendation of the Superintendent, the Board approves the submission of the Title I Comparability of Services Report for 2021-2022 to the New Jersey Department of Education.

E6. Approval of Five Year Operational Preschool Plan Submission

Be it resolved, upon the recommendation of the Superintendent, the Board approves the submission of the five year operational preschool plan to the New Jersey Department of Education.

E7. Approval of Mentor for Director of Curriculum

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of a mentor to serve as a mentor to the Director of Curriculum Kerri Waibel at the

state mandated amount to fulfill her NJASA Residency Program.

BUILDING AND GROUNDS AGENDA

Motion to approve resolution BG1:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

BG1. Approval of a Facilities Request from the Borough

Be it resolved, upon the recommendation of the Superintendent, the Board approves the facilities request for the use of the school gymnasium and auditorium for the Prospect Park Reorganization Meeting, on Wednesday, January 5, 2022, from 4:00 p.m. until 8:00 p.m.

POLICY SECTION

Motion to approve resolutions BP1-BP2:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

BP1. Approval of the November 9, 2021 Board of Education Minutes

Be it resolved, the Board accepts and approves the following Board of Education meeting minutes: Regular Meeting—November 9, 2021

BP2. Approval of the First Reading of the Prospect Park Policy Manual

Be it resolved, upon the recommendation of the Superintendent, the Board approves the first reading of the Prospect Park School Policy Manual, inclusive of Bylaws and Regulations.

FOOD SERVICE AGENDA – There are no resolutions under the Food Service section.

PUBLIC PARTICIPATION: STATEMENT TO THE PUBLIC

At this portion of the meeting, time has been allotted for public comment by members of the public. Each speaker may be allotted up to **three (3) minutes** and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses and the group, if any, that they represent. Students of the Prospect Park School system who choose to speak are not required to give their home address.

Public Participation: Statement to the Public

Although, the Board encourages public participation, it reserves the right, through its Board President, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee. All comments and questions are to be directed through the President.

Motion to Open Public Hearing:

Motion by: _____
Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

Motion to Close Public Hearing:

Motion by: _____
Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

12. Executive Session

Motion to Go into Executive Session to Discuss a Legal Matter:

Motion by: _____
Second: _____ Time: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

Motion to Close Executive Session to Discuss a Legal Matter:

Motion by: _____
Second: _____ Time: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

Motion to Reconvene to the Regular Meeting:

Motion by: _____
Second: _____ Time: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

13. New Business Section

14. Closing Remarks/Announcements

15. Adjournment

Respectfully submitted,

Dr. Tyeshia A. Reels,
School Business Administrator/Board Secretary

Mr. Niaz Nadim,
Board President