

PROSPECT PARK BOARD OF EDUCATION

REGULAR MEETING AGENDA

Tuesday, June 28, 2021—6:00 P.M.

The regular meeting of the Prospect Park Board of Education, Prospect Park, New Jersey, has been called to convene on Tuesday, June 15, 2021 at 6:00 p.m.

Virtual Zoom Meeting--Board members, administrators and public participation will be limited via the Zoom conference platform. Details regarding the telecommunications/Zoom platform will be posted on the District's website.

1. Call to Order Board President

Reading of the Open Public Meeting Act Notice

"In accordance with the provisions of the Open Public Meeting Act, the Prospect Park Board of Education has issued notice of this meeting to be publicized by having the date, time and the place posted at the Prospect Park School, Prospect Park Municipal Building and the District's website. This notice complies with N.J.S.A. 10:4-9.1, which is addressing the manner in which public meetings should be conducted during a State of Emergency. The meeting notice has been mailed to The Record and Herald News (Gannett News Service) for publication. Adequate notice has been provided."

2. Pledge of Allegiance

3. Roll Call Board Secretary

BOARD MEMBERS	Present	Absent	Absent w/ Notification
Mr. Nadim			
Ms. Gonzalez			
Mr. Colcloughly			
Ms. Ensour			
Mr. Lopez			
Mr. Rodriguez			
Ms. Valerio			

4. Mission Statement

The mission of the Prospect Park School District is to develop healthy, alert, informed, responsible, and well-balanced human beings who believe in our America Heritage, and are imbued with a true desire and willingness to participate in and actively contribute to our democratic way of life. We also believe that the public school should be a place where principal, teacher, and parent work in unison to insure the successful progress and goal attainment of the child.

5. Acknowledging and Reaffirming School Board Member Code of Ethics

The Prospect Park Board of Education, individually and as a group, acknowledges and reaffirms that as members of the Board of Education, they recognize they hold authority not as individuals but as members of the full Board. The Board members will comply with the Code of Ethics for School Board members pursuant to N.J.S.A. 18A:12-24.1 as follows and re-produced below:

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

6. Conduct at Public Meetings

It is the goal of the Prospect Park Board of Education that all Board of Education Members and members of the public, act in a respectful manner toward one another, and do not disparage, nor interfere with school functions, operations or Board of Education proceedings.

Any verbal, written, or physical conduct related to race, gender, ethnicity, disability, sexual orientation or religion shall not be tolerated and anyone violating this prohibited conduct may subject to removal from the meeting, and may be subject in other penalties that are appropriate under the law.

All Board of Education members and members of the general public are requested to take personal responsibility for their actions, and to treat everyone that they have contact with, in a fair and respectful manner.

7. Public Participation: Statement to the Public—Agenda Items Only!

At this portion of the meeting, time has been allotted for public comment by members the public. Each speaker may be allotted up to three (3) minutes and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses and the group, if any, that they represent. Students of the Prospect Park school system who choose to speak are not required to give their home address.

Although, the Board encourages public participation, it reserves the right, through its Board President, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda, the Board will not respond to questions during the public participation portion of

this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

All comments and questions are to be directed through the Board President.

Motion to Open Public Hearing:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

Motion to Close Public Hearing:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

8. Communications:

None.

9. Reports Section

- A. President’s Report
- B. Superintendent’s Report
- C. Principal’s Report
- D. Committee Reports
- E. Board Attorney Report

Motion to accept & approve the reports:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

10. Presentations

None.

11. AGENDA ACTION ITEMS

FINANCE AGENDA

Motion to approve resolutions F1-F11:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

F1 Approval of Monthly Transfer of Budget Funds Report—Month of April 2021

Be it resolved, upon the recommendation of the Superintendent, the Board approves the Monthly Budget Transfer Report for the month of April 2021.

F2 Secretary’s Report – Acceptance—April 2021

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the Board Secretary’s financial reports for the month of April 2021, based upon the certification of the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), N.J.S.A. 18A:17-10 and N.J.S.A. 18A:17-36, that no line-item account or program category account has been over expended, and that no account or fund has been over expended.

F3 Report of the Treasurer of School Moneys—Acceptance—April 2021

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the Reports of the Treasurer of School Moneys for the month of April 2021.

F4 Authorizing Permission for the Board’s Attorney to Sign the Renewal Agreement with New Jersey School Board’s Insurance.

Be it resolved, consistent with past practice, be it resolved, upon recommendation of the Board of Education, the Board approves the Board Attorney to Sign/Execute the Renewal of the Insurance Agreement with the New Jersey Insurance Group.

At the Board’s previous meeting of June 15, 2021, the Board approved the renewal of its insurance contract with the New Jersey Schools Insurance Group regarding Agenda Item F20.

Now be it resolved, that the Board authorizes the Board Attorney to execute/sign the relative agreement for the renewal of this insurance contract, as was done in the past.

F5 Authorization of ESEA Application for Fiscal Year 2022

Be it resolved, upon the recommendation of the Superintendent, the Board hereby authorizes the submission of the ESEA application for fiscal year 2022 and accepts the grant award of these funds in the amount of:

ESEA TITLE IA	\$501,615.00
ESEA TITLE II	\$44,829.00
ESEA TITLE III	\$8,786.00
ESEA TITLE IV	\$41,207.00
TOTAL ALLOCATION	\$596,437.00

F6 Approval of Agreement for Professional Services

Be it resolved, upon the recommendation of the Superintendent, the Board approves the agreement with School Based Therapy Services (SBTS) to provide professional services for the 2021-2022 school year, effective 7/1/2021 – 8/31/2022, including, but not limited to, Learning Disability Teacher-Consultant (LDTC) services, LDTC consultations and LDTC standardized testing, at the rate of \$80.00 per hour, and Behavioral Therapy services and consultation at the rate of \$46.50 per thirty minute session.

F7 Approval of the Memorandum of Agreement Between the Prospect Park Board of Education and the Teacher’s Association of Prospect Park (TAPP).

Be it resolved, upon the recommendation of the Board of Education, the Board approves the Memorandum of Agreement and to proceed to a new contract between the Prospect Park

Board of Education and the Teacher's Association of Prospect Park (TAPP):

1. Duration: This contract shall commence on July 1, 2019 and shall expire on June 30, 2023
2. Effective July 1, 2019, the base salaries of the Association, shall be increased by 3.0%
3. Effective July 1, 2020, the base salaries of the Association, shall be increased by 3.0%
4. Effective July 1, 2021, the base salaries of the Association, shall be increased by 2.9%
5. Effective July 1, 2022, the base salaries of the Association, shall be increased by 2.9%
6. The above increases are inclusive of increment, and retroactive to the date(s) referenced above, when applicable.
7. Salary Guides are to be mutually developed and agreed upon by both parties.

F8 Rejection of Renewal of Insurance Broker Contracts, and authorizing RFP/RFQ's for These Services

Be it resolved, upon the recommendation of the Board of Education, that the Board of Education rejects the continuation of insurance brokerage services, consistent with the Board's Decision of June 15, 2021, and that an RFP/RFQ process be immediately commenced for these services.

F9 Approval of Submission of Restorative Justice in Education Pilot Program Application

Be it resolved, upon recommendation of the Superintendent, the board approves the submission of the application of the Restorative Justice in Education Pilot Program.

F10 Approval to Appropriate Funds of the Capital Reserve Account

Be it resolved upon recommendation of the Chief School Administrator, that the Board of Education will appropriate a sum up to the maximum allowable to the Capital Reserve Account. The source of these funds derived from anticipated surplus realized at the conclusion of the 2020-2021 Fiscal/School Year.

F11 Approval to Appropriate Funds of the Maintenance Reserve Account

Be it resolved upon recommendation of the Chief School Administrator, that the Board of Education will appropriate a sum up to the maximum allowable to the Maintenance Reserve

Account. The source of these funds derived from anticipated surplus realized at the conclusion of the 2020-2021 Fiscal/School Year.

PERSONNEL AGENDA

Motion to approve resolutions P1-P20:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

P1 Approval of Appointment of School Business Administrator/Board Secretary

Be it resolved, upon the recommendation of the Superintendent, the Board appoints Tyesha Hilbert as School Business Administrator/Board Secretary, pending satisfactory criminal history review, for school year 2021-2022 effective July 1, 2021 at a starting salary of \$110,000.00

P2 Approval of Appointment: Aides

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint the following Aides for the 2021-2022 school year, at the hourly rate specified, not to exceed 26.5 hours per week for classroom aides, and not to exceed 13.75 hours per week for lunch aides.

Classroom Aides

Barouk, Minira	\$18.29	Nareman, Doghouz	\$15.75
Birch, Ruth	\$24.92		
Chowdhury, Rehnuma	\$13.50	Perez, Abigail	\$22.34
Dabishevci, Makfire	\$14.50	Perez, Lizette	\$14.00
DeProspo, Donna	\$14.00	Perez, Nilda	\$17.27
Doghouz, Nareman	\$15.75	Quiandria, Liliana	\$17.27
Elabed, Angelica	\$19.82	Rivas, Claudia	\$13.75
Fahmy, Hala	\$19.82	Rosario, Roseann	\$13.50
Gabr, Lillian S	\$24.92	Siddiquie, Farzana	\$15.50
Ishak, Natasha	\$21.35	Skeik, Souha	\$16.76
Jefferson, Jasmine	\$13.75	Smith, Carroll	\$21.09
Kocses, Lori	\$26.00	Struyk, Tracy	\$16.76
Landreville, Lisa	\$14.25	Sumter, Esther	\$14.75

Martin, Kathryn	\$24.92	Tapia, Dana	\$22.50
Mefail, Fatime	\$13.50		
Nieves, Rebecca	\$13.25		

Lunch/Playground Aides

DeJesus, Jiseila	\$14.00	Nicoll, Marie	\$15.74
Hardan, Jamila	\$20.94	Nieves, Rebecca	\$13.25
Moore, Dawn	\$13.25	Torres, April	\$16.76

P3 Approval of Appointment: Extended School Year Aides

Be it resolved, upon the recommendation of the Superintendent, the Board appoints the following Extended School Year Aides at the hourly rate specified 6/28/2021 - 7/26/2022, exclusive of July 5, 2021, for the Extended School Year, dependent on daily student attendance.

Chowdhury, Rehnuma	\$13.50	Quiandria, Liliana	\$17.27
Dabishevci, Makfire	\$14.50	Rivas, Claudia	\$13.75
Fahmy, Hala	\$19.82	Rosario, Roseann	\$13.50
Gabr, Lillian S	\$24.92	Siddiquie, Farzana	\$15.50
Ishak, Natasha	\$21.35	Skeik, Souha	\$16.76
Jefferson, Jasmine	\$13.75	Struyk, Tracy	\$16.76
Martin, Kathryn	\$24.92	Sumter, Esther	\$14.75
Mefail, Fatime	\$13.50		
Perez, Abigail	\$22.34		
Perez, Nilda	\$17.27		

P4 Approval of Appointment: Summer Work

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint the following individuals to perform school clerical duties during the months of July and August 2021, up to 30 hours weekly, at the hourly rates noted. Schedule to be approved by the Superintendent prior to June 30, 2021

Kocses, Lori \$26.00

Tapia, Dana \$22.50

P5 Approval of Movement on the Salary Guide

Be it resolved, upon the recommendation of the Superintendent, the Board approves a lateral move on the current Salary Guide for Mr. Gregory Gormly, effective June 1, 2021, from MA to MA+45. Mr. Gormly has completed the necessary coursework and has submitted a copy of their official transcript.

P6 Approval of Appointment: Summer Curriculum Writing

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint the following teachers, effective 7/1/2021 – 6/30/2022, at half of the contractual stipend rate of \$2,870.00 with payment upon completion.

Leila Khalil	Social Studies
Beth Solloway	Social Studies
Joseph Borkowski	Physical Education
Jennifer Sot	Physical Education
Juana Laauwe	World Language
Michael Wnoroski	Music
Kathryn Barta	Science
Michele Gomez	Science
Jaime Sullivan	ELA
Kimberly Mascelli	ELA
Laurie Rosaline	ELA

P7 Approval of Appointment: Principal/Director of Special Education

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint Catherine D’Arrigo as Principal/Director of Special Education for the 2021-2022 school year, effective 7/1/2021 – 6/30/2022, at a salary of \$173,417.30, which includes salary and longevity and inclusive of \$10,000.00 for Director of Special Education and \$5,000.00 for Safety Coordinator.

P8 Approval of Appointment: Director of Curriculum, Instruction and Testing

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint Kerri Waibel as the Director of Curriculum, Instruction and Testing for the 2021-2022 school year, effective 7/1/2021 – 6/30/2022, at a salary of \$92,881.91.

P9 Approval of Appointment: Office Manager

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint Valerie Snow as Board Office Manager/Confidential Secretary to the Superintendent for the 2021-2022 school year, effective 7/1/2021 – 6/30/2022, at a salary of \$116,483.60, which includes salary and longevity.

P10 Approval of Appointment: Secretary

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint Sandra McCollum as Board of Education Secretary for the 2021-2022 school year, effective 7/1/2021 – 6/30/2022, at a salary of \$57,122.95, which includes salary and longevity.

P11 Approval of Appointment of Part-time Custodians

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint the following part-time custodians for the 2021-2022 school year from 9/1/2021 to 6/30/2022, not to exceed 26.5 hours per week at the hourly rate specified.

Doug Struyk \$17.29

Jose Moreno \$15.25

P12 Approval of Appointment: Part-Time Nurse

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint Diane King-Hallgren as a part-time nurse for the 2021-2022 school year, effective 9/5/2021– 6/30/2022, at the rate of \$34.00 per hour, not to exceed 20 hours per week, except as approved by the Superintendent

P13 Approval of Part-Time Summer Nurse

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint Diane King-Hallgren as a part-time summer nurse, effective 6/28/2021 - 7/26/2022, exclusive of July 5, 2021, at the rate of \$34.00 per hour, not to exceed 30 hours per week, except as approved by the Superintendent

P14 Approval of Professional Development Committee Members 2020-2021

Be it resolved, upon the recommendation of the Superintendent, the Board approves Terri Baccaro, Michele Gomez, Ruth Illescas, and Lia Ogden as Professional Development Committee members for the 2020-2021 school year at a contractual stipend of \$1,168.00 each.

P15 Approval of Professional Development Committee Members 2021-2022

Be it resolved, upon the recommendation of the Superintendent, the Board approves Altisha Byrd, Michele Gomez, Megan Major, and Lia Ogden as Professional Development Committee members for the 2021-2022 school year at a contractual stipend of \$1,168.00 each.

P16 Approval of Movement on the Salary Guide

Be it resolved, upon the recommendation of the Superintendent, the Board approves a lateral move on the current Salary Guide for Ms. Altisha Byrd, effective June 1, 2021, from MA to MA+45. Ms. Byrd has completed the necessary coursework and has submitted a copy of her official transcript.

P17 Approval of Parent Training Program Supervisor

Be it resolved, upon the recommendation of the Superintendent, the Board approves Nicole Bruder as the Parent Program Supervisor for two hours per week to monitor Parent Training Program at the contractual stipend amount. Dates and duration to be determined.

P18 Approval to Implement Parent Training Program

Be it resolved, upon the recommendation of the Superintendent, the Board approves Nicole Bruder to implement a Parent Training Program for two hours per week at the contractual stipend amount. Dates and duration to be determined.

P19 Approval of Appointment: Summer Learning Academy Program Teacher

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint the following as Summer Learning Academy Program/ESL Summer Program Teacher for a maximum of 60 hours per session with two sessions scheduled, effective 7/1/2021-7/29/2021, exclusive of July 5, 2021, at a stipend of \$3,720.00 (prorated at \$62.00 per hour) for the 2021-2022 School Year, pending sufficient summer enrollment; teachers will be reduced if there is insufficient enrollment:

Kimberly Mascelli

P20 Approval of Child Study Team Part-time Secretary

Be it resolved, upon the recommendation of the Superintendent, the Board approves to appoint Lakeya Washington as the Child Study Team Part-time Secretary, at the rate in accordance with the contract agreement, for the 2021-2022 School Year.

EDUCATION AGENDA

Motion to approve resolutions E1:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

E1 Approval of HIB Report

Be it resolved, upon the recommendation of the Superintendent, the Board approves the determination in the 2020-2021 HIB case #'s as submitted below:

Founded

221957

Unfounded

221756

221832

221845

BUILDING AND GROUNDS AGENDA

Motion to approve resolutions BG1:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

BG1 Approval of the Use of School Facilities

Be it resolved, upon the recommendation of the Superintendent, the Board approves the request from the Prospect Park Cub Pack 2 Leader to use the School Facilities as noted in their request for their meetings.

POLICY SECTION

Motion to approve resolutions BP1-BP2:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

BP1 Approval of Postnatal Policy for Teaching Staff

Be it resolved, upon the recommendation of the Superintendent, the Board hereby approves the submitted Postnatal Policy for Teaching Staff members for the 2021-2022 school year, in accordance with Fair Labor Standards Act – 29 U.S.C. 201 et seq., Patient Protection and Affordable Care Act – P.L. 111-148, and N.J.S.A. 26:4C-1 through 26:4C-3, on second reading.

BP2 Approval of Postnatal Policy for Support Staff

Be it resolved, upon the recommendation of the Superintendent, the Board hereby approves the submitted Postnatal Policy for Support Staff members for the 2021-2022 school year, in accordance with Fair Labor Standards Act – 29 U.S.C. 201 et seq., Patient Protection and Affordable Care Act – P.L. 111-148, and N.J.S.A. 26:4C-1 through 26:4C-3, on second reading.

PUBLIC PARTICIPATION: STATEMENT TO THE PUBLIC

At this portion of the meeting, time has been allotted for public comment by members the public. Each speaker may be allotted up to **three (3) minutes** and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses and the group, if any, that they represent. Students of the Prospect Park school system who choose to speak are not required to give their home address.

Public Participation: Statement to the Public

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All comments and questions are to be directed through the President.

Motion to Open Public Hearing:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

Motion to Close Public Hearing:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

12. New Business Section

13. Closing Remarks/Announcements

14. Adjournment