

PROSPECT PARK BOARD OF EDUCATION

REGULAR MEETING AGENDA

Tuesday, July 13, 2021—7:00 P.M.

The regular meeting of the Prospect Park Board of Education, Prospect Park, New Jersey, has been called to convene on Tuesday, July 13, 2021 at 7:00 p.m.

Virtual Zoom Meeting--Board members, Administrators and Public Participation will be limited via the Zoom conference platform. Details regarding the telecommunications/Zoom platform will be posted on the District's website.

1. Call to Order Board President

Reading of the Open Public Meeting Act Notice

“In accordance with the provisions of the Open Public Meeting Act, the Prospect Park Board of Education has issued notice of this meeting to be publicized by having the date, time and the place posted at the Prospect Park School, Prospect Park Municipal Building and the District's website. This notice complies with N.J.S.A. 10:4-9.1, which is addressing the manner in which public meetings should be conducted during a State of Emergency. The meeting notice has been mailed to The Record and Herald News (Gannett News Service) for publication. Adequate notice has been provided.”

2. Pledge of Allegiance

3. Roll Call Board Secretary

BOARD MEMBERS	Present	Absent	Absent w/ Notification
Mr. Nadim			
Ms. Gonzalez			
Mr. Colcloughly			
Ms. Ensour			
Mr. Lopez			
Mr. Rodriguez			
Ms. Valerio			

4. Mission Statement

The mission of the Prospect Park School District is to develop healthy, alert, informed, responsible, and well-balanced human beings who believe in our America Heritage, and are imbued with a true desire and willingness to participate in and actively contribute to our democratic way of life. We also believe that the public school should be a place where principal, teacher, and parent work in unison to insure the successful progress and goal attainment of the child.

5. Acknowledging and Reaffirming School Board Member Code of Ethics

The Prospect Park Board of Education, individually and as a group, acknowledges and reaffirms that as members of the Board of Education, they recognize they hold authority not as individuals but as members of the full Board. The Board members will comply with the Code of Ethics for School Board members pursuant to N.J.S.A. 18A:12-24.1 as follows and re-produced below:

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

6. Conduct at Public Meetings

It is the goal of the Prospect Park Board of Education that all Board of Education Members and members of the public, act in a respectful manner toward one another, and do not disparage, nor interfere with school functions, operations or Board of Education proceedings.

Any verbal, written, or physical conduct related to race, gender, ethnicity, disability, sexual orientation or religion shall not be tolerated and anyone violating this prohibited conduct may subject to removal from the meeting, and may be subject in other penalties that are appropriate under the law.

All Board of Education members and members of the general public are requested to take personal responsibility for their actions, and to treat everyone that they have contact with, in a fair and respectful manner.

7. Public Participation: Statement to the Public—Agenda Items Only

At this portion of the meeting, time has been allotted for public comment by members the public. Each speaker may be allotted up to three (3) minutes and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses and the group, if any, that they represent. Students of the Prospect Park school system who choose to speak are not required to give their home address.

Although, the Board encourages public participation, it reserves the right, through its Board President, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda, the Board will not respond to questions during the public participation portion of

this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

All comments and questions are to be directed through the Board President.

Motion to Open Public Hearing:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

Motion to Close Public Hearing:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

8. Communications:

None.

9. Reports Section

- A. President’s Report
- B. Superintendent’s Report
- C. Principal’s Report
- D. Committee Reports
- E. Board Attorney Report

Motion to accept & approve the reports:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

10. Presentations

None.

11. AGENDA ACTION ITEMS

FINANCE AGENDA

Motion to approve resolutions F1-F9:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

F1 Secretary’s Report – Acceptance—May 2021

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the Board Secretary’s financial reports for the month of May 2021, based upon the certification of the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), N.J.S.A. 18A:17-10 and N.J.S.A. 18A:17-36, that no line-item account or program category account has been over expended, and that no account or fund has been over expended.

F2 Report of the Treasurer of School Moneys—Acceptance—May 2021

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the Reports of the Treasurer of School Moneys for the month of May 2021.

F3. Approval of the Proposed Salary Guides for the 2019-2020, 2020-2021, 2021-2022 and 2022-2023 School Years

Be it resolved, upon the recommendation of the Board of Education, the Board hereby approves the proposed salary guide that has been prepared on behalf of the Teacher's Association of Prospect Park (TAPP) for the school years 2019-2020 – 2022-2023.

F4. Approval of the Agreement with Realtime Information Technology

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the agreement with Realtime Information Technology for a comprehensive student information management system. Effective 7/1/2021 to 6/30/2022 for the annual sum of \$20,484.14.

F5. Approval of Contract for Tuition

Be it resolved, the Board approves a tuition contract with The Windsor Learning Center for Student #2583595368 for the 2021-2022 school year for \$69,930.00, with Extraordinary Services for \$36,750.00 (exclusive of transportation).

F6. Approval of Contract for Tuition

Be it resolved, the Board approves a tuition contract with The Gateway School, LLC for Student #5712405643 from July 6, 2021 to June for the 2021-2022 school year for \$78,724.80, with Extraordinary Services for \$35,700.00 (exclusive of transportation).

F7. Approval of Contract for Tuition

Be it resolved, the Board approves a tuition contract with The Gramon School for Student #2933840817 from July 6, 2021 to June for the 2021-2022 school year for \$83,561.92, with Extraordinary Services for \$46,640.00 (exclusive of transportation).

F8. Approval of Contract for Tuition

Be it resolved, the Board approves a tuition contract with The Glenview Academy for Student #9076089193 from July 6, 2021 to June for the 2021-2022 school year for \$91,600.96, with Extraordinary Services for \$46,640.00 (exclusive of transportation).

F9. Approval of Contract for Educational Services

Be it resolved, the Board approves a tuition contract with The New Jersey Commission for the Blind and Visually Impaired for Student #8202471024 for the 2021-2022 school year for \$2,200 (exclusive of transportation).

PERSONNEL AGENDA

Motion to approve resolution P1:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
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Yes							
No							
Abstain							
Absent							

P1. Approval of Appointment of Full-Time Teacher

Be it resolved, upon the recommendation of the Superintendent, the Board approves the appointment of Shannon San George, Teacher at the following salary, \$59,143 MA Step 2.

EDUCATION AGENDA

Motion to approve resolutions E1-E2:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

E1. Approval of Submission of Statement of Assurance for the Comprehensive Equity Plan

Be it resolved, upon the recommendation of the Superintendent, the Board approves the 2021-2022 Statement of Assurance for the Comprehensive Equity Plan to the Passaic County Office of Education.

E2. Approval of the Submission to the New Jersey Department of Education of the IDEA-B State Fiscal Year 2022 Entitlement Allocations and Electronic Grant Application

Be it resolved, upon the recommendation of the Superintendent, the Board approves the 2021-2022 submission of the application for the IDEA-B State Fiscal Year 2022 Entitlement Allocations and Electronic Grant.

BUILDING AND GROUNDS AGENDA

Motion to approve resolution BG1:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							

Absent							
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BG1. Approval of a Facilities Request from the Borough

Be it resolved, upon the recommendation of the Superintendent, the Board approves the facilities request for the use of the school playground for the National Night Out, on Tuesday, August 3, 2021, from 7:00 p.m. until 12:00 a.m.

POLICY SECTION

Motion to approve resolutions BP1-BP3:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

BP1. Approval of the First Reading of the Title I District Parental Involvement Policy

Be it resolved, upon the recommendation of the Superintendent, the Board hereby approves the first reading of the Title I District Parental Involvement Policy.

BP2. Approval of the First Reading of the Title I School Parental Involvement Policy

Be it resolved, upon the recommendation of the Superintendent, the Board hereby approves the first reading of the Title I School Parental Involvement Policy.

BP3. Approval of the June 15, 2021 Board of Education Minutes

Be it resolved, the Board accepts and approves the following Board of Education meeting minutes: Regular Meeting—June 15, 2021

FOOD SERVICE SECTION

Motion to approve resolution FS1:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

FS1. Approval of Renewal of Food Service Management Company Agreement

Be it resolved, upon the recommendation of the Superintendent, the Board approves for the 2021-2022 school year the one-year renewal of the Food Service Management Contract (FSMC) with Maschio’s Food Services, awarded for the 2021-2022 school year. This contract includes the management fee of \$11,379.28 (Index Rate Percentage of 2.5%), payable in monthly installments of \$1,034.48, commencing on 7/1/2021, and ending on June 30, 2022, along with a \$50,000.00 guaranteed return for the Prospect Park Board of Education Cafeteria Fund. In the event the actual bottom line of the operational report (total revenue from all sources less program costs, including the management fee is below this amount, Maschio’s shall be responsible for any shortfall, with the conditions in the contract.

PUBLIC PARTICIPATION: STATEMENT TO THE PUBLIC

At this portion of the meeting, time has been allotted for public comment by members of the public. Each speaker may be allotted up to **three (3) minutes** and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses and the group, if any, that they represent. Students of the Prospect Park school system who choose to speak are not required to give their home address.

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Motion to Open Public Hearing:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

Motion to Close Public Hearing:

Motion by: _____

Second: _____

	Nadim	Gonzalez	Colcloughly	Ensour	Lopez	Rodriguez	Valerio
Yes							
No							
Abstain							
Absent							

12. New Business Section

13. Closing Remarks/Announcements

14. Adjournment